

Official

TOWN COUNCIL MINUTES Workshop Wednesday, October 19, 2005

PRESENT: Philip Fitanides, Patricia Rueppel, Stuart Werksman, Chairman Michael DiBitetto, David Jodoin (Town Administrator)

WORKSHOP:

Municipal Building Project

David Provan, introduced himself to the Council and stated that the session was funded by the Local Government Center, also known as, New Hampshire Municipal Association. He mentioned he has a seminar coming up on October 25th on what happens during the construction process. He stated that tonight's discussion would focus on the following:

- Resolving the Town Offices' crowding problems.
- The challenges the Town is facing.
- The old Village School as an option.
- Other options available to the Town.

Mr. Provan asked for any questions/concerns the Council would like to address. The Council came up with the following questions:

- How to make the former Village School energy efficient.
- How to move into the building with a minimum capital outlay and make it functional.
- How much of the building is needed for the Town Hall.
- How to best utilize the cafeteria, which can serve 1,000 people. The possibility of using that portion of the building for Community Center or for public functions.

Mr. Provan asked what the Council's expectations are in undertaking a municipal building project. Some of the goals stated were:

- To have a functional, adequate space and comfortable place for the Town Hall employees.
- Easily accessible to the taxpayers.
- Showpiece facility for the Town.

Mr. Provan enumerated the challenges the Town would face with the project:

- Eliminating the crowded conditions in the present Town Hall.
- Deciding to renovate or relocate or a little of both.
- What to do with the existing building.
- What are the options and how do they compare.
- Getting the voters approval.

Discussion ensued as to the process involved in undertaking a Municipal Building project. Mr. Provan explained the above bulleted points and the necessary steps to be taken.

Respectfully submitted,

Evelyn F. Horn
Administrative Assistant

Philip Fitanides
Town Council Secretary