

## Official

### **TOWN COUNCIL MINUTES Regular Meeting Wednesday, July 27, 2005**

**PRESENT:** D. Belanger, P. Fitanides, M. Jolin, P. Loiselle (excused), G. Longfellow, P. Rueppel, D. St. Pierre, S. Werksman, Chairman M. DiBietto, D. Jodoin (Town Administrator)

**CALL TO ORDER:** Chairman M. DiBietto called the meeting to order at 6:30 pm.

#### **NON-PUBLIC SESSION:**

M. Jolin moved at 6:32 pm to enter into non-public session under RSA 91-A:3, II, (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

G. Longfellow moved at 7:06 pm to exit non-public session. Motion seconded by M. Jolin. **Roll call vote carried unanimously.**

The Council made a statement that they had voted not to divulge the minutes of the non-public session.

#### **APPROVAL OF MINUTES:**

July 13, 2005 – D. St. Pierre moved to approve July 13, 2005 minutes as amended. Motion seconded by G. Longfellow. **Motion carried.** D. Belanger abstained, not present at the meeting.

#### **PUBLIC INPUT:**

Bryan Williams, Budget Committee Chair, stated that the committee was misinformed about one budgetary line item during deliberations. The committee would like to set it straight. B. Williams and Judy Casey, Budget Committee Vice-Chair, asked for the Council to restore the Hooksett-ites budget for the year.

D. Belanger moved to restore the Hooksett-ites budget to the level recommended by the Council in the amount of \$3,500.00 to be taken out of an account at the discretion of the Town Administrator. Motion seconded by P. Rueppel. **Motion carried unanimously.**

B. Williams and J. Casey, Supervisors of the Checklist presented the approved revised voting districts to the Council. B. Williams read a prepared statement:

“To the Council, it is important that some members of the Council ...there were never intentions of properly gathering data as evidenced by the use of postcards in Council Newsletters instead of letters to property owners. The lack of return mechanism, the lack of attention to apartment complexes and SNHU and failure to deliver any data. We believe, it's a shame that the Council behaved in this manner ...by unanimous action of the Supervisors.”

#### **NOMINATIONS/APPOINTMENTS:**

##### Solid Waste Management Advisory Committee

G. Longfellow nominated Robert Schroeder as an alternate fill-in member of the Solid Waste Management Advisory Committee, term to expire 6/2007.

G. Longfellow nominated Roger Duhaime from an alternate to full member of the Solid Waste Management Advisory Committee, term to expire 6/2008.

G. Longfellow nominated John Danforth as a full member of the Solid Waste Management Advisory Committee, term to expire 6/2008.

D. St. Pierre moved to waive the rules of waiting period between nominations and appointments. Motion seconded by G. Longfellow.

**Roll Call:**

D. Belanger	Yes	P. Rueppel	Yes		
P. Fitanides	Yes	D. St. Pierre	No		
M. Jolin	Yes	S. Werksman	Yes		
G. Longfellow	Yes	Chairman M. DiBitto	Yes	7-1	<b><u>Motion carried.</u></b>

G. Longfellow moved to appoint the three nominees. Motion seconded by D. St. Pierre. **Motion carried unanimously.**

**SCHEDULED APPOINTMENTS:**

Heritage Commission, "Preserve America"

Kathie Northrup, Heritage Commission Chair, informed the Council that the Town of Hooksett is the first "Preserve America" community in the state of New Hampshire. She came in to confirm with the Council that the application was approved and asked for the Council's approval to issue the press release announcing the designation of Hooksett as a "Preserve America" community.

The Council gave its approval and congratulated Ms. Northrup for all her efforts and a job well done.

Highway Department, 1-Ton Truck Bids

Dale Hemeon, Highway Manager presented the bids for a 1-ton truck to be used for plowing and sanding. This was an approved warrant article for \$40,000.00. The bids came from:

Yankee GMC Trucks	\$37,997.00 (1-ton body not included)
Dobles Chevrolet	\$40,400.00
Banks Chevrolet	\$39,526.72

He stated that the bids are actually for a 1.5-ton truck. He recommended accepting the bid from Banks Chevrolet in the amount of \$39,526.72.

G. Longfellow moved to accept the bid for a 1.5-ton truck from Banks Chevrolet for \$39,526.72. Motion seconded by S. Werksman. **Roll call vote carried unanimously.**

**OLD BUSINESS:**

Highway Department, Bids for Street Sweeper

G. Longfellow moved to remove the matter from the table. Motion seconded by S. Werksman. **Motion carried unanimously.**

D. Jodoin informed the Council that the bid from HP Fairfield originally came in at a total of \$177,000.00, which would have made the lease payment more than the approved warrant article. He received a letter of agreement from Manchester Sand & Gravel stating that they would pay HP Fairfield a down payment of \$38,406.37, which buys down the term of the lease to \$30,277.38 per year, which would be under the approved warrant article of \$35,138.00.

D. St. Pierre stated that a developer has made a commitment to pay the third year of the lease with a possibility of paying another year.

D. St. Pierre moved to approve the 5-year lease agreement with HP Fairfield with payments of \$30,277.38 per year, contingent upon two conditions:

1. The lease agreement to be reviewed and approved by the Town's legal counsel, and
2. Down payment in the amount of \$38,406.37 to be paid by Manchester Sand & Gravel to buy down the lease to \$30,277.38 per year.

Motion seconded by D. Belanger. **Roll call vote carried unanimously.**

#### Inventory Forms

D. Jodoin provided the Council with copies of sample inventory forms and applicable RSA's relating to sending them out. The procedure would include holding public hearings.

There was a discussion as to whether it is necessary to have a property inventory. Chairman M. DiBitetto stated that the Town of Hooksett is a Charter community, therefore, it is necessary to have an inventory to accurately set up districts.

Council consensus was to get an estimate on how much it will cost to send the forms out.

#### **NEW BUSINESS:**

##### Street Names Approval for Webster Woods Development

D. St. Pierre questioned the name of the development stating that when it was presented to the Planning Board, it was to be named, "Webster Square" not "Webster Woods".

M. Jolin moved to approve the proposed names, Ash Street, Beech Street, Cedar Street, Dogwood Drive, Hickory Court and Chestnut Lane. Motion seconded by D. Belanger. **Motion carried unanimously.**

##### Carrington Farm Condominium Bldg. #3, Unit #19

D. St. Pierre moved to deed Carrington Farm Condominium Building #3, Unit #19 to Single Entity, LLC c/o William Harkins of 3 Capri Court, Palm Coast, Florida for the sum of \$35,057.46, which entails all back taxes including all interest and costs and to authorize the Town Administrator to sign the deed. Motion seconded by D. Belanger. **Roll call vote carried unanimously.**

#### **TOWN ADMINISTRATOR'S REPORT:**

D. Jodoin reported on the following:

1. The Planning Board will be holding a workshop meeting on Monday, August 22<sup>nd</sup>, 2005, 7:00 pm at the Town Hall regarding the proposed Manchester Sand & Gravel retail site on Route 3, specifically, the traffic improvement on Route 3.
2. He received a letter from the Amoskeag Rowing Club requesting for their newly created sub-committee to meet with the Council sub-committee.

M. DiBitetto stated that one of the Councilors had commented that the Council should respond to the Amoskeag Rowing Club's proposed Memorandum of Understanding, which was presented to the Council at a previous meeting. Chairman M. DiBitetto made a statement that the Council does not accept the MOU in the form that was presented and that a sub-committee was formed to review various issues relating to the matter. The Council asked the Town Administrator to send a letter to the club stating the Council's position.

3. He requested to set-up a meeting to discuss goals and objectives for his position as the new Town Administrator.

Council consensus was to include the matter as an agenda item for the next meeting.

#### **SUBCOMMITTEE REPORTS:**

##### Zoning Board of Adjustment

D. Belanger stated that ZBA is still looking to fill an alternate position.

##### Union Negotiations

D. St. Pierre informed the Council that negotiations with the Fire Department will reconvene on August 11<sup>th</sup>, 2005. He asked for input from the Council.

##### Southern New Hampshire Planning Commission

M. Jolin handed out survey forms to each Councilor. The survey would give Southern New Hampshire Planning Commission some guidance for future projects. He asked all Councilors to fill the forms out and include individual comments.

Solid Waste Management Advisory Committee

G. Longfellow stated that the committee is having problems working with the DES regarding the town's waste oil tank. DES has informed the Town that the tank is not up to standards but they cannot give directions to remedy the problem.

He also reported that the total recycled materials for the year came up to 624.66 tons, which saved the Town \$43,000.00. In addition, the recycled materials were sold for \$29,298.00. He added that the subject of setting up remote recycling stations around Town is being discussed at every meeting. He is hopeful that this would be acted upon soon.

**ADJOURNMENT:**

D. Belanger moved to adjourn at 8:20 pm. Motion seconded by M. Jolin. **Motion carried unanimously.**

Respectfully submitted,

Evelyn F. Horn  
Administrative Assistant

Philip Fitanides  
Town Council Secretary