

## Official

### **TOWN COUNCIL MEETING Regular Meeting Wednesday, July 22, 2009**

**CALL TO ORDER:** Chairman Gahara called the meeting to order at 6:30 pm.

**PRESENT:** David Boutin, James Gorton, Paul Loiselle, George Longfellow, Michael Pischetola, Chairman William "Bill" Gahara and Carol Granfield (Town Administrator)

**EXCUSED:** David Dickson, David Ross, Nancy VanScoy

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF MINUTES**

July 8, 2009 – *G. Longfellow moved to approve the July 8, 2009 minutes as amended. Motion seconded by P. Loiselle. Motion carried.*

#### **NOMINATIONS/APPOINTMENTS**

##### Available Positions

Conservation Commission, Alternate Member, exp. 6/2012

Heritage Commission, Alternate Member, exp. 6/2012

Planning Board, Full Member, exp. 6/2011

Planning Board, Alternate Member, exp. 6/2011

Chairman Gahara: The Council has verified that Mr. Michael Sorel does wish to resign from the Planning Board. In the past, the Council appointed an alternate member and moved them up to fill a full member position. The Planning Board currently has two alternate members, Mr. Nahikian and Mr. Cannata. Neither of them is interested in serving as a full member.

D. Boutin: I would ask the Council to waive the waiting period and appoint Mr. Frank Kotowski to the Planning Board.

***D. Boutin moved to waive the waiting period between nomination and appointment. Motion seconded by P. Loiselle. Roll call vote carried unanimously.***

***D. Boutin moved to nominate and appoint Frank Kotowski to the Planning Board full position, exp. 6/2011. Motion seconded by P. Loiselle. Roll call vote carried unanimously.***

#### **SCHEDULED APPOINTMENTS**

##### Hazard Mitigation Plan Adoption

C. Granfield introduced Jillian Harris of SNHPC.

J. Harris presented an overview of the Hooksett Hazard Mitigation Plan (on file). This is a requirement to be eligible for FEMA project grant programs. Hazard Mitigation Planning is defined as *a process for State, local and Indian Tribal governments to identify policies, and tools to implement mitigation actions. Mitigation is any sustained action taken to reduce or eliminate long-term risk to life and property from a hazard event.*

Hooksett's Hazard Mitigation Plan was approved and adopted on May 26, 2004. It is required to update the plan at least every five years and submit to FEMA for approval. After several meetings, the Town came up with an updated plan.

G. Longfellow stated extreme cold should be included on the list of potential hazards.

J. Harris stated sometimes this is included under Ice & Snow Events but will have to verify.

Harold Murray, Emergency Management Deputy Director stated the Town has designated the Public Library as a warming center during extreme cold weather.

D. Boutin raised some concerns regarding item #12 of the "Summary of Recommended Improvement", 12. *Manufactured Housing Parks: Potential expansion of opportunities for manufactured and affordable housing.* He also questioned having SNHU as the only shelter in Town. He stated the Town should consider Alpha Bits Learning Center and the Elliott Health Center as additional shelters.

J. Harris: Item #12 has been in the plan since it was originally adopted. About the shelter, the plan does not hold the Town into doing exactly what's on the plan.

H. Murray stated that the only building that should be considered is the school but this will create problems once people off the streets are mixed with school children.

***P. Loiselle moved to remove all references pertaining to Manufactured Housing Parks on pages 49 and 56. Motion seconded by D. Boutin. Roll call vote carried unanimously.***

***D. Boutin moved to add Alpha Bits Learning Center and Elliot At Hooksett as additional shelters pending agreements from Alpha Bits Learning Center and Elliot At Hooksett. Motion seconded by J. Gorton. Roll call vote carried unanimously.***

***D. Boutin moved to adopt the Hazard Mitigation Plan as amended. Motion seconded by P. Loiselle.***

**The Town Council Resolution adopting the amended Hazard Mitigation Plan was approved and signed.**

### **OLD BUSINESS**

#### **Inventory Forms**

C. Granfield informed the Council due to vacation schedule, the School Superintendent was not available to meet until Thursday, July 23<sup>rd</sup>. This will be an agenda item for the August 5<sup>th</sup> meeting.

### **NEW BUSINESS**

#### **Acceptance of \$100 Donation to Police Department per RSA 31:95(b)**

The Police Department received a donation in the amount of \$100 from a private citizen for the department's assistance in helping to locate her husband.

***G. Longfellow moved to accept the \$100 donation per RSA 31:95(b). Motion seconded by M. Pischetola. Motion carried unanimously.***

#### **Impact Fees**

***P. Loiselle moved to table the item until the next meeting and invite the Town Planner to attend. Motion seconded by J. Gorton. Motion carried unanimously.***

#### **Cinemagic Bond Releases**

Note: Hydro Seeding Bond will not be released as listed on the agenda per request by Building Department.

Dale Hemeon, Highway Manager stated there is considerable damage on the property. He suggested to table the release of the Landscaping Bond until a walk-through is done.

***D. Boutin moved to table. Motion seconded by J. Gorton. Motion carried unanimously.***

#### **Annual Town Report Cover**

The proposed Town Report front and back covers were presented for approval.

Evelyn Horn, Administrative Assistant stated the Arah Prescott Historical Library would be an ideal subject for the cover as the library celebrated its 100<sup>th</sup> Anniversary this year.

***P. Loiselle moved to approve proposed front cover #3 and back cover #1. Motion seconded by J. Gorton. Motion carried unanimously.***

#### Proposed Article 28-A Lawsuit Against the State via LGC

D. Boutin: It has to do with the amount of money this Town will have to contribute for retirement. There is a significant financial ramification for the Town. The LGC is raising funds and they are proceeding with a lawsuit. The state is prohibited in creating unfounded mandate for Towns. I would like to request that the Chair instruct the Town Administrator to gather some information to be presented to the Council.

The Town Administrator has already started looking into this and should be ready for the next meeting.

#### **TOWN ADMINISTRATOR'S REPORT**

C. Granfield reported on the following:

1. Parks & Recreation Department is looking into installing a porta potty at Donati Park. The cost would be \$150 per month. This is not budgeted for. The Council may want to consider doing a trial.

D. Hemeon states the bathrooms are open from 7 am – 3:30 pm everyday except Sunday. In the past, they had used chemical toilets. The cost would be around \$1,000 for 6 months.

D. Boutin: Having been a regular customer of the park, majority of the time the bathrooms are not unlocked. HYAA provides porta potties on the field during events. It would be a wonderful thing at a very low cost.

***D. Boutin moved to install a porta potty at the Donati Field for a trial period during the months of August, September and October. Motion seconded by J. Gorton. Motion carried unanimously.***

2. The Town of Hooksett was picked by Money Magazine as one of the top 100 small towns to live in the US. Hooksett is #66 on the list. Other NH towns that made the list were Merrimack (#43), Hanover (#50) and Concord (#95).
3. The FBI and the State Police is currently holding investigation classes in an undisclosed location in the Hooksett area.
4. Information will be sent out to all employees regarding Retirement Pay. Currently, the Town has after-tax retirement pay. It is looking into changing to pre-tax. The Town will need the majority of the employees to change. Employees were asked to seek advise from their accountants/tax preparers.
5. Fire Department's James Anderson has been promoted to the rank of Administration Captain and Lt. Dan Pesula was promoted to the rank of EMS Line Captain.
6. Emergency Management Director, Al Dionne has been out on medical leave for some time. Dan Pike was appointed as Interim EM Director for a period of three months starting Monday, July 27<sup>th</sup>. Al' Dionne's status will be evaluated after three months.
7. The 1<sup>st</sup> Annual Government Officials Day at the New Hampshire Fire Academy will be held on October 3<sup>rd</sup>. If interested in attending, please contact the Fire Chief, Mike Williams.
8. The Town Administrator will facilitate a "Hooksett Ideas" workshop on Wednesday, July 29<sup>th</sup> at 7 pm at the Town Hall Council Chambers.
9. The next regular meeting will be held on Wednesday, August 5<sup>th</sup>.
10. The RFP's for the Safety Center Construction Manager will be issued tomorrow, July 23<sup>rd</sup>. The legal RFP's should be issued next week.
11. The Town Website is currently being revised.

#### **SUB-COMMITTEE REPORTS**

##### ZBA

- Mr. Holt requested for another continuation.
- Austin Woods came before the board. Still looking at potential water/flood issues coming from the hill.

- Crown Communications is proposing erecting a communication tower at 210 Whitehall Road, a residential area. There were a number of concerned citizens. A balloon test for visibility was scheduled.
- ZBA made an announcement that if applicants would like their cases heard the majority of the board have to be present. One particular member has not been attending regular meetings. The ZBA Chair is looking for directions from the Council.

P. Loiselle requested sending a letter out.

#### Police Commission

The last meeting was well attended. The meeting generally discussed the issue with the School Resource Officer.

#### EDC

The next meeting is in September.

#### **PUBLIC INPUT**

H. Murray: Dan Pike who was appointed as Interim EM Director is Les Pike's son. Les Pike served as a Selectman for many years.

#### **ADJOURNMENT**

The meeting adjourned at 7:55 pm.

Respectfully submitted by,

Evelyn F. Horn  
Administrative Assistant

Nancy VanScoy  
Town Council Secretary