

**OFFICIAL**

**TOWN COUNCIL MINUTES  
Regular Meeting  
Wednesday, June 9, 2004**

**PRESENT:** D. Belanger (excused), Chairman DiBitetto, P. Fitanides, M. Jolin, P. Loiselle, G. Longfellow, M. Ruel (excused), P. Rueppel (excused), D. St. Pierre, E. Dionne (Acting Town Administrator)

**CALL TO ORDER:** Chairman DiBitetto called the meeting to order at 6:30 pm.

**APPROVAL OF MINUTES:**

May 26, 2004 - M. Jolin moved to approve the May 26, 2004 minutes as amended. Motion seconded by D. St. Pierre. **Motion carried.**

June 2, 2004 - P. Loiselle moved to approve the June 2, 2004 minutes. Motion seconded by G. Longfellow. **Motion carried.** M. Jolin abstained because he was excused from the meeting.

**PUBLIC INPUT:**

Harold Murray, 311 Hackett Hill Road, requested the Council's position on the Manchester/ Hooksett perambulation matter. Chairman DiBitetto stated that there will be a presentation of preliminary findings at the next Town Council meeting on June 23<sup>rd</sup>.

Al Dionne, Emergency Management Director informed the Council that the gator is in, registered and insured.

Alan Rozwadowski, Zoning Board of Adjustments Chairman stated that the ZBA desperately needs members. He added that because there are only 4 full members and 1 alternate in the board, it is creating a problem with having a quorum at the meetings.

Steve Korzynowski, CEDCO Vice Chairman, stated that there will be a meeting on June 24<sup>th</sup> at the Library to discuss re-using of the Village School and he requested for at least one member of the Council to participate in the meeting. D. St. Pierre volunteered to attend the meeting.

Chairman DiBitetto stated that a sub-committee will be created and appointed by the Council for the purpose of re-using the school. He added that the sub-committee will have representatives from different boards as well as members of the Re-use Committee, as they have done a lot of work on the matter.

**NOMINATIONS/APPOINTMENTS:**

G. Longfellow moved to appoint Doug St. Pierre as a full member of Building Board of Appeals, exp. 6/2009. Motion seconded by P. Loiselle. **Motion carried.**

G. Longfellow moved to appoint Yervant Nahikian as a fill-in full member of Building Board of Appeals, exp. 6/2006. Motion seconded by P. Loiselle. **Motion carried.**

D. St. Pierre moved to nominate Mike Jolin as a fill-in alternate member of Building Board of Appeals, exp. 6/2006.

P. Loiselle moved to waive the waiting period between nomination and appointment. Motion seconded by G. Longfellow. **Roll call vote carried.**

D. St. Pierre moved to appoint Mike Jolin as a fill-in alternate member of Building Board of Appeals, exp. 6/2006. Motion seconded by P. Loiselle. **Motion carried.**

G. Longfellow moved to appoint Timothy Johnson and Marcel LaBonville as full members of Conservation Commission, exp. 6/2007. Motion seconded by P. Loiselle. **Motion carried.**

D. St. Pierre moved to nominate Sharron Champagne as a full member of Heritage Commission, exp. 6/2007.

P. Loiselle moved to waive the waiting period between nomination and appointment. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

D. St. Pierre moved to appoint Sharron Champagne as a full member of Heritage Commission, exp. 6/2007. Motion seconded by P. Loiselle. **Motion carried.**

D. St. Pierre moved to appoint James Walter as a full member of Heritage Commission, exp. 6/2007. Motion seconded by P. Loiselle. **Motion carried.**

D. St. Pierre moved to appoint John Brock as a full member of Parks & Recreation Advisory Board, exp. 6/2007. Motion seconded by G. Longfellow. **Motion carried.**

D. St. Pierre moved to appoint Raymond Guay and Martin Cannata as full members of Planning Board, exp. 6/2007. Motion seconded by P. Fitanides. **Motion carried.**

D. St. Pierre moved to appoint Dave Gagnon as a full member of Police Commission, exp. 6/2007. Motion seconded by P. Fitanides. **Motion carried.**

Chairman DiBietto stated that the need to perform a background check prior to appointment has been raised and added that the Council would consider requiring candidates to submit a signed permission to do a background check with letters of interest. He said that he will bring a written procedure to the next meeting and that the Council could vote on whether or not it would be adopted.

G. Longfellow moved to appoint Marion Jacobi as a full member of Solid Waste Management Advisory Board, exp. 6/2007. Motion seconded by M. Jolin. **Motion carried.**

G. Longfellow moved to appoint Merrill Johnson as a fill-in full member of Solid Waste Management Advisory Board, exp. 6/2006. Motion seconded by M. Jolin. **Motion carried.**

D. St. Pierre moved to appoint Richard Johnston as a full member of Zoning Board of Adjustments, exp. 6/2007. Motion seconded by P. Fitanides. **Motion carried.**

G. Longfellow moved to appoint Lawrence Abruzzesa as an alternate member of Zoning Board of Adjustments, exp. 6/2007. Motion seconded by P. Loiselle. **Motion carried.**

#### **SCHEDULED APPOINTMENTS:**

##### **Public Hearing - Acceptance of \$250.00 Donation to the Heritage Commission**

Chairman DiBietto opened the public hearing at 7:07 pm.

Kathie Northrup, Heritage Commission Chairman asked the Council to accept the \$250.00 grant from Benjamin Cohen Trust on behalf of the Heritage Commission and stated that the donation is for general support and not restricted to any specific project.

H. Murray questioned the necessity of a public hearing on donations of \$500.00 or less. Chairman DiBietto stated that per RSA 31:95, any cash donation regardless of the amount requires a public hearing.

Chairman DiBietto closed the public hearing at 7:15 pm.

G. Longfellow moved to accept donation. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

**Street Names Approval**

Chairman DiBietto stated that there are five street names being submitted for approval by the council. The proposed names are: Normans Way, Sonoma Drive, Daisy Drive, Pearl Drive and Boulder Drive.

M. Jolin moved to approve the proposed street names. Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

**Encumbrances/Budget Adjustments**

Diane Savoie, Finance Director presented the encumbrances for Forest Fire in the amount of \$7,900.00, Assessing in the amount of \$3,030.00, Solid Waste Department in the amount of \$8,131.00 and Paving in the amount of \$100,000.00 for a total of \$119,061.00.

P. Loiselle moved to encumber \$119,061.00 for the above mentioned departments. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

D. Savoie, asked for authorization to over-expend Finance and Assessing expenditures and stated that there is extra money in Administration line item.

P. Loiselle moved to authorize Finance and Assessing expenditures up to a total of \$5,000.00 to come from Administration. Motion seconded by G. Longfellow. **Motion carried.**

Council consensus was to have a budget workshop on Wednesday, June 16<sup>th</sup> and ask for a written report/recommendation from each department heads prior to the meeting.

**OLD BUSINESS:**

**Fire Department Inquiry** - D. St. Pierre asked if the Town Counsel would present a report regarding the Fire Department inquiry. Chairman DiBietto stated that it would be included in the Town Counsel's year-end summary report.

**Municipal Building Alarm System** – Police Chief Stephen Agrafiotis presented a proposal from Pelmac Industries Incorporated for an alarm system for the Municipal Building. He stated that as of the end of the month, the current alarm company will have to move out of Communications Center and that the Municipal Building would be left unmonitored. He added that Administration Department should have received a letter from the Alarm Company. Chairman DiBietto brought up the fact that this was not included in the default budget. H. Murray stated that department heads were informed to add the alarm system to their budgets.

**NEW BUSINESS:**

**Village School Cross Walks**

P. Loiselle brought up the issue of eliminating one of the crosswalks at the Village School. D. St. Pierre stated that he agrees with the Highway Department's recommendation to keep the crosswalk. M. Jolin stated that a letter would have to be sent to DOT if the town would like to keep the crosswalk.

P. Loiselle moved for the Council to send a letter to DOT consistent with Highway Department's recommendation. Motion seconded by M. Jolin. **Motion carried.**

#### Hazard Mitigation Plan

Chairman DiBietto read a letter from FEMA regarding the Hooksett Hazard Mitigation Plan being reviewed. It stated that the Plan satisfies all requirements set forth by FEMA and that the Plan needs to be reviewed and approved every 5 years in order to qualify for the Hazard Mitigation Grant Program.

#### Pennichuck Meeting

Chairman DiBietto stated that another invitation was received to attend the Pennichuck meeting and added that P. Loiselle and himself are planning on attending the meeting.

#### Exit 10 / 3A Property

There was a discussion regarding the sale of state owned land on the I-93, Exit 10 and Route 3A property to the Town of Hooksett. State of NH DOT has sent a letter to Charles Watson, Town Planner informing the town of the new appraised amount of the property and steps needed to be taken towards purchasing the property. Council consensus was to ask the Town Administrator to contact the town's legal counsel for a recommendation.

#### District Court Lease Agreement

Chairman DiBietto informed the council that the District Court House lease came up this year and that the State of NH will renew the lease at the same rate. He stated that there was an agreement to extend the lease for 1 year to allow negotiations to take place. He suggested forming a committee with an appraiser, a commercial real estate broker and at least one council member to advise the council on the lease negotiations. He asked for the matter to be added to the next town council meeting agenda.

#### Village School

The council decided to form an advisory committee for Village School re-use. Chairman DiBietto stated that the school would not be vacated for a couple of months but a walk-through would have to be scheduled as soon as possible. He added that representatives from the School Board and the Re-Use Committee should be invited to join the Council for a walk-through along with S. Korzynowski, Ken Andrews (Building Inspector) and Rick Caron (Head of Hooksett Schools Maintenance). Council consensus was to ask the Town Administrator to make arrangements for a walk-through as soon as possible.

#### **PUBLIC INPUT:**

H. Murray stated that Manchester Sand & Gravel has made a statement to the ATV club that they own Chester Turnpike. Council consensus was to ask the Town Administrator to check into the legal status of Chester Turnpike.

#### **SUB-COMMITTEE REPORTS:**

##### Planning Board

D. St. Pierre reported that Tony Marts, SNU North Campus Attorney said they were ready to strike the deal with connector road. He added that the funding will be there and it is expected to be completed by fall of 2005. He also reported that the Planning Board implemented an impact fee of \$1.03 per square foot of commercial property for the Fire and Police Department. He added that prior to this Manchester Sand & Gravel, the landowner and developer of Lehoux Drive had imposed an impact fee of \$1.00 per square foot with a minimum of \$10,000.00. He mentioned of a large company from the west coming into town and would have to pay impact fees on 150,000 square feet of property. Chairman DiBietto stated that the Town Administrator would look into the legal implications of charging additional impact fees.

##### Cable TV

P. Loiselle reported that they should have a plan to present to the council on Comcast Cable contract by next week and that an agreement would be signed in July.

Solid Waste Committee

G. Longfellow reported that the committee is concerned about how they are going to manage given the default budget and added that they need new members.

Attorney Search

P. Loiselle reported that they have interviewed 5 candidates and from a rate standpoint two of them are higher than the others. He added that none of them would agree to a flat rate nor commit to a year contract and that there's no financial gain to move to another firm.

**ADJOURNMENT:**

Meeting was adjourned at 9:09 pm.

Respectfully submitted,

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Evelyn F. Horn  
Administrative Assistant

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Michael J. DiBietto  
Town Council Chairman