

## **Official**

### **TOWN COUNCIL MEETING MINUTES Regular Meeting Wednesday, March 13, 2013**

#### **CALL TO ORDER**

Councilor Sullivan called the meeting to order at 7:10 pm.

#### **ROLL CALL**

Nancy Comai, M. Downer, Vincent Lembo, James Levesque (excused), Todd Lizotte, Susan Lovas Orr, Chairman James Sullivan and Dr. Dean E. Shankle, Jr. (Town Administrator)

N. Comai left the meeting at 8:56 pm

L. Boswak arrived at 8:56 pm

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF MINUTES**

February 13, 2013 Regular Meeting

*M. Downer motioned to approve the minutes of February 13, 2013 as presented. Seconded by V. Lembo.*

*Vote unanimously in favor. N. Comai abstained*

*Correction: Scheduled appointments – introduce “myself” rather than himself*

#### **February 13, 2013 Non-Public**

*M. Downer motioned to approve the minutes. Seconded by V. Lembo*

*Vote unanimously in favor. N. Comai abstained.*

#### **CONSENT AGENDA**

*T. Lizotte motioned to approve the consent agenda. Seconded by M. Downer*

*Vote unanimously in favor*

#### **TOWN ADMINISTRATOR’S REPORT**

- Manchester Water Works notified the town that they will be seeking proposals from non-profits or government agencies for land they will be offering in Hooksett. The requirement will be that the land is to remain undeveloped.
- The Regional Planning Commission is putting together the Municipal Sharing Grant Project. The idea is to coordinate towns to work together for inter municipal cooperation.

They are looking for two people to sit on the advisory committee. In most towns it is the Administrator and a town official.

***T. Lizotte motioned to appoint Dr. Shankle to the Advisory Committee. Seconded by V. Lembo. Vote unanimously in favor***

- There was a previous approval to have TF Moran work with the Hackett Hill Intersection at W. River Road. The DOT has approved that proposal.
- A report is needed from the Town Council to be published in the Deliberative Session Voter's Guide.

***N. Comai motioned to authorize the Chair to draft a letter from the Chair only to the Voter's Guide. Seconded by V. Lembo.***

***T. Lizotte requested that the Council review the letter prior to it being published.***

***Vote unanimously in favor.***

- A letter was received from the Ehler's which was forwarded to the Conservation Commission. A meeting will be held with them in April.
- There was a meeting with Economic Development at the library last month.
- The Financial Software has been reviewed.
- A ribbon cutting ceremony was held at the new Heritage Credit Union on Hooksett Road.

T. Lizotte received a call from the elderly in town regarding the facilities that are government subsidized. A discussion regarding the fact that management companies are not treating them well because they are subsidized. Since we do not have a housing authority, I would like Dr. Shankle to look into the options.

V. Lembo stated that the trucks on Main Street are getting worse instead of better. He has received a number of complaints from constituents. He asked if the signs be made larger so trucks will see them before they make the turn. Some of the trucks are local companies that are still traveling on Main Street. Possibly the Police Department could take notice.

#### **PUBLIC INPUT:**

None

#### **NOMINATIONS AND APPOINTMENTS**

## **SCHEDULED APPOINTMENTS**

### **NH Senator Boutin and Cub Scout Pack 292**

In honor of the Cub Scouts 50<sup>th</sup> Anniversary, Senator Boutin recognized the Cub Scout Pack with a resolution and presented them with a State Flag.

### **Kayla White re sign on Hackett Hill Road**

As part of a Girl Scout program, Kayla requested Council's approval to erect slow down signs on Hackett Hill Road after she witnesses an accident on that road. The Director of Public Works has agreed to erect signs as soon as spring arrives.

### **Mike Horn, Supervisor of Checklist**

M. Horn reported that the redistricting maps are complete and posted on the town website with street lists for clarity. The redistricting is done by the Supervisors based on the population. It shifted the line where some of the sitting District Councilors live. There will be two Councilors, Susan Orr and John Danforth in the same district (4). With Councilor Danforth's resignation, there will now be only one sitting Councilor in District 4. As a result, there is a vacant position in District 2. The district change did not affect District 3 (J. Levesque). S. Orr was in District 4 and stays in 4. N. Comai was in 6 and stays in 6. M. Downer was in District 5 and is now District 1. T. Lizotte is now in District 1 and will be in District 2. Can the Council appoint Mr. Lizotte to District 2 as of July 1? Before the 28<sup>th</sup> of March, decisions must be made. At Large has a limit of 3 from one district; Leslie is in District 3, J. Sullivan is District 1 and will be in District 2 and V. Lembo is in District 2 and will be District 4.

J. Sullivan: This year there will be new District 5 and 6 elected. The new district 2 will be elected to a one year seat and needs to be filled now.

District 2 and 3 will be 2014

District 1 and 4 will be 2015

*V. Lembo motioned to reconsider the acceptance of the resignation from John Danforth.*

*Seconded by M. Downer.*

*Vote unanimously in favor.*

*M. Downer motioned to accept J. Danforth's resignation effective March 26<sup>th</sup>. Seconded V. Lembo.*

*Vote unanimously in favor.*

## **OLD BUSINESS**

### **Appointment of District 2 Councilor**

This will be addressed at the first meeting in April.

## **Town Council Goals**

Goals will be discussed at the next Council meeting.

D. Shankle will be out of the office next Thursday and Friday at the CMA Conference.

## **Default Budget**

C. Soucie: The Default budget is \$16,022,113 which includes the current year's budget plus the contractual items, retirement, insurance, revaluation and removes one-time items power and the TIF bond.

*M. Downer motioned to accept and sign the default budget in the amount of \$16,022,113. Seconded by V. Lembo.*

*Vote unanimously in favor*

## **Town Meeting Warrant**

Deliberative Session will be held at 9:00 am on April 6<sup>th</sup>.

Zoning Amendments will be added to the Warrant.

Posting is March 22<sup>nd</sup>.

Budget Committee's recommendation will be added to the articles.

The NH Law changed which now allows the communities to add the tax impact on the budget. In order to do so, you must take a vote.

*T. Lizotte motioned to add the tax impact on the warrant. Seconded by M. Downer.*

*Vote unanimously in favor*

Article 23 regarding establishing mandatory curbside recycling was identified as an issue because the voters cannot establish a mandatory recycling. The Council must make that decision and the public should understand this vote is advisory only.

*M. Downer motioned to add "This article is advisory in nature only and is non-binding in order to gauge public opinion" to Article 23. Seconded by T. Lizotte.*

*Vote 5:1 motion carries*

## **NEW BUSINESS**

### **Exit 10 TIF district**

C. Soucie stated that the final bond payment was in August of 2012. There is an excess of \$23,458. which needs to be closed out and put to the general fund.

*V. Lembo motioned to accept the \$23,458. Seconded by J. Sullivan.*

*Roll Call Vote*

*S. Orr Yes*

*N. Comai Yes*

*M. Downer Yes*

*V. Lembo Yes*

*T. Lizotte Yes*

*J. Sullivan Yes*

*Vote unanimously in favor*

### **Town Council Goals**

**Review and consent of the Town Council required prior to the Planning Board's acceptance of facility improvements for a proposed park located in the University Heights Development. Jeff Burd representing SMC Management Corp.**

**Greenview Management/University Heights – Discussion re acceptance of property of Map 14, lot 1-16 for the purpose of public use. Fair Market Value to offset future impact fees.**

### **Boston Post Cane**

Past recipient of the Boston Cane has passed away.

It appears that the oldest resident is Evelyn G. Woodbury who is in a nursing however she stills owns property in Hooksett. It has been past practice for a Council to make the presentation in person.

*T. Lizotte recognize Evelyn Woodbury as the recipient of the Boston Post Cane. Seconded by T. Lizotte.*

*Vote unanimously in favor.*

### **SUB-COMMITTEE REPORTS**

S. Orr – Planning Board

Gerber Dental Group's request for a waiver for a larger sign was denied.

A new Change of Use Process was reviewed and adopted.

N. Comai- Board of Assessors

The Assessing Board met and decided on elderly exemptions.

N. Comai reported that the Budget Committee recommended the Town Council's budgets.

J. Sullivan- Heritage Commission

A Family Feud Night will be held to fund raise for Lamberts Park  
Work continues at Veterans Park  
The newly restored Indian paintings will be hung at Town Hall  
Old Town Hall meeting was held with Maggie Steer.

L. Boswak reported on the Economic Development meeting at the library.

L. Boswak stated she will not be able to attend the Police Commission meetings on Tuesday for the next few months.

#### **ADJOURNMENT**

***M. Downer motioned to adjourn. Seconded by S. Orr.***

***Vote unanimously in favor***

Respectfully submitted,

Lee Ann Moynihan