

Official

TOWN COUNCIL MINUTES Regular Meeting Wednesday, January 23, 2008

CALL TO ORDER

Chairman Loiselle called the meeting to order at 6:40 PM.

ATTENDANCE

Chairman P. Loiselle, D. Dickson, D. Ross, P. Rueppel, J. Gorton, S. Werksman, J. Hyde

Excused: G. Longfellow, B. Gahara

Staff: D. Jodoin, Town Administrator and C. Soucie, Finance Director

APPROVAL OF MINUTES

D. Ross motioned to approve the minutes of January 5, 2008 as presented. Seconded by S. Werksman

Vote unanimously in favor

J. Gorton motioned to approve the minutes of January 9, 2008 as presented. Seconded by S. Werksman.

Vote unanimously in favor

PUBLIC INPUT

None

SCHEDULED APPOINTMENTS

Public Hearing – Acceptance of various grants/donations per RSA 31:95(b).

D. Jodoin presented the following grants and donations to the Council for their acceptance.

\$1000 from Wal Mart for Family Services

\$1200 in Shaw's cards for Family Services – from Lindsay Jarnowtowski

\$117,596 Federal Government grant from NH Department of Safety for Benton Road

\$5000 Amoskeag Rowing Club for scholarships to residents for rowing lessons as well as the maintenance of the grounds and the boat launch area

\$27,652.07 State grant from NH Dept of Safety for Benton Road

This issue to be taken up for vote at the next scheduled meeting.

Open Public Hearing 7:00 PM

No public comment

Close Public Hearing 7:05 PM

NEW BUSINESS

Amy Dufresne Subdivision Bond Release

D. Hemeon: This was a two (2) year bond. An inspection was done in the fall. This is located on Sargent Drive off of Auburn Road. 700 feet was added to the cul-de-sac and a new road was done. I recommend this bond be released.

D. Ross motioned to release the bond for \$24,400. Seconded by J. Gorton.

Vote unanimously in favor

Quimby Mountain Subdivision Bond Reduction

D. Hemeon: We are requesting a bond reduction from \$880,378.19 to \$72,751.88. A letter from Stantec was provided. The bond represents the remainder of the work to be done.

**D. Ross motioned to reduce the bond to \$72,751.88. Seconded by J. Gorton
Vote unanimously in favor**

School Impact Fees

J. McHugh stated that a letter was submitted by Dr. Littlefield. The letter was read into the record (see file)

The school agreed to pay for this study, which had not been updated since 2001. This represents a 25% increase to the school impact fee.

**P. Rueppel motioned to accept schedule A of the School Impact Fee. Seconded by D. Dickson
Roll call vote unanimously in favor.**

Vote on Warrant Articles

Administration non-union wage increase \$113,975

**P. Rueppel motioned to recommend. Seconded by D. Ross.
Roll call unanimously in favor**

Assessing Revaluation \$50,000

**D. Ross motioned to recommend. Seconded by P. Rueppel
Roll call vote unanimously in favor**

Community Development - Road Impact fees \$33,000

S. Werksman motioned to recommend. Seconded by D. Ross.

ROLL CALL

Chairman P. Loiselle	Yes	D. Dickson	Yes
D. Ross	Yes	P. Rueppel	Yes
J. Gorton	Yes	S. Werksman	Yes
J. Hyde	No		

6:1 motion carries

Administration-Discontinue Capital Reserve Fund

**D. Ross motioned to recommend. Seconded by S. Werksman
Roll call vote unanimously in favor**

Debt – Reduction of unissued debt (16 million rescinded for Cabelas)

J. Gorton motioned to recommend. Seconded by S. Werksman

D. Ross suggested the wording to include “as stipulated in the previous vote” or “**to comply with the result of the vote taken at the special election November 2007**”

J. Gorton withdrew his motion. S. Werksman withdrew his second.

D. Ross motioned to recommend with the wording to be added to comply with the result of the vote taken at the special election November 2007.

Roll call vote unanimously in favor

Miscellaneous – Numeric tally

**J. Gorton motioned to recommend. Seconded by S. Werksman
Roll call vote unanimously in favor.**

Park & Rec – Establish a revolving fund

**D. Ross motioned to recommend. Seconded by J. Gorton
Roll call vote unanimously in favor**

Fire Department Detail Fund

D. Ross motioned to recommend. Seconded by D. Dickson

Roll call vote unanimously in favor

Fire Cisterns \$10,000

J. Gorton motioned to recommend. Seconded by S. Werksman
Roll call vote unanimously in favor

Fire Air Packs and Bottles - \$20,000

D. Ross motioned to recommend. Seconded by P. Rueppel
Roll call vote unanimously in favor

Town Building maintenance fund - \$50,000

J. Gorton motioned to recommend. Seconded by D. Ross
Roll call vote unanimously in favor

Transfer Station – Scale management computer fund - \$9000 (not from taxation)

D. Ross motioned to recommend. Seconded by J. Hyde
Roll call unanimously in favor

Highway – 2 Truck Driver/laborers- \$118,294

P. Rueppel motioned to recommend. Seconded by D. Dickson

ROLL CALL

Chairman P. Loiselle	Yes	D. Dickson	Yes
D. Ross	Yes	P. Rueppel	Yes
J. Gorton	Yes	S. Werksman	Yes
J. Hyde	No		

6:1 motion carries

Highway Plow and Dump (Lease) - \$30,205

P. Rueppel motioned to recommend. Seconded by S. Werksman
Roll call vote unanimously in favor

Parks Facility Development Fund - \$10,000

D. Ross suggested taking this article off the ballot since there is currently approximately \$65,000 in the fund. \$50,000 is allocated to develop a park on Hackett Hill.

P. Rueppel disagrees and feels that this money should be put into the fund.

P. Rueppel motioned to recommend. Seconded by S Werksman

ROLL CALL

Chairman P. Loiselle	Yes	D. Dickson	Yes
D. Ross	No	P. Rueppel	Yes
J. Gorton	No	S. Werksman	Yes
J. Hyde	No		

4:3 motion carries

Parks Tractor, Loader and Backhoe - \$55,000

J. Gorton motioned to recommend. Seconded by D. Ross.
Roll call vote unanimously in favor

Administration Town Wide Computer Fund - \$10,000

D. Dickson motioned to recommend. Seconded by P. Rueppel
Roll call vote unanimously in favor

Community Development Master Plan - \$10,000

P. Rueppel motioned to recommend. Seconded by D. Ross.

ROLL CALL

Chairman P. Loiselle	Yes	D. Dickson	Yes
D. Ross	Yes	P. Rueppel	Yes
J. Gorton	Yes	S. Werksman	Yes
J. Hyde	No		

6:1 motion carries

Police Emergency Communication Fund - \$30,000

D. Ross motioned to recommend. Seconded by J. Gorton

\$133,000 currently in the fund for the console

ROLL CALL

Chairman P. Loiselle	Yes	D. Dickson	Yes
D. Ross	Yes	P. Rueppel	Yes
J. Gorton	Yes	S. Werksman	Yes
J. Hyde	No		

6:1 motion carries

Building – Contracted Assistant Building/Zoning Inspector (20 hours)

P. Rueppel motioned to recommend. Seconded by J. Gorton

J. Hyde stated that a way to manage growth is to limit inspections.

ROLL CALL

Chairman P. Loiselle	Yes	D. Dickson	Yes
D. Ross	Yes	P. Rueppel	Yes
J. Gorton	Yes	S. Werksman	Yes
J. Hyde	No		

6:1 motion carries

Personnel Plan Updates

D. Jodoin reported that the Personnel Plan Updates were reviewed at a Department Head meeting this week. These changes are for clarification and are procedural changes only. The policy with regard to political Activity will require further review with legal.

J. Gorton motioned to approve the changes to section 7.1.3 and 8.3 of the Personnel Plan.

Seconded by J. Hyde

Vote unanimously in favor

TOWN ADMINISTRATOR'S REPORT

D. Jodoin gave the following report:

The audit report has been completed. Copies will be available from the Finance office.

D. Boyce and I received a letter from Concord Regional Solid Waste. The letter will be sent to the Solid Waste Advisory Committee. (see file)

An E-mail was received from Kathy Northrup, which provided information regarding the status of items being addressed by the Heritage Committee. (See file)

Councilor Longfellow submitted proposed changes to the Charter. Charter changes will be placed on the next agenda and any Councilor wishing to make changes should bring them forward.

The town received approval from the State of NH for a Construction Application Consultant waiver on the Benton Road project so that the Towns engineer could proceed.

A letter of thanks was received from Mary Farwell in appreciation of those who participated in the Salvation Army Bell Ringing effort. (See file)

The Finance Director will be going out on maternity leave in March. We will bring someone in from MRI to help Bookkeeping with various tasks such as payroll, balancing of all accounts and the necessary reporting of all State forms.

The construction schedule at the Village School has been delayed due to the recent snowstorms. There was also a problem with the heat that has been fixed. The 2nd floor is complete with carpets, and cabinet bases installed in 2 rooms and the cabinet tops in one room. Upstairs is completely painted. The electrician has run his dedicated computer lines upstairs and the rest will be complete next week. The Council Chambers is complete. The Tax collector's Office floor is complete and has been painted. The cabinet bases are in and the tops are in process of being installed. The 1st floor is painted from the Chambers to the bathrooms. The Administration and Family Service has not been painted. We are waiting for quotes on the phone system as well as an alarm system. The hallway floors still need to be stripped and sealed.

The town is applying for an Energy Efficient grant from Keyspan based on the new windows, which have been installed as well as other winterization measures.

The bathrooms still remain to be done as well as the striping of the parking lot.

SUB-COMMITTEE REPORTS

P. Rueppel – There is a Planning Board meeting Monday, January 28th at the Hooksett Library at 7:00 for a Public Hearing on Heads Pond.

J. Hyde – The next scheduled Budget Committee meeting is Thursday, January 24, 2008 for a public hearing on the Water and Sewer Departments.

The School budget was finalized and approved at a public hearing on January 10th. The final budget, exclusive of contractual requirements represents an increase of 2%.

NON-PUBLIC SESSION

S. Werksman motioned to enter into non-pubic session under RSA 91-A: 3 II (a) at 8:40 PM.

Seconded by P. Rueppel.

Roll call vote unanimously in favor.

D. Dickson motioned to exit non-public session at 9:05 PM. Seconded by D. Ross.

Roll call vote unanimously in favor.

ADJOURNMENT

S. Werksman motioned to adjourn at 9:07 PM. Seconded by J. Gorton.

Vote unanimously in favor.

Respectfully submitted,

Lee Ann Moynihan

David F. Dickson
Town Council Secretary