

Official

**TOWN COUNCIL MINUTES
Regular Meeting
Wednesday, June 27, 2007**

CALL TO ORDER: Chairman G. Longfellow called the meeting to order at 6:30 pm.

PRESENT: Michael DiBitetto, James Gorton, Jason Hyde, Mike Jolin, Paul Loiselle, David Ross, Patricia Rueppel, Stuart Werksman, Chairman George Longfellow, David Jodoin (Town Administrator)

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

June 13, 2007 – P. Loiselle moved to approve the June 13, 2007 minutes as presented. Motion seconded by J. Gorton. **Motion carried unanimously.**

PUBLIC INPUT:

Patricia Rueppel (Speaking as a private citizen.): Today I ran into Chairman Longfellow. He is very unhappy with the statement I made in the paper and suggested I may be censured. You may censure me, you may remove me or you may kill me but you'll have to do it in an open session, not behind closed doors.

John Gryval, 5 Elmer Avenue: I ask for your support to be a full member of the Planning Board.

Philip Fitanides, 1407 Hooksett Road: I sent a letter to the Council requesting to be re-appointed to the Conservation Commission, if possible.

NOMINATIONS/APPOINTMENTS:

(For fiscal year 2007-2008. All terms expire 6/2010, unless otherwise noted.)

Nominations

D. Ross moved to nominate **Philip Fitanides** as a fill-in alternate member of the Conservation Commission, exp. 6/2009.

M. Jolin moved to nominate **Richard Bairam** as a fill-in alternate member of Recycling & Transfer Advisory Committee, exp. 6/2009.

Appointments

Conservation Commission

P. Loiselle moved to appoint **Timothy Johnson** as a full member. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

D. Ross moved to appoint **Dena Vaudrien** as a full member. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

J. Hyde moved to waive the rules of waiting period between nomination and appointment. Motion seconded by P. Loiselle.

Roll Call:

M. DiBitetto	No	D. Ross	Yes		
J. Gorton	No	P. Rueppel	Yes		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman G. Longfellow	No	5-4	<u>Motion failed.</u>
P. Loiselle	Yes				

D. Ross moved to table the appointment until next meeting. Motion seconded by M. Jolin.

Roll Call:

M. DiBietto	Yes	D. Ross	Yes		
J. Gorton	Yes	P. Rueppel	Yes		
J. Hyde	Yes	S. Werksman	No		
M. Jolin	Yes	Chairman G. Longfellow	No	7-2	<u>Motion carried.</u>
P. Loiselle	Yes				

Heritage Commission

M. Jolin moved to appoint **James Walter** as a full member. Motion seconded by J. Hyde. **Roll call vote carried unanimously.**

P. Loiselle moved to appoint **Sally Humphries** as a full member. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

M. Jolin moved to appoint the slate of nominees (**Andrew Martino, David Boutin and Florence Nahikian**) as fill-in alternate member, exp. 6/2009. Motion seconded by P. Loiselle.

M. DiBietto moved to table the appointment and ask the nominees to attend the next meeting. Motion seconded by M. Jolin.

Roll Call:

M. DiBietto	Yes	D. Ross	Yes		
J. Gorton	Yes	P. Rueppel	No		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman G. Longfellow	No	5-4	<u>Motion carried.</u>
P. Loiselle	No				

Parks & Recreation Advisory Board

M. Jolin moved to appoint **Joanne C. Burwell** as a full member. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

Planning Board

M. Jolin moved to table appointment of alternate members. Motion seconded by J. Gorton.

Roll Call:

M. DiBietto	Yes	D. Ross	No		
J. Gorton	No	P. Rueppel	No		
J. Hyde	No	S. Werksman	No		
M. Jolin	Yes	Chairman G. Longfellow	Yes	3-6	<u>Motion failed.</u>
P. Loiselle	No				

M. Jolin moved to appoint **John Gryval, Joanne McHugh and Raymond Guay** as full members. Motion seconded by P. Loiselle.

Roll Call:

M. DiBietto	JG, RG	D. Ross	JG, RG
J. Gorton	JG, JM	P. Rueppel	JG, JM
J. Hyde	RG	S. Werksman	JG, RG
M. Jolin	RG, JM	Chairman G. Longfellow	JG, JM
P. Loiselle	JG, JM		

John Gryval – 7 votes

Joanne McHugh – 5 votes

Raymond Guay – 5 votes

2nd Roll Call:

M. DiBietto	RG	D. Ross	RG
J. Gorton	JM	P. Rueppel	JM
J. Hyde	RG	S. Werksman	RG
M. Jolin	RG	Chairman G. Longfellow	JM
P. Loiselle	JM		

Raymond Guay – 5 votes

Joanne McHugh – 4 votes

John Gryval and Raymond Guay were appointed as full members.

M. DiBietto moved to appoint **Yervant Nahikian** as an alternate member. Motion seconded by P. Rueppel. **Roll call vote carried unanimously.**

M. Jolin moved to appoint **Gerald Hyde and Robert Ehlers** as fill-in alternate member, exp. 6/2008. Motion seconded by P. Loiselle.

Roll Call:

M. DiBietto	GH	D. Ross	GH
J. Gorton	GH	P. Rueppel	RE
J. Hyde	GH	S. Werksman	RE
M. Jolin	RE	Chairman G. Longfellow	RE
P. Loiselle	RE		

Robert Ehlers – 5 votes

Gerald Hyde – 4 votes

Robert Ehlers was appointed as a fill-in alternate member, exp. 6/2008.

Police Commission

M. DiBietto moved to appoint **David P. Gagnon and Maura Ouellette**. Motion seconded by P. Loiselle.

Roll Call:

M. DiBietto	DG	D. Ross	DG
J. Gorton	DG	P. Rueppel	DG
J. Hyde	DG	S. Werksman	DG
M. Jolin	MO	Chairman G. Longfellow	MO
P. Loiselle	DG		

David Gagnon – 7 votes

Maura Ouellette – 2 votes

David Gagnon was appointed to the Police Commission.

Recycling & Transfer Advisory Committee

Chairman G. Longfellow moved to nominate **Charles Holt** as a full member.

P. Loiselle moved to waive the rules of waiting period between nomination and appointment. Motion seconded by D. Ross.

Roll Call:

M. DiBietto	No	D. Ross	Yes	
J. Gorton	Yes	P. Rueppel	No	
J. Hyde	Yes	S. Werksman	Yes	
M. Jolin	No	Chairman G. Longfellow	Yes	6-3
P. Loiselle	Yes			

Motion carried.

P. Loiselle moved to appoint **Charles Holt** as a full member. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

J. Hyde moved to waive the rules of waiting period between nomination and appointment. Motion seconded by P. Loiselle.

Roll Call:

M. DiBitetto	No	D. Ross	Yes		
J. Gorton	Yes	P. Rueppel	Yes		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman G. Longfellow	Yes	7-2	<u>Motion carried.</u>
P. Loiselle	Yes				

M. Jolin moved to appoint **Richard Bairam** as an alternate member exp, 6/2009. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

M. Jolin moved to appoint **Robert Schroeder** as an alternate member. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

Zoning Board of Adjustment

M. Jolin moved to appoint **Richard F. Johnston and Roger Duhaime** as full members. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

M. Jolin moved to appoint **Lawrence Abruzzesa and Gerald Hyde** as an alternate member. Motion seconded by J. Gorton. **Roll call vote carried unanimously.**

Roll Call:

M. DiBitetto	GH	D. Ross	GH
J. Gorton	GH	P. Rueppel	GH
J. Hyde	GH	S. Werksman	GH
M. Jolin	GH	Chairman G. Longfellow	LA
P. Loiselle	GH		

Gerald Hyde – 8 votes

Lawrence Abruzzesa – 1 vote

Gerald Hyde was appointed as an alternate member.

SCHEDULED APPOINTMENTS:

Economic Development Committee

William Sirak, Economic Development Study Committee Chair presented the committee's recommendations. (Attached)

The Study Committee members consist of William Sirak (Chair), Tom Barrett, Paul Loiselle, Jay Taylor, David Jodoin and Jo Ann Duffy (Town Planner) and Michael Bergeron (NH's Business Development Manager).

Mr. Sirak explained that the committee would act as an economic development advisory entity for the Town of Hooksett. Upon approval of the recommendations, the committee will submit a list of 10 potential members of the committee. The Council would appoint 6 members to the advisory committee.

J. Hyde: I appreciate Mr. Sirak and all the committee members' efforts and time on this project. I must respectfully disagree with the entire concept. I don't think the Town needs a committee of this nature. Government should not be in the business of making money. We don't have revenue problem in this Town, we have spending issues. If you really want to encourage economic development, the quickest and best way to do it is to reduce red tape, reduce regulations and eliminate boards like the Zoning Board, Planning Board and the Aesthetics Committee.

W. Sirak: You made an excellent point. What we are trying to develop is the process to respond to these opportunities in a much orderly fashion. When someone comes here with a multi-million dollar opportunity, this committee will help you prepare to engage in an organized way. As you said, cut through the red tape and have a welcoming face to someone who wants to spend money in this community and not put up more barriers.

Discussion on the matter ensued.

Steve Korzyniowski, of former CEDCO: We are waiting to dissolve CEDCO. We have to spend the money on an Economic Development project. There's a little over \$2,000 in the account.

Wellhead Protection Program (see file)

Southern NH Planning Commission conducted an assessment of the Town's drinking water supply sources and developed the Town's Wellhead Protection Program/Plan. This was made possible by a grant through NH Department of Environmental Services Source Water Protection.

Jack Munn, SNHPC Senior Planner presented the program/plan draft to the Council and asked for Council's endorsement of the plan.

D. Ross moved to accept the Wellhead Protection Program/Plan as presented. Motion seconded by M. Jolin.

D. Ross stated as a member of the Conservation Commission, he is familiar with the study. He recommends accepting the report.

Motion carried unanimously.

Impact Fees Purchase Requests

Fire Chief Michael Williams presented the department's impact fee purchase requests. As of 4/30/07, Fire Impact Fees has a balance of \$407,795.00. After the rescue/ambulance unit, which was ordered and currently being built, the total would be \$174,102.00.

Ford 350 4X4 Utility Pick-up Truck with Plow – The Fire Department currently do not have this type of vehicle. This vehicle would be used in the wintertime to plow both fire stations and maintain the 22 fire cisterns and dry fire hydrants. In the summer, the vehicle would be utilized as a general utility vehicle to be used for brush fires, building fires, etc. Chief Williams requested to purchase the vehicle from Grappone Ford in Concord with the following State of NH bid pricing.

Vehicle	\$35,350.00
Lighting/Accessories	2,000.00
Lettering	1,000.00
Total	<u>\$38,350.00</u>

Rescue/Ambulance Vehicle Equipment – The Fire Department is requesting to purchase the necessary equipment for the Rescue/Ambulance vehicle, which will be ready in the fall of this year. Bids were received from the following:

Durable Medical Equipment

Bound Tree Medical	\$10,710.23
Tri-anim	\$13,572.26
Alliance Medical	\$11,448.09

Medical Software (1 bid received/proprietary software)

Firehouse Mobile EMS Software	\$6,000.00
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Life Pack 12 Defibrillator/Monitor

Medtronic	\$21,515.45
School Health	\$24,917.00

Stop Heart Attack, Inc. \$27,947.00

Chief Williams recommended accepting the bids from:

Bound Tree Medical	\$10,710.23
Firehouse Mobile EMS Software	\$6,000.00
Medtronic	<u>\$21,515.45</u>
Total	\$38,225.68

S. Werksman moved to purchase the Ford truck for a total amount of \$38,350. Motion seconded by P. Loiselle.

D. Ross: He is in favor of the purchase. His only suggestion is to start using a logbook for the mileage to make sure the vehicle is being used for what it is intended for.

Roll call vote carried unanimously.

S. Werksman moved to accept the bids for the Rescue/Ambulance vehicle equipment from Bound Tree Medical, Firehouse Mobile EMS Software and Medtronic for the total amount of \$38,225.68. Motion seconded by J. Gorton. Roll call vote carried unanimously.

Parks & Recreation Department Enclosed Trailer Bids

Dale Hemeon, Parks & Recreation Department Superintendent presented the bids for the enclosed trailer.

Ron's Toy Shop	\$9,485.25
HK Powersports	\$11,300.00
Wells Cargo, Inc.	\$12,069.75

He recommended accepting the bid from Ron's Toy Shop for \$9,485.25.

J. Gorton asked if the money could come from impact fees.

D. Hemeon said not until the deficit is eliminated.

S. Werksman moved to accept the bid from Ron's Toy Shop for \$9,485.25. Motion seconded by J. Gorton. Roll call vote carried unanimously.

Outgoing Councilors

The Council thanked Councilors Mike Jolin (District 5) and Michael DiBitetto (At Large) for their services to the Town of Hooksett.

OLD BUSINESS:

Head Cemetery Fence Bids

At the last Council meeting, the Cemetery Commission was asked to look into the cost of installing cedar rails with pressure treated lumber posts instead of PVC, as was originally recommended.

Dale Hemeon, Highway Manager stated it would cost an additional \$5,000, for a total of \$15,000 to install pressure treated/oak posts.

The Cemetery Commission requested to encumber \$15,000 for the fence replacement. Total cost to the Town would be \$10,000. \$5,000 to come from the trust fund's interest.

Cemetery Rules & Regulations

Not discussed at the meeting.

Village School Fire Alarm System Update

Jeff Meuse, United Video Security, Inc. requested additional funding for the Alarm System at the Village School for additional wiring, which was not included in his original bid. He explained the need for the cost overrun. The original bid provided for 2 fire panels. The building actually needs 9 fire panels. All other bidders provided for 2 to 3 fire panels in their bids.

Chairman G. Longfellow: Is this figure negotiable?

J. Meuse: It's up to you. This is the cost of goods.

Chairman G. Longfellow: Can you take care of labor?

J. Meuse: I can do that. I'll take whatever your recommendation will be.

D. Ross: We turned down other bidders based on your original bid. It would not be fair to the others, who did not get awarded the bid, to approve the additional cost now. You did walk the building more than a couple of times. As an agent for the taxpayers, it would be wrong for me to say "yes" after we accepted the original bid.

J. Meuse: I wish I had the foresight. It hit me hard, real hard. Sometimes you don't see it until it hits you.

M. DiBietto: Why don't we just verify that the other quotes were based on the same number of panels. If it was an unforeseen condition we can change the cost. We have to verify.

Discussion on the matter ensued.

P. Loiselle moved to approve the additional costs in the amount of \$3,010. Motion seconded by D. Ross.

Roll Call:

M. DiBietto	Yes	D. Ross	Yes		
J. Gorton	Yes	P. Rueppel	No		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman G. Longfellow	Yes	7-2	<u>Motion carried.</u>
P. Loiselle	Yes				

Encumbrances

M. DiBietto moved to encumber \$1,077,700. Motion seconded by P. Rueppel.

M. DiBietto rescinded his motion. P. Rueppel rescinded her second.

M. DiBietto moved to encumber an additional \$119,000, including \$90,000 for the pick-ups between Highway and Recycling & Transfer. Motion seconded by P. Rueppel.

Roll Call:

M. DiBietto	Yes	D. Ross	No		
J. Gorton	Yes	P. Rueppel	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	No	Chairman G. Longfellow	Yes	6-3	<u>Motion carried.</u>
P. Loiselle	Yes				

NEW BUSINESS:

2006-2007 Town Report Cover

M. DiBietto moved to table. Motion seconded by M. Jolin. **Motion carried.**

Internal Audit Policy

D. Jodoin presented the proposed Resolution on Internal Audit Policy. (Attached)

M. DiBietto moved to approve the policy. Motion seconded by M. Jolin. Roll call vote carried unanimously.

Courthouse Renovation Bids

See non-public session.

Village School Architect Bids

D. Jodoin presented the Architects' bids for the Village School window replacement.

Barker Architects	\$3,000 – Total		
	Hourly Rates:	Principal Architect	\$95
		Associate	\$50
		Technical Staff	\$35
		Support Staff	\$20

Meehan Architect	\$11,490 – Total		
	Hourly rates:	Principal Architect	\$85
		Project Architect	\$65
		Production Staff	\$45
		Administrative	\$25

Dennis Mires	\$18,300 – Total		
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D. Jodoin recommended engaging Barker Architects on an hourly basis. Mr. Barker, who worked on a similar project with the Bow School District, came highly recommended.

M. DiBietto moved to authorize the Town Administrator to engage Mr. Kyle Barker. Motion seconded by P. Loiselle. Roll call vote carried unanimously.

Edgewater Drive

J. Hyde brought up some issues with speed limit and road signs. The matter was referred to the Sign Committee.

PUBLIC INPUT:

Dory Kirkley, 47 Sherwood Drive: Cinemagic is using an easement, which was wider than the original plans. It changes the cul-de-sac in the neighborhood. There is a petition to be presented to the Council.

M. DiBietto: I think this matter has to be referred to the Planning Board and find out exactly the nature of the driveway easement.

D. Ross: I spoke to the Town Planner. This is not something that was approved by the Planning Board. This is not on any of the plans. The Town granted an easement for the water and sewer lines. This was supposed to be a temporary easement with language added that the property will be restored to the original condition. The whole aspect in the neighborhood is one-way in and one-way out. They have used this access for more than connecting water and sewer lines.

The Town Administrator was asked to check into the matter.

D. Ross: There is another issue involving this same project and Mr. Daniel Paradis' property on 37 Sherwood Drive. As a result of this project, there is a stream that washed out some of the property to the depth of 6 feet and running over 20 feet.

The Town Administrator was also asked to look into the matter.

NON-PUBLIC SESSION:

**M. DiBietto moved at 9:23 pm to enter into non-public session under RSA 91-A:3 II. (d)
“Consideration of the acquisition, sale or lease of real or personal property which, if discussed in**

public, would likely benefit a party or parties whose interests are adverse to those of the general community.” Motion seconded by S. Werksman.

Roll Call:

M. DiBitetto	Yes	D. Ross	Yes		
J. Gorton	Yes	P. Rueppel	Yes		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	no	Chairman G. Longfellow	Yes	8-1	<u>Motion carried.</u>
P. Loiselle	Yes				

Court House Lease Agreement

The lease agreement was discussed.

P. Loiselle moved to accept the lease as presented with renovations to be paid for by the state and not to exceed \$20,000. Motion seconded by J. Gorton.

M. DiBitetto stated the Council should not be making a motion in a non-public session. He suggested to give the Town Administrator authority to negotiate and come back with the final agreement to approve.

P. Loiselle rescinded his motion and J. Gorton rescinded his second.

M. DiBitetto moved at 9:30 pm to exit the non-public session and to divulge the minutes. Motion seconded by S. Werksman. Roll call vote carried unanimously.

P. Loiselle moved to accept the lease agreement as presented with stipulation that the renovation, not to exceed \$20,000, would be paid by the State. Motion seconded by M. Jolin. Roll call vote carried unanimously.

D. Ross moved to extend the meeting. Motion seconded by M. DiBitetto.

Roll Call:

M. DiBitetto	Yes	D. Ross	Yes		
J. Gorton	Yes	P. Rueppel	Yes		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman G. Longfellow	Yes	8-1	<u>Motion carried.</u>
P. Loiselle	Yes				

P. Loiselle moved at 9:34 pm to enter into non-public session under RSA 91-A:3 II. (e) “Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.” Motion seconded by S. Werksman.

Roll Call:

M. DiBitetto	Yes	D. Ross	Yes		
J. Gorton	Yes	P. Rueppel	Yes		
J. Hyde	no	S. Werksman	Yes		
M. Jolin	Yes	Chairman G. Longfellow	Yes	8-1	<u>Motion carried.</u>
P. Loiselle	Yes				

P. Loiselle moved at 10:22 pm to exit the non-public session. Motion seconded by S. Werksman. Motion carried.

The Council made a statement that they had voted not to divulge the minutes of the second non-public session.

ADJOURNMENT:

The meeting was adjourned at 10:24 pm.

Respectfully submitted,

Evelyn F. Horn
Administrative Assistant

Jason M. Hyde
Town Council Secretary