

**Official**

**TOWN COUNCIL MINUTES  
Regular Meeting  
Wednesday, January 11, 2006**

**CALL TO ORDER:** Chairman M. DiBietto called the meeting to order at 6:30 pm.

**ROLL CALL:** Daniel Belanger, Philip Fitanides, Jason Hyde, Mike Jolin, Paul Loiselle, George Longfellow, Doug St. Pierre, Stuart Werksman, Chairman Michael DiBietto, David Jodoin (Town Administrator)

**APPROVAL OF MINUTES:**

December 14, 2005 – P. Loiselle moved to approve the December 14, 2005 minutes as amended. Motion seconded by D. St. Pierre. **Motion carried unanimously.**

**OLD BUSINESS:**

Village School

Chairman M. DiBietto stated that the Town has to prepare a warrant and a scope of work for the proposed Town Offices. A year ago, a broad scope of work was prepared. He asked for a smaller scale scope of work and a dollar figure to be presented by the next Town Council meeting.

Aesthetics & Beautification Advisory Committee

Chairman M. DiBietto presented the proposed charge for the committee (attached).

P. Loiselle moved to officially establish the Aesthetics & Beautification Committee as charged. Motion seconded by S. Werksman.

Discussion on the matter ensued. Changes to the proposed charge were made. Chairman M. DiBietto stated that the charge does not cover single-family homes. The committee will be there to suggest as opposed to mandate.

**Roll call vote on the motion to officially establish the committee as charged:**

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBietto	Yes	8-1	<b><u>Motion carried.</u></b>
P. Loiselle	Yes				

Council consensus was to advertise the open positions for Aesthetics & Beautification Committee.

**SCHEDULED APPOINTMENTS:**

Public Hearing - Acceptance of \$2,000.00 NHMA Workers' Compensation Trust and LGC Grant to the Fire Department per RSA 31:95(b).

Chairman M. DiBietto opened the public hearing at 7:00 pm.

Deputy Fire Chief Dean Jore asked for the Council to accept a \$2,000.00 grant from NHMA Workers' Compensation Trust and LGC. The money will be used for clothing, training program and seminars for firefighters.

Chairman M. DiBietto closed the public hearing at 7:03 pm.

D. St. Pierre moved to accept the \$2,000.00 grant on behalf of the Fire Department per RSA 31:95(b). Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

**Facility User Fees Increase**

Diane Boyce, Solid Waste Department Superintendent recommended to increase the Facility User Fees. The fees have not increased since 1999. The Town of Hooksett has the lowest rate in the area. The increase is not much but will bring Hooksett up with surrounding communities. All money would go to Special Revenue Fund and could only be spent through warrant articles.

G. Longfellow moved to adopt the new Facility User Fees. Motion seconded by P. Loiselle.

**Roll Call:**

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	No	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	8-1	<b><u>Motion carried.</u></b>
P. Loiselle	Yes				

Council consensus was to leave the effective date at the discretion of the Solid Waste Department.

**Post Closure Maintenance Monitoring Plan**

D. Boyce recommended that the Council accept Weston's bid in the amount of \$12,000.00 for Post Closure Maintenance Monitoring plan (standard well water testing). The Town will have to answer to the state by Feb. 1<sup>st</sup>, 2006.

P. Loiselle moved to accept Weston's bid for \$12,000.00 and authorize the Town Administrator to sign the contract. Motion seconded G. Longfellow.

G. Longfellow stated that the Solid Waste Advisory Committee was unanimous in recommending to accept Weston's bid.

**Roll Call:**

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	Yes		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	No	Chairman M. DiBitetto	No	7-2	<b><u>Motion carried.</u></b>
P. Loiselle	Yes				

**School Impact Fees**

Diane Savoie, Finance Director requested for the Council to transfer funds from school impact fees to the school general fund.

D. Belanger moved to transfer \$75,000.00 from school impact fees fund to the school general fund. Motion seconded by P. Loiselle. **Motion carried unanimously.**

**Bond Reductions & Street Acceptances**

Sargent Road - D. Hemeon informed the Council that Amy Dufresne Subdivision/Sargent Road is ready for acceptance. He asked to reduce the bond to 10% of the original amount.

M. Jolin moved to reduce the bond from \$244,000.00 to \$24,400.00 and accept Sargent Road. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

Heron View Drive – D. Hemeon informed the Council that Heron View Drive is ready for acceptance. He asked to reduce the bond to 10% of the original amount.

M. Jolin moved to reduce the bond from \$195,219.00 to \$19,521.90 and accept Heron View Drive. Motion seconded by D. Belanger. **Roll call vote carried unanimously.**

Beacon Hill Subdivision – D. Hemeon informed the Council that Beacon Hill Subdivision is ready for acceptance. He asked to reduce the bond to 10% of the original amount.

M. Jolin moved to reduce the bond from \$483,816.00 to \$48,381.60 and accept Beacon Hill Subdivision. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

**Hooksett Commons (Exit 10) Landscaping Bond Reduction**

A memo was received from Charles Watson, Town Planner recommending to reduce the landscaping bond to 10% of the original amount. C. Watson surveyed the area and found the landscaping was in place and thriving with the exception of the area in front of Target, which would be installed no later than May 15, 2006. The landscaping would be inspected again in July, 2006.

D. St. Pierre moved to reduce the bond from \$84,480.00 to \$8,448.00. Motion seconded by P. Loiselle.

D. St. Pierre stated that the Parks & Recreation Department found half of the trees are dead.

Discussion on the matter ensued.

P. Loiselle withdrew his second. No second to the original motion to reduce the bond. The motion died.

Council consensus was to have the Town Administrator look into the matter.

**Dunkin Donuts Landscaping Bond Reduction**

L. C. Engineering inspected the site and found landscaping to be complete. They recommended to reduce the bond to 10% of the original amount. The bond is in the form of an escrow account.

P. Loiselle moved to reduce the bond from \$30,000.00 to \$3,000.00. Motion seconded by G. Longfellow.

**Roll Call:**

D. Belanger	No	G. Longfellow	Yes		
P. Fitanides	No	D. St. Pierre	No		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	6-3	<b><u>Motion carried.</u></b>
P. Loiselle	Yes				

**Webster Woods**

L. C. Engineering has inspected the site. They recommended reducing the bond from \$613,000.00 to \$260,000.00.

G. Longfellow moved to reduce the bond from \$613,000.00 to \$260,000.00. Motion seconded by P. Loiselle.

**Roll Call:**

D. Belanger	Yes	G. Longfellow	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
J. Hyde	Yes	S. Werksman	Yes		
M. Jolin	Yes	Chairman M. DiBitetto	Yes	8-1	<b><u>Motion carried.</u></b>
P. Loiselle	Yes				

**TOWN ADMINISTRATOR'S REPORT:**

D. Jodoin reported on the following:

1. He requested to swap Civil Rights Day for the day after Thanksgiving. Most of the employees would rather have the day after Thanksgiving off.

Discussion on the matter ensued.

The Council requested to have a list of holidays. The matter would be acted on at the next meeting.

2. He provided the Council with copies of the proposed changes to the Administrative Code. He asked for the Council to review the changes and vote on the matter at the next meeting.
3. The Fire Department has received a grant for new portable radios. They are getting 33 new portable radios from the state for free.

#### **Default Budget**

D. Savoie informed the Council of the 2006-2007 default budget in the amount of \$14,150,709.00, which includes Sewer (\$1,210,630.00). The default budget is about \$400,000.00 more than the 2005-2006 operating budget.

Council consensus was to schedule the default budget and warrant articles on the next Town Council meeting.

#### **PUBLIC INPUT:**

Michael Sorel, 54 Cross Road stated that about a year ago, the former Town Administrator Moni Sharma had asked for his assistance with the Village School warrant article. He provided the Town with the names and numbers of local residents who are willing to give their time and expertise. He urged the Council to contact these people and ask for their advise with regards to the Village School project.

Harold Murray, 311 Hackett Hill Road, requested repairing some of the chairs in the chambers.

Chairman M. DiBitto announced that Mr. George Lindh had passed away. He was a lifelong Hooksett resident who served as a Police Commissioner for the Hooksett Police Department for 13 years. The Council expressed their condolences to Mr. Lindh's family.

#### **NON-PUBLIC SESSION:**

M. Jolin moved at 9:15 pm to enter into non-public session under RSA 91-A:3,II,(e) "Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled." G. Longfellow seconded. **Roll call vote carried unanimously.**

D. Belanger moved at 9:55 pm to exit non-public session. Motion seconded by M. Jolin. **Motion carried unanimously.**

The Council made a statement that they had voted not to divulge the non-public session minutes except the TIF District discussion (see 1/11/06 Non-Public minutes).

#### **ADJOURNMENT:**

The meeting was adjourned at 9:56 pm.

Respectfully submitted,

Evelyn F. Horn  
Administrative Assistant

Philip Fitanides  
Town Council Secretary

## **AESTHETICS & BEAUTIFICATION ADVISORY COMMITTEE**

### **Purpose**

In order to promote a more attractive community, the Hooksett Town Council hereby establishes the Aesthetics and Beautification Committee.

### **Committee Makeup**

The Governing Body of the Town shall appoint three (3) Hooksett Citizens having an interest in working to make Hooksett a more attractive community. At least one (1) of the three appointees shall be a registered architect. Appointees shall have the following terms in office:

Citizen #1 – June 30, 2007  
Citizen #2 – June 30, 2008  
Architect - June 30, 2009

### **Committee Duration**

Effective immediately upon adoption by Town Council and continuing through June 30, 2009 or as further extended.

### **Committee Charge**

1. The committee shall present to the Planning Board as soon as it is practical to do so its initial recommendations for amending the Town's landscaping and architectural standards. From time to time after the initial recommendations have been made, the committee should review the standards and make additional recommendations to the Planning Board as needed.
2. The architect committee member will advise the Planning Board on plans which are submitted for review.
3. The committee shall also be responsible for reviewing all Hooksett Town Properties on an ongoing basis and advise the Town Administrator and the Town Council of its recommendations for improving the attractiveness of all Town owned Properties. Since the town hosts many miles of State of NH maintained highways, the committee should also make special note of their condition so that the Town can encourage the state to maintain them appropriately.
4. The committee shall also devise a voluntary program to encourage business and property owners to take pride in our community. Program should focus on encouraging the private sector to clean up and dress up their property and adjacent roadsides.