

Official
TOWN COUNCIL MINUTES
Regular Meeting
Wednesday, January 25, 2006

CALL TO ORDER: Chairman M. DiBietto called the meeting to order at 6:30 pm.

ROLL CALL: Daniel Belanger, Philip Fitanides, Jason Hyde, Mike Jolin (arrived at 6:41pm), Paul Loiselle (excused), George Longfellow, Doug St. Pierre, Stuart Werksman, Chairman Michael DiBietto, David Jodoin (Town Administrator)

APPROVAL OF MINUTES:

January 7, 2006 Budget Workshop – G. Longfellow moved to approve the minutes. Motion seconded by P. Fitanides. **Motion carried unanimously.**

January 11, 2006 Budget Workshop (Continuation) – G. Longfellow moved to approve the minutes. Motion seconded by S. Werksman. **Motion carried unanimously.**

January 11, 2006 Regular Meeting – D. St. Pierre moved to approve the minutes as amended. Motion seconded by P. Fitanides. **Motion carried unanimously.**

January 11, 2006 Non-Public Meeting – M. Jolin moved to approve the minutes. Motion seconded by D. Belanger. **Motion carried unanimously.**

PUBLIC INPUT:

Jim Gorton, 150 W. River Road stated he read an article on the Boston Globe regarding Cabela's. He provided the Council with a copy of the article, which talks about Cabela's proposed store at Plainville-Wrentham, MA area.

NOMINATIONS/APPOINTMENTS:

Aesthetics & Beautification Advisory Committee

G. Longfellow nominated Robert Duhaime.

D. St. Pierre nominated Yervant Nahikain for the Architect position.

S. Werksman nominated Sara Farrell.

Chairman M. DiBietto nominated Kathleen Northrup.

G. Longfellow moved to waive the rules on waiting period between nomination and appointment. Motion seconded by S. Werksman.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBietto	Yes	7-1	<u>Motion carried.</u>

Yervant Nahikian was appointed to the Architect position.

Roll call vote on the member with term expiring 6/2007:

D. Belanger	Robert Duhaime
P. Fitanides	Sara Farrell

J. Hyde	abstained
M. Jolin	Robert Duhaime
G. Longfellow	Robert Duhaime
D. St. Pierre	Robert Duhaime
S. Werksman	Sara Farrell
Chairman M. DiBitetto	Kathleen Northrup

Robert Duhaime was appointed as a member with term to expire 6/2007.

Roll call vote on the member with term expiring 6/2008:

D. Belanger	Sara Farrell
P. Fitanides	Sara Farrell
J. Hyde	abstained
M. Jolin	Kathleen Northrup
G. Longfellow	Sara Farrell
D. St. Pierre	Sara Farrell
S. Werksman	Sara Farrell
Chairman M. DiBitetto	Kathleen Northrup

Sara Farrell was appointed as a member with term to expire 6/2008.

SCHEDULED APPOINTMENTS:

Warrant Articles

Article #3

Shall the Town approve the charter amendment reprinted below?

*Amend Article #4 (Administration of Government) Section 4.12 (Trustees of the Library) to read: There shall be **five (5)** Library Trustees elected on an at-large basis, who shall serve for a three (3) year term and be responsible for carrying out all duties prescribed by the law for said Trustees.*

Discussion on the matter ensued. The Council addressed another possible amendment to the Town Charter specifically, the Supervisors of the Checklist. The Finance Director was asked to look into the matter.

G. Longfellow moved to place the warrant article on the ballot and hold a public hearing. Motion seconded by S. Werksman.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	7-1	<u>Motion carried.</u>

Roll call vote to recommend Article #3:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	6-2	<u>Motion carried.</u>

Article #6

To see if the Town will vote to discontinue the Transfer Station Live Bottom Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 31, 2005 balance was \$9,349.93.

M. Jolin moved to place the warrant article on the ballot. Motion seconded by D. Belanger. **Roll call vote carried unanimously.**

Article #7

To see if the Town will vote to discontinue the Fire Dept. Radio Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 31, 2005 balance was \$640.53.

G. Longfellow moved to place the warrant article on the ballot. Motion seconded by P. Fitanides. **Roll call vote carried unanimously.**

Article #8

Shall the Town accept the provisions of RSA 41:14-a providing that any town at any annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the town council to acquire or sell land, buildings, or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation?

M. Jolin moved to place the warrant article on the ballot. Motion seconded by P. Fitanides.

Discussion on the matter ensued.

G. Longfellow moved to table. Motion seconded by J. Hyde.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBitetto	Yes	6-2	<u>Motion carried.</u>

Article #9

To see if the Town will vote to appoint the Town Administrator as agent to expend for the Parks Facilities Development Capital Reserve Fund.

Discussion on the matter ensued.

M. Jolin moved to amend the warrant article to say the Council as agent to expend and to add the amended warrant article on the ballot. Motion seconded by J. Hyde.

Roll Call:

D. Belanger	No	G. Longfellow	No		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	Yes	S. Werksman	No		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	4-4	<u>Motion failed.</u>

D. St. Pierre moved to place the warrant article on the ballot as written. Motion seconded by G. Longfellow.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBitetto	Yes	6-2	<u>Motion carried.</u>

Article #4

To see if the Town will vote to raise and appropriate the sum of \$1,500,000 (one million five hundred thousand dollars) for the purpose of upgrading the Hooksett Wastewater Department Treatment Facility such sum to be raised by the issuance of bonds or notes not to exceed \$1,500,000 (one million five hundred thousand dollars) under and in compliance with the Municipal Finance Act (RSA 33), and to authorize the Town Council to issue and negotiate such bonds or notes, to determine the rate of interest thereon and to take such other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Hooksett. (3/5 ballot vote required)

Roll call vote to recommend the warrant article:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBitetto	Yes	5-3	<u>Motion carried.</u>

Article #6

To see if the Town will vote to discontinue the Transfer Station Live Bottom Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 31, 2005 balance was \$9,349.93.

D. Belanger moved to recommend the warrant article. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

Article #7

To see if the Town will vote to discontinue the Fire Dept. Radio Capital Reserve Fund. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the town's general fund. December 31, 2005 balance was \$640.53.

D. St. Pierre moved to recommend the warrant article. Motion seconded by J. Hyde. **Roll call vote carried unanimously.**

Article #9

To see if the Town will vote to appoint the Town Administrator as agent to expend for the Parks Facilities Development Capital Reserve Fund.

G. Longfellow moved to recommend the warrant article. Motion seconded by M. Jolin.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	7-1	<u>Motion carried.</u>

Article #10

To see if the Town will vote to raise and appropriate the sum of up to but not to exceed \$50,000 (fifty-thousand dollars) to purchase/build outdoor containment/enclosure storage building(s) at the Solid Waste Department to comply with U.S. Environmental Protection Agency (EPA) National Pollutant Discharge Elimination System (NPDES). Said funds to be withdrawn from the Solid Waste Disposal special Revenue Fund, with no funds from current year taxation. Total project cost is estimated to be approximately \$100,000. The remaining funds will be withdrawn from the Containment/Enclosure For Storage trust fund.

G. Longfellow moved to recommend the warrant article. Motion seconded by P. Fitanides. **Roll call vote carried unanimously.**

Article #11

To see if the Town will vote to raise and appropriate the sum of \$74,254 (seventy-four thousand two hundred and fifty-four dollars) for pay increases for non-union Town personnel. The pay increase will include a 2% cost of living adjustment and a 2% step increase based on a successful performance evaluation.

<u>Type</u>	<u>Salaries</u>	<u>Taxes & Retirement</u>
2% COLA (July 1)	\$39,327	\$6,124
2% Step (anniv. date)	\$28,803	\$3,952

D. Belanger moved to recommend the warrant article. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

D. Savoie informed the Council that three employees have hit the maximum 20 years level on the pay scale. She asked the Council for directions with regards to the pay increase. Council consensus was to direct the Administration Department to look into whether the wage scale is appropriate.

Article #12

To see if the Town will vote to raise and appropriate the sum of \$105,536 (one hundred five thousand five hundred thirty-six dollars) to be placed in the Library HVAC System Development Capital Reserve Fund already established. **RECOMMENDED BY CIP COMMITTEE**

D. Belanger moved to recommend the warrant article. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

Article #13

To see if the Town will vote to raise and appropriate the sum of \$12,000 (twelve thousand dollars) to be placed in the Police Computer System Development Capital Reserve Fund already established. **RECOMMENDED BY CIP COMMITTEE**

D. St. Pierre moved to recommend the warrant article. Motion seconded by P. Fitanides.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBitto	Yes	6-2	<u>Motion carried.</u>

Article #14

To see if the Town will vote to raise and appropriate the sum of \$25,000 (twenty-five thousand dollars) to be placed in the Parks and Recreation Facilities Development Fund already established. **RECOMMENDED BY CIP COMMITTEE**

Discussion on the matter ensued.

G. Longfellow moved to combine Article #14 with Article #9 and recommend the combined warrant article. Motion seconded by D. Belanger.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	No	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitto	Yes	6-2	<u>Motion carried.</u>

Article #15

To see if the Town will vote to raise and appropriate the sum of \$50,000 (fifty thousand dollars) to be placed in the North/South Highway Feasibility Study (Parkway – Southern Leg Feasibility Study) already established.

D. St. Pierre moved to recommend the warrant article. Motion seconded by M. Jolin.

Roll Call:

D. Belanger	Yes	G. Longfellow	No		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitto	Yes	6-2	<u>Motion carried.</u>

Article #16

To see if the Town will vote to raise and appropriate the sum of \$20,000 (twenty thousand dollars) to be placed in the Fire Air Packs & Bottles Capital Reserve Fund already established.
RECOMMENDED BY CIP COMMITTEE

D. St. Pierre moved to recommend the warrant article. Motion seconded by P. Fitanides.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitto	Yes	7-1	<u>Motion carried.</u>

Article #17

To see if the Town will vote to raise and appropriate the sum of \$20,000 (twenty thousand dollars) to be placed in the Assessing Certification Capital Reserve Fund already established.
RECOMMENDED BY CIP COMMITTEE

G. Longfellow moved to recommend the warrant article. Motion seconded by D. St. Pierre.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitto	Yes	7-1	<u>Motion carried.</u>

Article #18

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the establishment of a GIS (Geographic Information System) Development Fund to commence Phase III and Phase IV of GIS Development plan and to raise and appropriate the sum of \$10,000 (ten thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. **RECOMMENDED BY CIP COMMITTEE**

G. Longfellow moved to recommend the warrant article. Motion seconded by S. Werksman.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitto	Yes	7-1	<u>Motion carried.</u>

Article #19

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of updating the Town of Hooksett's Master Plan and to raise and appropriate the sum of \$10,000 (ten thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. RECOMMENDED BY CIP COMMITTEE

D. St. Pierre moved to recommend the warrant article. Motion seconded by S. Werksman.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	7-1	<u>Motion carried.</u>

Article #20

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of establishing a Town-Wide Computer Development Fund to set aside money for replacement of hardware, software and peripherals of computer systems located at the Town Hall, Highway, Fire, Solid Waste and Parks departments and to raise and appropriate the sum of \$15,000 (fifteen thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. RECOMMENDED BY CIP COMMITTEE

D. St. Pierre moved to recommend the warrant article. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

Article #21

To see if the Town will vote to raise and appropriate the sum of \$15,000 (fifteen thousand dollars) to be placed in the Emergency Radio Communication Development Capital Reserve Fund already established.

G. Longfellow moved to recommend the warrant article. Motion seconded by D. St. Pierre. **Roll call vote carried unanimously.**

Article #22

To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of establishing a Fire Department Vehicle/Apparatus Replacement Fund for the purpose of establishing a program to replace and/or refurbish Fire apparatus in the upcoming years and to raise and appropriate the sum of \$75,000 (seventy-five thousand dollars) to be placed in said fund, and to name the Town Administrator as agent to expend. RECOMMENDED BY CIP COMMITTEE

D. St. Pierre moved to recommend the warrant article. Motion seconded by S. Werksman.

Discussion on the matter ensued.

The motion to recommend the warrant article was removed.

D. Belanger moved to remove the warrant article from the ballot. Motion seconded by M. Jolin. **Roll call vote carried unanimously.**

Conservation Current Use Fund

To see if the Town will vote to deposit 100% (percent) of the revenues collected from current use, but not to exceed \$100,000 per year, pursuant to RSA 79-A and deposit said money in the Conservation Current Use Fund already established, in accordance with RSA 36-A:5, III as authorized by RSA 79-A:25, II.

G. Longfellow moved to place the warrant article on the ballot. Motion seconded by P. Fitanides.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBietto	No	5-3	<u>Motion carried.</u>

G. Longfellow moved to recommend the warrant article. Motion seconded by S. Werksman.

Roll Call:

D. Belanger	No	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBietto	No	4-4	<u>Motion failed.</u>

M. Jolin moved not to recommend the warrant article. Motion seconded by D. St. Pierre.

Roll Call:

D. Belanger	Yes	G. Longfellow	No		
P. Fitanides	No	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	No		
M. Jolin	Yes	Chairman M. DiBietto	Yes	4-4	<u>Motion failed.</u>

Village School Renovation

To see if the Town will vote to raise and appropriate the sum of \$500,000 (Five hundred thousand dollars) for the renovation of the former village school and purchase specialized operational equipment pertaining to said renovation (example: telephone system, computer room requirements, etc.) and to authorize the use of the June 30, 2006 fund balance for the amount and purpose stated above, with no funds from current year taxation. This renovation is designed to address the needs for the relocation of town offices. This will be a non-lapsing account per RSA 32:3, VI and will not lapse for five years or until project has been completed whichever is less.

D. Belanger moved to place the warrant article on the ballot. Motion seconded by S. Werksman.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBietto	Yes	7-1	<u>Motion carried.</u>

D. Belanger moved to recommend the warrant article. Motion seconded by M. Jolin.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBietto	Yes	7-1	<u>Motion carried.</u>

Default Budget

D. Savoie explained that the default budget was determined by including all contractual expenses and taking out all one-time purchase items. The default budget for fiscal year 2006-2007 is \$14,150,709.00 (includes Sewer, \$1,210,630.00).

D. Belanger moved to adopt the default budget in the amount of \$14,150,709.00. Motion seconded by D. St. Pierre.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	6-2	<u>Motion carried.</u>

OLD BUSINESS:

Village School - D. Jodoin updated the Council on the Village School matter. Councilor D. St. Pierre volunteered and did a walk-through to assess the plumbing and heating situation. The Town Administrator, Mr. Michael Sorel and Mr. Merrill Johnson assessed the condition of the building. D. Jodoin is in the process of getting quotes from various people (roofer, electrician, etc.) to come up with a dollar figure to present to the voters.

Chairman M. DiBitetto asked D. Savoie if the amount of the warrant article could be amended up to the public hearing date.

D. Savoie stated that after the Council votes on the warrant article, it could only be amended on the floor during the Town Meeting on April 1st, 2006.

Proposed Changes to Personnel Plan (attached)

At the last meeting, the Town Administrator gave the Council copies of the proposed changes to the Personnel Plan made by the Human Resource Coordinator. The changes were made for the purpose of clarity and to update the health and dental insurance portion of the plan.

Discussion on the matter ensued. Further changes were made to the Personnel Plan.

G. Longfellow moved to adopt the proposed changes to the Personnel Plan as amended. Motion seconded by M. Jolin. **Motion carried unanimously.**

Town Holidays

At the last meeting, the Council discussed the possibilities of switching the day after Thanksgiving with another holiday. D. Jodoin recommended changing the floating holiday to the day after Thanksgiving.

D. Belanger moved to approve the Town Administrator's recommendation to change the floating holiday to the day after Thanksgiving. Motion seconded by P. Fitanides.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBitetto	No	5-2	<u>Motion carried.</u>

The Town Offices will be closed the day after Thanksgiving and employees would lose the floating holiday.

TOWN ADMINISTRATOR'S REPORT:

D. Jodoin reported on the following:

1. He received a request from Mr. Richard Fitz to log the town owned 12.5 acres of land on Chester Turnpike, Map 15 Lot 52. The Town could get \$5,000.00 - \$8,000.00 for logging. The tax assessed value on the land is about \$6,500.00.

Discussion on the matter ensued.

Council consensus was to obtain an assessment of the value of the timber on the town property and put the item out to bid.

2. He asked the Council's approval for the Town Administrator to sign all licenses to sell pistols and revolvers on behalf of the Council and to sign the resolution giving him the authority.

D. Belanger moved to authorize the Town Administrator to sign all licenses to sell pistols and revolvers and for the Council to sign the resolution. Motion seconded by P. Fitanides.

Discussion on the matter ensued.

Roll Call:

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBitetto	Yes	6-2	<u>Motion carried.</u>

3. The Town Administrator will undergo hand surgery and will be out on Thursday, January 26, 2006 and possibly Friday.

NON-PUBLIC SESSION:

D. St. Pierre moved at 9:10 pm to enter into nonpublic session under RSA 91-A:3, II. (e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.* Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

D. St. Pierre moved at 9:54 pm to exit the non-public session. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

The council made a statement that they had voted not divulge the minutes of the non-public session.

ADJOURNMENT:

The meeting was adjourned at 9:55 pm.

Respectfully submitted,

Evelyn F. Horn
Administrative Assistant

Philip Fitanides
Town Council Secretary