

**Unofficial**

**TOWN COUNCIL**

**Regular Meeting**

**Wednesday, June 2, 2010**

**MINUTES**

**CALL TO ORDER**

Chairman Gahara called the meeting to order at 6:35 pm.

**ATTENDANCE**

Chairman William Gahara, D. Boutin, D. Dickson, James Gorton, Paul Loiselle, George Longfellow, M. Pischetola, David Ross, Nancy VanScoy, and Carol Granfield (Town Administrator)

**NOMINATIONS**

**Conservation Commission (2 Full members)**

**Bob Steiner:** I am a new resident to Hooksett but not new to New Hampshire. I moved to Hooksett in August of 2009. My resume was submitted with my letter of interest. I have a Bachelors and a Masters Degree in Conservation and I taught Agriculture at Alverne High School. I am a veteran and I currently live on Julie Drive. I am happy to be part of the community. I want to keep Hooksett clean and green. Given my background, I think I can do a good job on the Conservation Committee.

***P. Loiselle nominated Bob Steiner for a full member on the Conservation Commission.***

***J. Gorton nominated David Hess for a full member on the Conservation Commission.***

***D. Boutin nominated Tim Johnson for a full member on the Conservation Commission.***

***G. Longfellow nominated Philip Korkosz for a full member on the Conservation Commission.***

**Heritage Commission**

***D. Boutin nominated Sally Humphries for Heritage Commission.***

***M. Pischetola nominated Lee Belanger Sr. for Heritage Commission.***

**Park and Recreation Advisory Committee**

**Ray Miclette:** I have been a Hooksett resident for 12 years. I am married with 3 children ages 11, 9, and 6. I have submitted a letter of interest to the Park and Recreation Committee. I learned to be a volunteer as a result of the example shown to me by my mother when I was growing up as well as in the military. I am an executive with Dell Corporation. I have volunteered most of my time with Youth Sports and am an At Large member of the HYAA Board. I want to bring a sports perspective to the Park and Recreation Committee working with the youth in town.

P. Loiselle asked if he would consider the alternate position as well as the full position.

Ray Miclette stated he would be interested in an alternate or a full position.

N. VanScoy: Based on the discussion that took place at the last Park and Recreation Committee meeting relative to the needs raised by HYAA for more parks, how do you plan to keep the two issues separate?

Ray Miclette: I know there are a lot of people who bring different perspectives to the committee. I thought it was important for someone with a background in youth sports to be part of this committee. I thought I could share the needs of the youth with regard to parks. I indicated there was someone from HYAA that previously sat on that board (Cory Wilson). I thought I could fill that spot and maximize the potential for our kids.

N. VanScoy: Do you use our trails?

Ray Miclette: I used the trail in the past when I had a dog. I do ride and snowmobile. I enjoy fishing and hiking as well.

***D. Boutin nominated Ray Miclette as an alternate member to the Park and Recreation Advisory Board.***

***J. Gorton nominated Jacqueline McCartin as a full member to the Park and Recreation Advisory Board.***

### **Planning Board**

**John Gryval:** I've been on the Planning Board for quit some time and would like to continue. If you feel you have someone else who could better fill my shoes, please do so.

**Tim Lanphear:** I would like to serve on either the Zoning or the Planning Board. I have been a resident of Hooksett for 5 years. I grew up in Nashua. My wife and I live at Windsor Terrace and would like to purchase a home in Hooksett in the near future. I ran a gardening business for 14 years. When I started my business, I had little knowledge but I persevered, did the research and learned the business. I have extensive knowledge of plants, however I have no formal education in gardening. In 2005, I decided to close the garden center as a result of the competition with the big box stores. I went to the city and the Planning Board and worked through the process to develop the property into a strip mall. I would also consider an alternate position on the Zoning Board.

***D. Boutin nominated John Gryval as a full member to the Planning Board.***

***J. Gorton nominated Martin Cannata as a full member to the Planning Board.***

***P. Loiselle nominated Tim Lanphear as a full member of the Planning Board.***

***N. VanScoy nominated Philip Korkosz as a full member of the Planning Board.***

***N. VanScoy nominated Tim Lanphear as an alternate member of the Planning Board.***

***N. VanScoy nominated Yervant Nahikian as an alternate member of the Planning Board.***

### **Police Commission**

**Clark Karolian:** I have been a Hooksett resident for over 15 years. I think I could bring a unique perspective to the Commission given my prior police experience. I would be a good fit with a police background because I could bring an understanding and an unbiased perspective without micro managing. I would like to restore the confidence of the citizens and the taxpayers in the Police Commission.

N. VanScoy: What is your view of the role of the Commission in the public relations of the Police Department?

Clark Karolian: It is to oversee the department financial as well as certain operations with out micromanaging. I feel you need to have professional, working relations with the department head without compromising the position of commissioner. While enjoying that position, you need to be able to ask the tough questions. There needs to be open communication between the Police Commission and the Town

Council. There needs to be more transparency, not only at the commission meeting but also when requested by the Council. With my background and knowledge of the Police Department, I can see both sides; the managerial and the budget process. I feel I can round out the Commission. I have never worked at the Hooksett Police Department. I may have assisted Hooksett Police as backup when I was in Manchester. I have no conflict of interest or hidden agenda other than moving forward. I don't know anyone personally.

D. Boutin: A citizen files a complaint with the Commission about police operations, how would you handle that complaint and how would you bring resolution?

Clark Karolian: It is important to have transparency. If it is a personnel issue, there are avenues and rules and regulations they have to follow to investigate the issue. Depending on the level of the complaint, it may need to go to an outside agency. With regard to names, it falls under a different umbrella. I need to look at the existing rules for the Commission and the Department. I certainly think that a citizen has a right to make a complaint and it needs to be followed appropriately. You can't put someone's name in public for an investigation.

D. Boutin: A citizen files a complaint about police operations; what is the final result and what is the Commission going to do to resolve it? As an example, if doesn't involve a personnel issue. What is the end conclusion?

Clark Karolian: Someone complains about an operational procedure like a traffic issues in the neighborhood. The commission's job is to take it up with the Chief and have him look into that. The outcome is the police department has to get back to that individual. Would I mandate the Chief to personally resolve that complaint, no, but someone needs to resolve the issue. That is where a professional working relationship is important. We need to demand answers from our department heads. If we get an answer from the Chief we don't like, I may have a better understanding of other options because of my background. The citizen needs some closure and as a public servant, you need to address these concerns.

D. Boutin: Our government is made up of components, one is the Council and one is the Commission and once appointed, the Commissioners have responsibilities, but in the end, we have collectively a responsibility to the taxpayers to run efficiently. How do you see your role on the Commission as developing and continuing a working relationship with the Council to serve the public?

Clark Karolian: Without being bias, I feel as a police commissioner, when those budget issues arise, it needs to be done so the taxpayer gets the most bang for their buck. Department heads have a difficult job and must follow the budgets. There must be a balance and Commissioners cannot be afraid to hold the department head's feet to the fire. What governs the Police Department is the Commission and the primary function is to oversee budget issues, personnel issues, and the department heads. It is an important role to play. I don't think it is appropriate to discuss past matters but if appointed, I have no trouble walking the middle and listening to both sides. We serve the people of Hooksett.

**Todd Smith:** I have been a Hooksett resident for 12 years and I have a wife and 5 children, which are all home schooled. For the last 6 years, I was involved with the Hooksett Little League as treasurer and recently elected to the State House. I believe I can help to exercise some new blood in the process and impart some of my personal skills and bring folks together where there needs to be and offer some judgment, working together with the other Commissioners, the Chief and the Council to reach the goal of satisfying the taxpayer. I opened a shoe business at 19. I owned that business 11 years and then turned it into a dry cleaning business. I then took a job as a special police officer in Raynham Mass. for 4 years. Upon leaving the police department, I went into the insurance business and then went into an adjustment business in NH. I worked for a large loss insurance adjuster. I have no relationship with the Hooksett Police Department. I do have a friend who is an administrator within the department.

**Cindy McInnis:** I've lived in Hooksett for 21 years and I raised my children here. I would like to show our town as positive and not negative. I want to bring that aspect back to the community. I have a BS in business and I deal with oversight. I was approached by people in my neighborhood and I like my town and like to see it positive. I can bring an open mind. I don't believe in working behind close doors and I think there should be open communication between the Commission, the Department, and the Council. The rules should be followed to the letter. The raises, if they are involved with the union, they should be followed. They should know the union guides and the commission should meet with the Council monthly. We need to have openness and be proud of our town. What the media puts out is to sell papers. We need to put positive stuff out there.

M. Pischetola: Are you in favor of the raises or not?

Cindy McInnis: Why can't we look at guidelines? Honestly, I was against it but I don't have all the facts. I have never worked for the Police Department and I don't know anyone at the Hooksett Police Department.

**G. Longfellow nominated Clark Karolian for Police Commissioner.**

**D. Ross nominated Todd Smith for Police Commissioner.**

**J. Gorton nominated Cindy McInnis for Police Commissioner.**

#### **Transfer and Recycling Committee**

**D. Boutin nominated R. Bairam for a full member on the Transfer and Recycling Committee.**

**N. VanScoy nominated Robert Schroder as an alternate member on the Transfer and Recycling Committee**

**J. Gorton nominated Ray Bonney as a member on the Transfer and Recycling Committee.**

#### **SNHPC Representative**

**D. Boutin nominated Mike Jolin for SNHPC Representative.**

**J. Gorton nominated Robert Duhaime (Planning Board member) as SNHPC Representative.**

#### **Zoning Board of Adjustment**

Michael Simino: I'm interested in the alternate position on the Zoning Board. I moved to Hooksett from Manchester in July of 2009. I submitted a letter and resume. Recently I was a committee member of the revolving loan fund and worked with the EDC in Manchester. I have experience in Banking since 1983 as a mortgage lender and have always been in the lending industry. I have been involved in commercial lending for the past 10 years working with developers and businesses and understanding their balance sheets and learning how they grow. I've helped business build load docks, medical buildings and condo developments. I believe all that experience can help me to be an asset to the ZBA team.

**D. Boutin nominated Michael Simino for alternate member of the ZBA.**

**J. Gorton nominated R. Duhaime as a full member of the ZBA.**

**D. Ross nominated G. Hyde as full member of the ZBA.**

**N. VanScoy nominated Tim Lanphear as an alternate member of the ZBA.**

## Presentations

D. Ross and D. Dickson who have completed their terms as Councilors were presented with plaques in recognition of their dedication, hard work and volunteerism.

## Scheduled Appointments

### Public Hearing re: Ordinance Relative to Property Acquired by Tax collector's Deed

C. Granfield read into the record the Ordinance:

*The Town of Hooksett ordains pursuant to RSA 80:80 to authorize the Town Council to retain and hold for public use, transfer or sell, by either public auction, sealed bid, private sale, or as justice may require, for such price and upon such terms as in their judgment seen best, any real estate or interest therein to which the Town has obtained or shall obtain title by Tax Collector's Deed for the non-payment of taxes, and further, that during the period when title to said property shall be held by the Town, that the Town Council be authorized to rent, use, or administer the same as in their judgment may seem best. The authority of the Town Council granted herein shall remain in effect indefinitely, until rescinded.*

Open Public Hearing at 7:46 pm

Close Public hearing at 7:47 pm

***D. Boutin moved as read. Seconded by N. VanScoy.***

***Roll call vote unanimously in favor.***

## OLD BUSINESS

### Building Permit Fees

C. Granfield stated that the fees have not been updated on a regular basis. We have asked departments to update their fee schedules. P. Rowell has put together additional information, which was requested by the Council. These fees are not at the high end but in the middle of the scale and more realistic. You could also consider having a permit for events. Currently there is no ordinance or permits for events which should be regulated by the Town.

A discussion ensued regarding the fee schedule proposal.

***P. Loiselle motioned to approve the new fee schedule as presented. Seconded by N. VanScoy. Unanimously opposed. Motion failed***

## NEW BUSINESS

### Resignation

B. Gahara stated that Paul Loiselle has submitted his resignation from the Town Council effective July 1<sup>st</sup>. 2010.

### Highway Safety Project Grants

The Police Department has received two Highway Safety Project Grants, 1) for two Radars and 2) for an In-Cruiser Video. Both grants are Federally funded from the Nation Highway Traffic Safety and require a 50% match from the Town.

	Total Cost	Town Share	Federal Share
Two Radars	\$4200.00	\$2100.00	\$2100.00

In-Cruiser Video	\$1500.00	\$ 750.00	\$ 750.00
------------------	-----------	-----------	-----------

***D. Boutin motioned to accept the Highway Safety Project Grants for Police equipment in the amount of \$2850.00. Seconded by N. VanScoy.***

***Vote unanimously in favor.***

#### **Introduction of Ordinance Amendments**

10-69	Ordinance #00-4	- Dogs
10-70	Ordinance #00-9	- Intoxicating Beverages
10-71	Ordinance #00-11	- Minimum Road Construction Standards
10-72	Ordinance #00-19	- Tattoo Parlor
10-73	Ordinance #00-24	- Model Public Nudity
10-74	Ordinance #00-25	- Regulate and Control the Kindling, Guarding and Safekeeping of Fires

Ordinances to be scheduled for a public hearing on June 23<sup>rd</sup>, 2010.

***D. Boutin motioned to schedule the listed ordinance for a Public Hearing on June 23, 2010. Seconded by N. VanScoy.***

***Vote unanimously in favor.***

#### **Town Administrators Report**

The Council is to submit their Administrator's reviews to Evelyn Horn by June 14<sup>th</sup>.

C. Granfield reported that the Hooksett Goes Healthy final weigh in took place and was reported on Channel 9 news. The results of the weigh in were: Red Team winning with a lose of 160 lbs and the Green team lose 120 lbs. The people enjoyed the challenge and the team effort. We have talked about future challenges for employees.

The next scheduled Council meeting is June 23<sup>rd</sup>.

#### **SubCommittee**

Planning Board - N. VanScoy reported that Manchester Sand & Gravel and Pond Development was approved for a 120-day extension and they will be looking for the Council's approval for sidewalks and the donation of land for the school and a town park. The Planning Board will come to a future Council meeting to discuss this project. All discussions for school land have been with the School Board yet is being donated to the Town.

#### **Public Input**

M. Miville, 42 Main Street: The notice for the replacement of Councilor Loiselle should be a public notice. I also want to call the Council's attention to Warrant Article 13 where the Council was looking for a referendum to abolish the Police Commission. I would consider it a true showing of democracy that 289 people responded to that article and expressed their opinion. I invite the Council to attend the June 15<sup>th</sup> Police Commission meeting. They have not come to the Council meeting so I ask you to attend their meeting. This is the last meeting and they will review their encumbrances.

**Non-Public**

*D. Boutin motioned to enter into non-public session at 9:08 pm. Seconded by P. Loiselle.*

*Vote unanimously in favor.*

Respectfully submitted,

Lee Ann Moynihan