

## Official

### **TOWN COUNCIL MINUTES Regular Meeting Wednesday, February 8, 2012**

**CALL TO ORDER:** Chair Sullivan called the meeting to order at 6:30 pm.

**PRESENT:** Leslie Boswak, Nancy Comai, John Danforth, Michael Downer, Vincent Lembo, James Levesque, Todd Lizotte, Susan Lovas Orr, Chairman James Sullivan and Dean E. Shankle, Jr. (Town Administrator)

#### **PLEDGE OF ALLEGIANCE**

Noah Bourgoin and Joe Mariano of Boy Scout Troop 292 led the group.

#### **APPROVAL OF MINUTES**

**January 25, 2012 – T. Lizotte moved to approve the minutes. Motion seconded by J. Levesque.**

Several changes were made, which was noted.

Chair J. Sullivan will have more changes at the next meeting.

***T. Lizotte moved to table. Motion seconded by S. Lovas-Orr. Motion carried unanimously.***

#### **PRESENTATION**

##### **Boston Post Cane**

The Boston Post Cane was presented to Andrew Thorell, 23 Elmer Avenue. Mr. Thorell was born on March 15, 1914 and has been a resident of Hooksett since 1944.

Note: This tradition dates back to the turn of the century when stylish walking sticks were made available to numerous northeastern municipalities by the former Boston Post newspaper to pay tribute to their oldest living citizens.

#### **CONSENT AGENDA**

1. Bond Reduction – Rae Brook Farms (from \$83,655 to \$22,500).
2. Acceptance of donations in the amount of \$3,125 to the Fire Department per RSA 31:95-b, III (b) in memory of retired call Firefighter Arnold Anderson, who passed away on January 4, 2012.

***V. Lembo moved to approve the consent agenda. Motion seconded by T. Lizotte. Motion carried unanimously.***

#### **TOWN ADMINISTRATOR'S REPORT**

D. Shankle informed the Council of the following:

1. The equipment needed for on-line streaming just arrived yesterday. Meetings should be available for streaming starting next week.
2. He has started meeting with local businesses. He met with Cummings Printing. It's a growing business that has been in Town for a long time.
3. A few weeks ago, he informed the Council of a proposed senate bill that could result in the Town losing about \$50,000 in taxes. This involves properties belonging to Manchester Water Works. The bill ended up going to interim study. It shouldn't be something the Town should worry about this year.
4. He attended a meeting with NHDOT on the 10-yr plan. Part of the plan is to install traffic lights on the intersection of Hackett Hill Road and Route 3A. They also discussed a project at Exit 10, the hourglass project.
5. Met with some members of the Hooksett Chambers of Commerce. Also met with Metro Center New Hampshire.

6. He asked for the Council's permission to allow Diane Boyce, Recycling & Transfer Superintendent to present a short update on the Automated Collection Program.

#### Automated Collection Update

Diane Boyce, Recycling and Transfer Superintendent gave an update. There is no definite start date at this point. It will all depend on when the barrels and the truck get here. They are currently working on the routes, which will be made available to residents. Collection times may be changed a little bit. Information is available on the website. They do not have any areas of concern. On some areas, collection trucks will go down one side of the road and turn around to do the other side. Each household will get 2 barrels to start with. The department will work with residents on a case by case basis.

M. Downer suggested giving residents the option to purchase more barrels, if needed. D. Boyce stated issues will be addressed as they come up. Informational materials will be made available on Earth Day and at the Town Meeting.

7. He asked if the Council would like to seek corporate sponsorship for the Annual Volunteers Dinner, as was done in the past. Council consensus was to get corporate sponsorship for the event.

T. Lizotte brought up the proposed legislation to abolish the Regional Planning Commission. He spoke to Representative Frank Kotowski and was told the legislation will not go through.

#### PUBLIC INPUT

**Robert Duhaime:** I am here to remind the board that I'm still interested in becoming an alternate member of the Planning Board. After hearing the board's concerns about any conflicts of interest or business dealings with my business of 26 years. There was a question about my character. I didn't see that coming. If anytime I thought there was a conflict of interest, I would recuse myself in a minute. I did it honestly. I treated everyone fairly. I tried to be kind and helped the developers as much as I could. There was never conflict of interest or any wrong doing. I hope that concern is squashed. I appreciate it. I see Mr. Winterton here again tonight. I helped him out. I tried to help him as much as I could while I was seating on the board. I was patient. I don't know what else I could have done differently.

**Don Winterton, 10 Prescott Heights Road:** I am here again tonight to recommend that you do not re-appoint Mr. Duhaime to the board. This is an unusual circumstance. I came here to testify about a public appointment and it turned out to be talking about me. I find that a little bit troubling. The testimony two weeks ago said that my intent "is to get rid of the entire Planning Board". I know where that came from. I think there are really good people on the Planning Board, Mr. Walsh, Mr. Perry, Mr. Kotowski. The Chairman's heart is absolutely in the right place. I have no intent of getting rid of the entire Planning Board or try or anything but I'm here to tell you that my interactions with Mr. Duhaime left a terrible taste in my mouth and his approach to the Planning Board is not what you'd want for the Town of Hooksett. I've been involved in this situation since January of 2010. Since that time, the Town of Hooksett has changed the Chief of Police. There have been 3 Chairs on this committee. There have been 2 Code Enforcement Officers. There have been 3 Public Works Directors and this Council has changed. I think that is really positive. I congratulate you for your efforts to the Town and I congratulate this Town for moving forward in a positive manner. I would like to thank Mr. Duhaime for talking about me. You gave me the best compliment that I've ever received in my life. If you read the minutes of the last meeting, he said that "Mr. Winterton would not take "no" for an answer". Thank you. I would not. I was wronged by the Planning Board. I asked at the last meeting for someone to show me the ordinance or law that allowed a property to be grandfathered and not require a sprinkler system. Had they been required to have a sprinkler system, I would have put a sprinkler system. That wouldn't be an issue. The issue was to be treated fairly. Clearly, I have the legal right, if I want to spend another \$50,000 to sue the Town of Hooksett for violating my constitutional rights to be treated fairly under the 14<sup>th</sup> amendment of the US Constitution and Equal Protection Act. You cannot make one person in a subdivision not do something and require it for someone else. That is unconstitutional. I'm so proud of the fact that I did not accept "no". Maybe I did have the resources so I can do it but when people of the Council or Planning Board say that's the way it is, it is grandfathered, with no basis in ordinance, that's not right. That's called "bullying". And that's called "go away". Thank God, Officer Defina didn't go away. He didn't take "no" for an answer. The bumper sticker said, "Think globally and act locally". I am here acting locally standing for the little guy that has been pushed out and said "go away". I'm not going away. When Mr. Duhaime left the board, his last vote was 8-1 vote. 8 voted to allow me to reconsider my sprinkler system and 1 vote voted "no". It

was Mr. Duhaime. The next time I came to the Planning Board and asked for a waiver of the sprinkler system, the Planning Board voted “yes” because I wouldn’t take “no” for an answer. The other thing that really bothered me was that Mr. Duhaime suggested that I volunteer for a position. Hopefully, that’s not a requirement to be treated fairly by the Town of Hooksett. I will put my history of philanthropy and volunteerism up against anyone. Call the UNH, the Manchester Boys Club, the Manchester YMCA, Easter Seals, New Horizons, etc. Every week I volunteer with my therapy dog in nursing homes. If someone would like. The other thing that bothered me, is one of the testimonies from the last meeting said, “On the Planning Board, there is an inherent opposing sides, either way someone would leave unhappy when they leave they meeting.” Why? I would think Planning Board would say, “yahoo! Welcome to Hooksett. What are you trying to do to make this Town better and how can we help you do that within the rules and regulations of the Town?” Why shouldn’t all parties leave happy? Why is there inherently a conflict and opposition? On Monday on Union Leader page A5, “The Cheshire County Superior Court has reprimanded the Town of Marlboro for going into non-public sessions inappropriately and ignored the NH law 9 times.” I was violated by the Planning Board by going into non-public session inappropriately. I would read something that say, “If regulations do not work, change the regulations. Find out what works so things could work for everybody in a fair way. If you don’t like the next guy, you can’t treat him differently. Government can’t work that way”, Dr. Shankle, Planning Board meeting, 9/12/11.

**John Gryval, Planning Board Chair:** I really wasn’t going to speak tonight. I’m here to answer any questions on behalf of the Planning Board, however, seeing that this was brought up. It’s really ridiculous to sit here and see a good member of the Planning Board being thrown under the bus. Bob Duhaime worked on the Planning Board for 8 years. He chaired the CIP committee, worked as a representative on the SNHPC. He also worked on the Aesthetics Committee. If you go down Route 3, you can see the nice work that has been done. The Town is starting to look a lot better than it did before. As far as the Planning Board getting involved in this situation, they shouldn’t even be involved. The decision was made by the Code Enforcement Officer has a repeal to the ZBA. If a person feels he was wronged by an executive decision, the first place to go is the ZBA. Don’t come to the Planning Board. Take your steps one at a time and do it properly. I think Mr. Duhaime is a great representative of the Planning Board. There are times he has to ask the right questions. But you know as well as I do, if you want a direct answer, you have to ask a direct question. Most people don’t like that. I think he’s done a really god job and I would ask that you reappoint him to the Planning Board and he’ll continue to do a good job for the Town.

**Roger Duhaime, ZBA Vice-Chair:** I just want to reiterate what John said. I don’t understand why this didn’t come to the ZBA. That’s what we are here for is relief from these requirements and it never came to us. When you are in the ZBA, you have a judgment and you have to make a judgment and we allow that opportunity. I think singling out one member as this man has done. My brother, he’s trying to persecute him in any way. The requirements are there, and that’s what they’re there for. I never understood why it came to the Council and the Planning Board. When you unite all boards together, Planning, Zoning and Conservation all work together, it makes for much more unity in the Town. We all understand what each board is trying to do. When one board tries to do the other board’s job, we all get confused. It initially started in the Zoning. That’s very confusing to me. When I first got on the ZBA, John Kelley was trying to put in another alignment shop. They didn’t want it to be an auto dealership. They didn’t want any more dealerships in Town. Basically, he took the property and he made an alignment shop. Well, now it’s a car dealership. I don’t know how the ZBA says we didn’t want that but that’s what happens. We’re just trying to stick with the rules and trying to make the Town look very nice. A lot of other Town has done that. We’re just trying to bring some of that to this Town. That’s the only agenda we have in volunteering our time.

**Marc Miville, 42 Main Street:** I just want to reiterate what I spoke of at the last meeting. I was the one who used the words, “there is an inherent opposing side of the Planning Board”. I have attended many Planning Board meetings. I’ve said it out loud, it makes my head hurt to watch it. It is a tough place to be. Inevitably, inherently, there are both sides to the discussion. There are abutters and there are applicants. There are two sides to every application. Some people want it there, not in my backyard and the applicants are insistent and won’t take “no” for an answer. The Planning Board seems to have between 3-5 applications for every meeting. Multiply that by 26 perhaps. They have about 250 applicants a year. You can’t please everyone. One person is going out the door, I’ve watched them myself, roll their eyes, shake their heads and roll their shoulders. I’ve gone out in the hallway saying, “we

applicants a year. You can't please everyone. One person is going out the door, I've watched them myself, roll their eyes, shake their heads and roll their shoulders. I've gone out in the hallway saying, "we really want you here despite of what the Planning Board is doing". They're following the process. In my view of the discussion with Mr. Winterton, with all due respect, I believe a lot of what he said was irrelevant to this nomination. He needs to take his issues elsewhere. A lot of it had nothing to do with this Council. If he wants to pursue it, whether he pursues it with ZBA or take it to court. This is irrelevant to Mr. Duhaime. I support Mr. Duhaime's nomination. And if he doesn't get appointed, I would ask him to be on the Budget Committee.

#### **NOMINATIONS AND APPOINTMENTS**

##### **Appointment**

Planning Board – Robert Duhaime

***L. Boswak moved to remove from table. Motion seconded by T. Lizotte. Motion carried unanimously.***

The Council received a letter from the Planning Board Chair, John Gryval (attached) expressing his support for Mr. Duhaime to be appointed.

***J. Levesque moved to appoint Robert Duhaime to the Planning Board as an alternate member. Motion seconded by J. Danforth.***

J. Levesque stated the Planning Board strives to follow the Development Regulations. Unfortunately, some do not fit in the mold. Mr. Duhaime has put in a lot of effort on the Planning Board.

J. Danforth stated the statements from the Planning Board Chair were more than satisfactory. He would fully support appointing Mr. Duhaime to the Planning Board.

V. Lembo stated the Council does not discount Mr. Winterton's statements. Mr. Duhaime has received a lot of support from Town. There must be a reason he felt strongly as he did.

N. Comai stated she worked with Mr. Duhaime on the CIP committee. Because of him, the Town now has a viable CIP. Some board members have to make unpopular decisions.

S. Lovas-Orr stated she didn't know Mr. Duhaime. She did her research and asked questions. She brought up the Code of Ethics that applies to all board members. Conflict of interest implies to actual, potential or apparent conflict of interest. She hopes Mr. Duhaime will continue to keep that in mind if appointed.

T. Lizotte stated actions were made with no malice intended. When developers come before the Planning Board, some developers execute with precision and they do just fine. Some try to take short cuts and conflicts arise. Mr. Duhaime is a volunteer and should be supported.

Chair J. Sullivan stated to volunteer is not an easy thing to do. The Town needs volunteers. It also needs the citizens to make sure the volunteers are doing what is best for the Town. All decisions will not be met with 100% agreement. All the Council could do is to make sure the process is followed.

**Roll call carried unanimously.**

##### **Nomination**

***L. Boswak nominated William E. King to the Economic Development Committee.***

#### **SCHEDULED APPOINTMENTS**

**Auditor's Report - Jennifer Dorr and Bob Vachon of Vachon, Clukay & Company, PC**

J. Dorr presented a summary of the report. The audit was performed in accordance with auditing standards generally accepted in the US. The Town of Hooksett was also required a single audit. This is for Towns expending more than \$500,000 in federal funds. The Town qualified for this because of the sewer plant expansion project. When the Town starts paying this back, they will receive 50% forgiveness

committed, (4) assigned, and (5) unassigned. GASB is trying to make all towns across the country to use the same accounting system. No adjustments were needed. No difficulties encountered during the audit. Everyone was helpful and answered questions. The Town received an unqualified opinion, which is the best opinion any town can get. There were no issues. Everything was presented in accordance with GAAP (General Accepted Accounting Principles). The total net asset shown is \$22,834,000. This includes all funds of the Town. There was an increase of \$305,000 in net assets and a decrease of \$779,000 in business type activities, mainly due to the sewer disks incident for a total of \$712,510. Total fund balance is \$5,273,000, an increase of \$588,000 from 2010. Revenue received was \$226,000 more than anticipated. There was \$531,800 savings on expenditures, which left a fund balance of \$2,171,000.

### **OLD BUSINESS**

#### **Council Rules – Public Input**

S. Lovas-Orr presented the proposed changes to the Public Input section of the Council Rules (attached).

The Council discussed the proposed changes and made the following suggestions:

Section 1. No change.

Section 2. Change “citizens or Councilor” to read “person”.

Section 3. Delete 2<sup>nd</sup> sentence.

Section 4. No change.

Section 5. Delete last sentence.

S. Lovas-Orr will present the final draft at the next meeting on February 22<sup>nd</sup>.

#### **Designation of Goffstown Road as a Scenic Road Ordinance (Attached)**

V. Lembo recused himself. This presents a conflict of interest for his employer, PSNH.

#### ***S. Lovas-Orr moved to adopt the ordinance. Motion seconded by L. Boswak.***

S. Lovas-Orr stated the ordinance talks about preserving history and acknowledging an area. She feels comfortable with the way the ordinance was worded that property owners will not be restricted with what they could do on their own properties.

L. Boswak thanked Kathie Northrup of the Heritage Commission for working on this project. Currently, this is the only recognized scenic road in Hooksett. She fully supports it.

J. Levesque asked how tree maintenance, routine as well as emergency situation will be addressed.

Kathie Northrup, Heritage Commission explained the State statutes address tree maintenance. In case of emergency, i.e., ice storm, they can cut trees without advance notification but have to be reported immediately. During routine maintenance, they have to get advance permission from the Town through Conservation Commission. The RSA also addresses stone walls within public ways.

D. Shankle added these would come up on the normal planning process and site plan review procedures.

T. Lizotte shared a traffic study done by SNHPC on the road (attached). The narrow road can only handle small amounts of traffic.

D. Shankle read an e-mail received today from an abutter’s daughter, Joanne Craighead (attached).

Note: The abutter’s name (Claudette Martin Blais) is included in the list of notified abutters.

K. Northrup stated the Assessor’s record gives the property a Goffstown Road address but they are not actually on Goffstown Road. Due to abundance of caution, the properties were included in the abutters’ list and owners on record were notified.

Consensus was to send all materials provided at the Public Hearing, which was posted and held on January 25<sup>th</sup> to Ms. Craighead. The Town Administrator will contact her.

**Roll call vote on the motion to adopt the ordinance carried unanimously.**

Budget & Warrant Articles

D. Shankle gave the Council an update on the following items:

Police Department suggested giving the van to the Fire Department. After review, the Fire Department decided the vehicle will not suit their needs and will try to get Car no. 5 on the warrant.

Fleet Management – There were discussions on transferring some of Police and Fire Departments' fleet management responsibilities over to DPW. Neither department will need to change their budgets. DPW will take care over fleet management and see what they can do with the current staff and budget. DPW will make sure mechanics are ASC certified. Parts will be paid out of Police and Fire budgets and labor will be paid out of DPW.

Vehicle Information – This is provided in the budget book. Columns will be added for mileage and how it was acquired, i.e., budget process/vote, acquired from other department, etc.

Potential Revenue Sources – The Council requested to come up with potential revenue sources.

Christine Soucie, Finance Director presented one potential source for the Council to approve. She proposed adding to the warrant the Municipal and Transportation Improvement Fee, which is an additional \$5 fee to vehicle registration fees for the purpose of supporting municipal and transportation improvements and to establish a Municipal and Transportation Improvement Capital Reserve Fund per RSA 35:1. \$4.50 will go into this fund and to name the Town Administrator as the agent to expend. The remaining \$0.50 would go to the general fund to cover administrative costs.

V. Lembo stated this is another form of taxation, which is unnecessary. Creating this fund takes the ability of the taxpayers to say "no" to a project and gives the Town Administrator the ability to spend it without the consent of the taxpayers. He is opposed to this warrant article.

D. Shankle stated the logic behind the fee is to charge user fee to people who use the road. The Council requested to look into possible sources of revenue. This is one possible source they came up with. It is up to the Council to add this to the warrant.

L. Boswak asked if there was a list of Towns that have adopted the fee. Voters are not likely to vote for warrant articles for additional taxes.

C. Soucie stated Concord, Dover and Manchester all charge \$5 for this purpose.

S. Lovas-Orr stated by bringing this to the voters, the Town is giving the taxpayers the ability to decide. The Town needs to generate funds and this is a relatively painless way of doing it.

T. Lizotte stated he leans against it. As it stands right now, the Town is looking at raising \$1 million more taxes than last year, if the school warrant articles pass. The Town needs to strive not to put any more tax burden on its citizens.

***V. Lembo moved to place the warrant on the ballot. Motion seconded by S. Lovas-Orr.***

**Roll Call**

L. Boswak	No
N. Comai	Yes
J. Danforth	Yes
M. Downer	No
V. Lembo	No
J. Levesque	Yes
T. Lizotte	No

J. Levesque	Yes		
T. Lizotte	No		
S. Lovas-Orr	Yes		
Chairman J. Sullivan	Yes	5-4	<b><u>Motion carried.</u></b>

### **NEW BUSINESS**

Firefighters' Union Contract (see file)

***V. Lembo moved to accept the contract. Motion seconded by T. Lizotte.***

D. Shankle presented the proposed contract as well as a joint statement from both the Management and Labor Union (attached). There were concessions on the part of the Union as well as the Town. The contract will be made available on the website.

V. Lembo stated he believes the contract is a fair contract for both the Union and the Town. It brings the department in line with other communities. He suggested supporting the contract.

N. Comai stated the Town and union were able to negotiate the terms of the contract without attorneys. This is a fair contract and she supports it.

### **Roll call vote carried unanimously.**

#### Town Administrator's Goals and Evaluation

According to the Town Administrator's contract, the Council and the Town Administrator shall define attainable goals and performance objectives, which they determine necessary for the proper operation of the Town.

N. Comai stated during the Town Administrator selection process, one of the conditions was to come up with set of goals and measurement of performance.

T. Lizotte suggested including some tangible goals such as, working on the Master Plan and the Cable TV Franchise agreement and analytical data gathering.

Chair Sullivan suggested creating a sub-committee to come up with attainable goals that could be accomplished by end of June.

M. Downer added goals should be specific, measurable and achievable with time bound.

V. Lembo stated the Town Administrator should have been given a set of goals at the start of his contract. He added D. Shankle has accomplished a lot in a few months.

***V. Lembo moved to establish a sub-committee made up of M. Downer, N. Comai, S. Lovas-Orr and L. Boswak. Motion seconded by T. Lizotte. Motion carried unanimously.***

L. Boswak stated all Councilors should be a part of the process.

This will be an agenda item for the next meeting on February 22<sup>nd</sup>.

### **SUB-COMMITTEE REPORTS**

#### Conservation Commission – T. Lizotte

1. The board discussed the acquisition of the property by the river, Brown property next to the Dog Park.
2. They are looking into funding a restoration plan for a bald eagle perch.
3. Discussed the Pinnacle Park, re: blazing a trail and a parking lot plan to be presented to the Planning Board at their meeting on February 13<sup>th</sup>.

#### Economic Development Committee – L. Boswak

1. Richie Bros. Auctioneer made a presentation to the board at a previous meeting. They requested a letter of support from the EDC. EDC decided not to give them a letter of support as they feel this is not the best use for the property.

2. They are planning a workshop to put together a strategic plan for EDC. They would like to know if there are any specific items the Council would like them to work on.
3. The committee is working on drafting a vision for the Master Plan. All Town boards and committees were asked to work together and come up with a vision for the Master Plan.

This will be an agenda item for the next meeting. Councilors were requested to come up with ideas.

High School Study Committee – S. Lovas-Orr

The committee will be putting together some concrete numbers using data gathered by previous committee and consulting with other communities with regards to costs. Sub-groups were created to approach other communities that have built high schools.

T. Lizotte suggested taking the tax rate impact into consideration.

Old Town Hall Preservation Committee – S. Lovas-Orr

There will be an open house at the Old Town Hall on Saturday, February 18<sup>th</sup> from 1 – 3 pm. The invitations went out today. There will be a tour of the building and a power point presentation.

Perambulation – N. Comai

The board will meet on Thursday, February 9<sup>th</sup>.

Police Commission – M. Downer

The board held a non-public session. It was announced that Chief Stephen Agrafiotis tendered his resignation and it was accepted.

Sewer Commission – T. Lizotte

Discussions are on-going regarding arbitration (disks incident).

Public Works/Recycling & Transfer Union Negotiations – D. Shankle

They started gathering some information, i.e., pay information, etc.

**PUBLIC INPUT**

**M. Miville** asked for clarification with regards to the discussion on Public Input. What is considered public comment and what is considered a question.

Chair Sullivan stated the Council would like to continue public input on any subject matter. Questions can or cannot be related to an agenda item.

**M. Miville:** What would be the tax rate impact if the Fire Union Contract is passed.

The Town Administrator and the Finance Director will provide this information.

**M. Miville:** The evaluation, is that considered work-product?

**Council:** Correct.

**ADJOURNMENT**

The meeting adjourned at 9:30 pm.

Respectfully submitted by,

Evelyn F. Horn  
Administrative Assistant

Leslie Boswak  
Town Council Secretary



*John J. Gryval Jr.*  
*5 Elmer Ave.*  
*Hooksett, NH 03106*

February 3, 2012

Mr. James Sullivan  
Council Chairman  
35 Main Street  
Hooksett, NH 03106

Dear Members of the Town Council,

I was asked to comment on the issue that was discussed at your January 25, 2012 meeting, regarding the appointment of Mr. Robert Duhaime, as an alternate Planning Board member.

Mr. Duhaime has served on the Planning Board for 8 years. During that time, he has served as chairman of the CIP committee, and representative to the Southern New Hampshire Planning Commission. At the time of his reappointment six months ago he was serving as Vice Chairman.

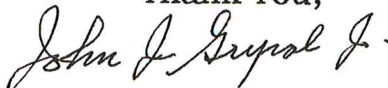
I don't believe any member of any Board or Commission should be singled out because they are the one to make the motion to go into non-public session, someone has to do it.

I discussed the issue with Robert about his landscaping in Hooksett. He has assured me that every job he has done in Hooksett he has won by bid.

All of this started when the Code Enforcement Officer made the decision that one home must be constructed with a sprinkler system, while another home with similar conditions did not have to have a sprinkler system installed. Since then this has been an issue that just won't end.

I see no reason why Robert should not be appointed as an alternate member of the Planning Board.

Thank You,



John J. Gryval Jr. Planning Board Chair

## Town Council Rules of Procedures

### Proposed amended language to Sec. 7b, Public Input

#### a. Public Input

1. Two 15-minute Public Input sessions will be allowed during each Council Meeting. Time will be divided equally among those wishing to speak, however, no person will be allowed to speak for more the 5 minutes.
2. No person may address the council more than twice on any issue in any meeting. Comments must be addressed to the Chair and must not be personal or derogatory about any other citizen or Councilor.
3. Any questions must be directly related to the topic being discussed and must be addressed to the Chair only, who will determine if the question can be answered at that time. Council members are allowed to question the person speaking if the question is directly related to the topic being discussed. Questions cannot be directed to an individual Councilor and must not be personal in nature. Issues raised during public input which cannot be resolved or answered at that time, or which require additional discussion or research, will be noted by the Town Administrator who will be responsible for researching and responding to the comment directly during normal work hours or by bringing to the Council for discussion ~~at a~~ at a subsequent Meeting.
4. Council members may request a comment be added to New Business at a subsequent meeting.
- 4.5. No one may speak during public input except the person acknowledged by the Chair. Direct questions or comments from the audience are not permitted during public input. At the Chair's discretion, anyone who engages in accusations or attacks against another citizen will be asked to cease immediately.

# **Designation of Goffstown Road as a Scenic Road**

## **SECTION 1**

### **PURPOSE AND INTENT**

The purpose and intent of this ordinance is to designate the entire length of Goffstown Road as a Scenic Road. The effects of this designation can be found in NH RSA 231: 158. The Town Council is enacting this ordinance under the authority given to it by the Town Charter in section 3.11.

## **SECTION 2**

### **DESIGNATED LOCAL IMPLEMENTING BODY**

The Town Council hereby designated the Conservation Commission as the board responsible for the implementation of the provisions of this ordinance.

## **SECTION 3**

### **PUBLIC SAFETY AND OTHER EMERGENCIES**

Provisions of RSA 231:158 II outline procedures for emergencies:

1. The Director of the Department of Public Works or his designee may, without hearing, but only with the prior written permission of the council, remove trees declared a public nuisance when they pose an imminent threat to safety or property; and
2. A public utility may cut or remove a tree without a hearing or advance municipal permission when restoring service in an emergency situation but should inform the council of its actions and rationale afterward. Said notification shall be in writing within seven (7) days of the emergency; it should describe the nature of the emergency and the work performed to resolve it. If the scope of the emergency makes notification within seven (7) days impossible, the public utility may request a reasonable extension from the town administrator.

In each of these instances, a copy of correspondence with council shall be sent to the chair of the Conservation Commission.

## **SECTION 4**

### **PUBLIC INFORMATION**

The Town Clerk shall maintain and update annually the list of Scenic Roads in Town as required by RSA 231:157. A copy of said update shall be forwarded to the chair of the Conservation Commission. Signs recognizing the Scenic Road status shall be posted at the beginning and end of the designated portion of the road.

## **SECTION 5**

### **ENFORCEMENT AND PENALTIES**

Enforcement and penalties shall be those allowed by NH RSA 158 related to Scenic Roads.

## **SECTION 6**

### **EFFECTIVE DATE**

This ordinance shall become effective upon passage.

**ADOPTED: XX/XX/XX**

**Southern New Hampshire Planning Commission**  
**438 Dubuque Street, Manchester, NH 03102**  
**Tel: 603-669-4664 Fax: 603-669-4350**  
**Web: www.snhpc.org**

HOOKSETT  
 GOFFSTOWN RD  
 @ GOFFSTOWN T/L

Site Code: 225419  
 Station ID:

Latitude: 0' 0.000 Undefined

Start Time	Mon 24-Oct-11	Tue 25-Oct-11	Wed 26-Oct-11	Thu 27-Oct-11	Fri 28-Oct-11	Average Day	Sat 29-Oct-11	Sun 30-Oct-11	Week Average
12:00 AM	*	*	1	0	3	1	5	*	2
01:00	*	*	0	2	3	2	4	*	2
02:00	*	*	1	1	0	1	1	*	1
03:00	*	*	0	1	0	0	2	*	1
04:00	*	*	4	6	5	5	4	*	5
05:00	*	*	21	23	20	21	11	*	19
06:00	*	*	55	55	51	54	21	*	46
07:00	*	*	107	104	92	101	21	*	101
08:00	*	66	81	70	81	74	*	*	74
09:00	*	53	53	65	50	55	*	*	55
10:00	*	53	37	59	55	51	*	*	51
11:00	*	55	41	48	75	55	*	*	55
12:00 PM	*	49	60	46	62	54	*	*	54
01:00	*	46	60	56	48	52	*	*	52
02:00	*	61	56	57	69	61	*	*	61
03:00	*	85	74	87	81	82	*	*	82
04:00	*	78	96	97	97	92	*	*	92
05:00	*	94	114	73	120	100	*	*	100
06:00	*	75	80	58	72	71	*	*	71
07:00	*	45	46	48	51	48	*	*	48
08:00	*	30	18	25	25	24	*	*	24
09:00	*	21	28	25	30	26	*	*	26
10:00	*	10	15	16	20	15	*	*	15
11:00	*	4	6	7	14	8	*	*	8
Day Total	0	825	1054	1029	1124	1053	48	0	1045
% Avg. WKDay	0.0%	78.3%	100.1%	97.7%	106.7%				
% Avg. Week	0.0%	78.9%	100.9%	98.5%	107.6%	100.8%	4.6%	0.0%	
AM Peak Vol.		08:00	07:00	07:00	07:00	07:00	06:00		07:00
		66	107	104	92	101	21		101
PM Peak Vol.		17:00	17:00	16:00	17:00	17:00			17:00
		94	114	97	120	100			100
Grand Total	0	825	1054	1029	1124	1053	48	0	1045
ADT		ADT 1,069		ADT 1,069	ADT 1,069				

## Evelyn Horn

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**From:** Joanne <joanne@craigheadandmartin.com>  
**Sent:** Wednesday, February 08, 2012 5:03 PM  
**To:** Dean Shankle  
**Cc:** Evelyn Horn  
**Subject:** Goffstown Road - scenic road designation

**Importance:** High

February 8, 2012

Dean E. Shankle, Jr., Town Administrator

TOWN OF HOOKSETT

Hooksett, New Hampshire 03106

SENT VIA FACSIMILE AND EMAIL

Re: Goffstown Road, Hooksett, NH – Scenic Road Designation

Dear Mr. Shankle:

My name is Joanne Craighead and my mother, Claudette Martin Blais, owns 100 acres of land on Goffstown Road in Hooksett, NH. One parcel known as Tax Map 27, Lot 2 is located on Goffstown Road and the second parcel known as Tax Map 27, Lot 22 is located on Corriveau Drive. I received a telephone call today at my office and was informed that Kathy Northrup of the Heritage Commission is requesting that Goffstown Road be designated as scenic road. I have briefly reviewed the RSA231:157 involving the designation of a scenic road and discussed this matter with my mother. My mother did not receive any notice of this requested designation. Unfortunately, I am unable to attend the public hearing meeting tonight, so I am requesting that you would share our concerns with the other council members.

We are concerned that the designation of Goffstown Road as a scenic road would adversely impact the future value and development of the land owned by my mother. My father purchased the land in 1985, and it has remained in its rural state for many years. My mother has undertaken only selective cutting approximately 4-5 years ago. As my mother gets older, she anticipates selling this land probably to a developer and is concerned about the diminution in value due to the constraints being place on the property abutting a scenic road. As we have had no opportunity to discuss this matter with Ms. Northrup or members of the Board, we are not sure if our concerns are justified. We would welcome an opportunity to discuss with Ms. Northrup the genesis for the request for scenic designation and the resulting impact on my mother's property. Thank you. I look forward to hearing from you soon.

Very truly yours,

Joanne Craighead

JC/sjs

cc: Claudette (Martin) Blais

Evelyn Horn (Secretary to Mr. Shankle)

Joanne Craighead

Craighead and Martin, PLLC

62 Stark Street

Manchester, NH 03101-1934

Telephone: (603) 641-9555

Fax: (603) 647-1331

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Firefighter's Union Negotiations  
Labor/Management Joint statement

01-25-12

The information presented below outlines the tentative agreement between the Hooksett Firefighters and the Town of Hooksett. Union Negotiations have been ongoing since July 15, 2011 to reach a successful agreement presented to you tonight, this is the second union contract settled between the Hooksett firefighters and the Town of Hooksett that did not require lawyers to negotiate, saving the Town additional lawyer fees. Outlined below is a brief description of the proposed changes or amendments:

**Union Concessions or revisions:**

- Article 30: Paramedic education, cost saving of \$13,960.00 per fiscal year or \$41,880.00 over the 3 year contract.
- Article 8: Insurance, The union agrees to go with the town's new insurance plan, cost savings of over \$20,000.00 annually or over \$60,000.00 over the 3 year contract.
- Article 15: Holidays, The union agrees to not receive overtime for working Thanksgiving or Christmas, but will receive additional Holidays units off for working these days.

**New proposals:**

- New Article # 29 Seniority and Seniority list.
- Article 7 Appendix A (new pay scale)
  - Year 1: All personnel placed onto New pay matrix
  - Year 2: 2.5 % pay increase
  - Year 3: 2.5 % pay increase

**Conclusion:** The proposed union contract only has 5 articles which were changed or revised. Also taken into consideration for this proposed agreement were the firefighter's union concessions taken this fiscal year 2011-2012 of \$59,800.00.

**JSI**  
**CAPITAL**  
**ADVISORS**

Transaction Advisory and Valuation  
Services for the Independent  
Communications Provider

January 11, 2012

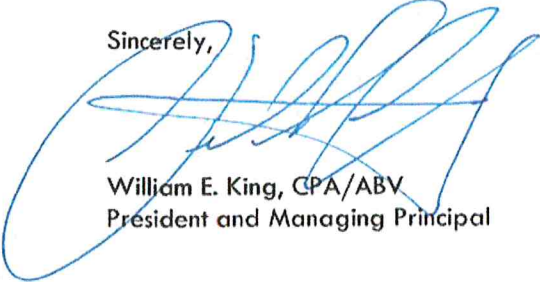
Town Administrator  
Town of Hooksett  
35 Main Street  
Hooksett, NH 03106

To whom it may concern:

I would like to be considered for an appointment to the Town of Hooksett Economic Development Committee. I have attached a curriculum vitae summarizing my background and experience.

Thank you for your consideration. Should you have any questions, please do not hesitate to contact me at 603.493.8988 or [bking@jsicapital.com](mailto:bking@jsicapital.com).

Sincerely,



William E. King, CPA/ABV  
President and Managing Principal

**JSI Capital Advisors, LLC**

**New Hampshire:** 66 Hanover Street, Suite 300 • Manchester, NH 03101 • Phone: 603/622-0379 • Fax: 603/669-8543  
**Maryland:** 7852 Walker Drive, Suite 200 • Greenbelt, MD 20770 • Phone: 301/459-7590 • Fax: 301/577-5575

Securities offered through JSI Transaction Advisors, LLC - Member FINRA/SIPC

[www.jsicapital.com](http://www.jsicapital.com)



# William E. King

5 Meadowcrest Road  
Hooksett, New Hampshire 03106  
603.622.9961 (H) 603.493.8988 (M) 603.622.0379 (W)  
bking@jsicapital.com

## Work Experience

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**JSI Capital Advisors, LLC**

1994 through Present

**Job Title**

President and Managing Principal

JSI Capital Advisors, and its affiliate JSI Transaction Advisors, LLC, is a FINRA-registered investment advisor and broker/dealer that provides specialized investment banking, transaction advisory, valuation and industry research services to the owners and management of independent communications providers and mid-market companies.

**Stoner Broadcasting System, Inc.**

1990 through 1994

**Job Title**

Chief Financial Officer

Stoner Broadcasting was a privately-held operator of, and investor in, commercial radio stations located in markets throughout the United States and the United Kingdom.

**Price Waterhouse & Co.**

1981 through 1990

**Job Title**

Senior Tax Manager

Provided tax compliance, planning and transactional tax services to clients in the real estate, communications, government contracting, software development, media and automobile dealership industries.

## Education

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**American University, Washington, D.C.**

1987 through 1989

MS - Taxation

**University of Maryland, College Park, Md.**

1978 through 1981

BSBA – Accounting

BA - Economics

## Professional Designations

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Certified Public Accountant

Accredited in Business Valuation (ABV)

Registered Investment Advisor

Series 7 – Registered Representative

Series 24 – General Securities Principal

Series 79 – Investment Banking Representative

## Community Activities

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Leadership Anne Arundel (1994)

Annapolis Boys & Girls Club – Board of Directors (1994)

Hooksett Little League – Board of Directors (2011 – present)

Hooksett Youth Athletic Association – Baseball Coach (2010 and 2011)

Hooksett Youth Athletic Association – Basketball Coach (2010 through 2012)

Hooksett Youth Athletic Association – Soccer Coach (2009 through 2010)