

**APPROVED**

**TOWN COUNCIL MINUTES  
Regular Meeting  
Wednesday, October 13, 2004**

**PRESENT:** D. Belanger, M. DiBitetto, P. Fitanides, Chairman Jolin, P. Loiselle, G. Longfellow, M. Ruel, P. Rueppel (excused), D. St. Pierre, M. Sharma (Town Administrator)

**CALL TO ORDER:** Chairman Jolin called the meeting to order at 6:30 pm.

**NON-PUBLIC SESSION:**

P. Loiselle moved at 6:35 pm to enter into non-public session under RSA 91-A:3, II, (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Motion seconded by D. St. Pierre. **Roll call vote carried unanimously.**

D. St. Pierre moved at 6:55 pm to exit non-public session. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

The Council issued a statement that the non-public minutes would not be divulged at this time and that no decisions were made.

**Assessor's Pay Grade Level**

M. Ruel moved to reclassify the Assessor's position in the Personnel Plan from S-7 to S-8. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

**SCHEDULED APPOINTMENTS:**

**Public Hearing, Acceptance of \$100.00 Donation to Heritage Commission, per RSA 674:44-b.**  
Chairman Jolin opened the Public Hearing at 7:01 pm.

Kathie Northrup, Heritage Commission Chair stated that the donation was made specifically for the 100+ year-old organ at the Head Chapel.

There was a discussion as to the necessity of having public hearings every time donations are accepted. It was decided at a previous meeting to have public hearings every quarter for all donations received. M. DiBitetto suggested an alternative way of accepting donations without having to conduct public hearings.

Chairman Jolin closed the hearing at 7:10 pm.

D. Belanger moved to accept the donation of \$100.00 per RSA 674:44-b. Motion seconded by M. Ruel. **Motion carried unanimously.**

**Southern Leg of the Parkway (SNHU By-Pass)**

Charles Watson, Town Planner presented a proposal to build the southern leg of the parkway from W. Alice/Exit 9 north to Manchester Sand & Gravel's Industrial Valley land. The Council and the Budget Committee supported a warrant article last year for a feasibility study for the parkway but the town voted against it. Recently, SNHU asked for direction from the Town, with regards to the parkway as they are about to construct several students' housing facilities. C. Watson stated that with all the commercial and residential developments in the area, Route 3 traffic is getting worse. He added that the Council should make some plans to offset the problem. He suggested getting the feasibility study done, starting a reserve account and to consider establishing a TIF District. He also suggested considering a growth management ordinance to limit developments.

M. DiBitetto stated this project is not a long-range plan, as the University sees it. He added that the Town could lean on the University to make this happen since the road will become a part of their Master Plan. The Council should be involved in moving this forward.

Council consensus was to have C. Watson present a preliminary sketch of the TIF District he suggested and to add the feasibility study in the warrant to be presented to the voters in April, 2005.

**APPROVAL OF MINUTES:**

September 7, 2004 – G. Longfellow moved to remove from the table. Motion seconded by P. Loiselle. **Motion carried unanimously.**

G. Longfellow moved to approve the September 7, 2004 minutes. Motion seconded by P. Loiselle. **Motion carried unanimously.**

September 22, 2004 – G. Longfellow moved to approve the September 22, 2004 minutes as amended. Motion seconded by D. St. Pierre. **Motion carried.** P. Loiselle abstained, not present at the meeting.

**PUBLIC INPUT:**

Speaking on behalf of the Heritage Commission, K. Northrup asked for the Council's permission to republish *Charles Hardy's Historical Sketches* to raise funds for the Heritage Commission. She also asked that receipts from the sale of the book be processed through Finance Department.

G. Longfellow moved to grant the copyrights and allow the Heritage Commission to republish *Charles Hardy's Historical Sketches*. Motion seconded by P. Loiselle. **Motion carried unanimously.**

There was a discussion as to how funds would be transferred to the Heritage Commission. The Town Administrator would look into the matter.

**NOMINATIONS/APPOINTMENTS:**

There were four nominations for three open positions to the Village School Re-Use Advisory Committee. They were John Brock, Matt Comai, Frank Kotowski and Peggy Teravainen. The Council decided to each vote for three nominees and appoint the three nominees with the highest number of votes.

**Votes:**

D. Belanger	J. Brock, M. Comai & P. Teravainen
M. DiBitetto	J. Brock, F. Kotowski & P. Teravainen
P. Fitanides	J. Brock, M. Comai & P. Teravainen
P. Loiselle	J. Brock, F. Kotowski & M. Comai
G. Longfellow	J. Brock, F. Kotowski & M. Comai
M. Ruel	M. Comai, F. Kotowski & P. Teravainen
D. St. Pierre	J. Brock, F. Kotowski & M. Comai
Chairman Jolin	M. Comai, F. Kotowski & P. Teravainen

D. St. Pierre moved to appoint John Brock (6 votes), Matt Comai (7 votes) and Frank Kotowski (6 votes). Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

**OLD BUSINESS:**

**10% Retainage Release**

M. Sharma informed the Council that the meeting was canceled.

**Sign on Main Street**

M. Sharma referred to a letter sent to P. Fitanides requesting "No Parking/No Standing" sign on Main Street. It is a State maintained road. Nothing could be done at this time.

**NEW BUSINESS:**

John Piaseczny's Request to Purchase Town Owned Property

M. Sharma received a request from John Piaseczny to purchase a town owned property (map #34, lot #30-1) for right of way. Zoning Board approved the variance and Planning Board approved the 50 ft. right of way. The original intent of the land is for access to the back lot. M. Sharma stated that the land was assessed for \$600.00. Including legal and other expenses, Mr. Piaseczny would have to pay an amount not to exceed \$2,000.00 to purchase the land. Discussion ensued regarding the piece of property in question.

D. Belanger moved to table the matter until more information is obtained. Motion seconded by D. St. Pierre. **Motion carried unanimously.**

Street Name Approval – Commerce Drive

D. St. Pierre moved to approve the street name Commerce Drive. Motion seconded by G. Longfellow. **Motion carried unanimously.**

M. Ruel stated that there were concerns about Granite Heights and Granite Hills having the same mailing address. The Code Enforcement Officer is in charge of assigning mailing addresses and getting 911 approvals.

Village School Quit Claim Deed

The Town received the proposed Quit Claim Deed from the SAU. The Town's legal counsel has not reviewed the deed. M. DiBitetto raised the issue of "Right of Reversion" where the title could be traced back to the SAU should the Town need financing for work to be done. He asked to obtain the Legal Counsel's opinion on the matter.

G. Longfellow moved to accept the Deed subject to legal counsel review. Motion seconded by P. Loiselle.

**Roll call vote:**

D. Belanger	Yes	M. Ruel	No
P. Loiselle	Yes	G. Longfellow	Yes
M. DiBitetto	Yes	D. St. Pierre	Yes
P. Fitanides	No	Chairman Jolin	Yes

**Motion carried.**

M. DiBitetto brought up the subject of the upcoming election and stated that the Council needs to take some action at the next meeting. He read a portion of the 2004 Election Manual to the Council: "*APPOINTING INSPECTORS OF ELECTION. If the two major political parties fail to make appointments before October 15, the Selectmen shall appoint 2 inspectors of election from the two political parties. If the number of voters qualified to vote at a polling place exceeds 2,000, one additional inspector from each political party may be made for each 1,500 qualified voters.*" He added that he spoke to the Town Clerk and either party has not notified her that they have appointed inspectors. This matter would be addressed at the next meeting.

**TOWN ADMINISTRATOR'S REPORT:**

M. Sharma informed the Council of the following:

1. The September Revenue and Expense Report was just finalized. The Town collected about \$373,000.00 during the month and spent \$789,000.00.
2. He received complaints about the stop signs at the intersection of Julia Drive and Nancy Lane.
3. The Firemen's ball is this Friday, Oct. 15<sup>th</sup>, 5-10 pm.
4. He received a memo from Councilor P. Rueppel regarding, what she thought was cronyism in the hiring of the Code Enforcement Officer. He stated that there is no cronyism involved, as a committee would be formed to make the decision.

**ADJOURNMENT:**

The meeting was adjourned at 8:52 pm.

Respectfully submitted,

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Evelyn F. Horn  
Administrative Assistant

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Michael J. DiBitetto  
Town Council Secretary