

## OFFICIAL

### **TOWN COUNCIL MINUTES Regular Meeting Wednesday, April 14, 2004**

**PRESENT:** D. Belanger, M. Ruel, Chairman DiBitetto, P. Rueppel, P. Fitanides, D. St. Pierre, M. Jolin, G. Longfellow, A. Packard (Town Administrator), P. Loiselle (excused)

**CALL TO ORDER:** Chairman DiBitetto called the meeting to order at 6:30 pm.

#### **APPROVAL OF MINUTES:**

March 24, 2004 - M. Jolin moved to table the March 24, 2004 minutes. Motion seconded by G. Longfellow. **Motion carried.**

#### **PUBLIC INPUT:**

Harold Murray, 311 Hackett Hill Road, expressed his concerns regarding cutting down a tree on the Manchester boundary and stated the tree has been standing there since 1822. There was a discussion regarding the tree as a significant boundary.

M. Ruel moved for the Town Administrator to contact the Town Attorney and if needed, get an injunction to stop the tree from getting cut as a significant bound. Motion seconded by P. Rueppel. **Roll call vote carried unanimously.**

#### **NOMINATIONS/APPOINTMENTS:**

P. Rueppel moved to appoint Sharron Champagne from an alternate to full fill-in member on the Heritage Commission, exp. 6/2004, replacing Sandy Oliver, who has to resign. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

P. Rueppel moved to nominate Judy Casey as an alternate fill-in member on the Heritage Commission, exp. 6/2006. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

G. Longfellow moved to appoint Judy Casey from an alternate to full fill-in member on Solid Waste Commission, exp. 6/2005. Motion seconded by P. Rueppel. **Roll call vote carried unanimously.**

Chairman DiBitetto stated that Richard G. Marshall's appointment to the Southern NH Planning Commission would be addressed at the next Town Council meeting.

#### **SCHEDULED APPOINTMENTS:**

Public Hearing, Acceptance of \$500 donation to the Heritage Commission from Manchester Sand & Gravel

Chairman DiBitetto opened the Public Hearing at 7:00 pm. Kathy Northrup, Chairman of the Heritage Commission stated she was accepting the \$500.00 donation from Manchester Sand & Gravel on behalf of the Heritage Commission and added that the commission has been operating without funding from the town.

Chairman DiBitetto closed the Public Hearing at 7:15 pm.

P. Rueppel moved to accept the donation. Motion seconded by M. Ruel. **Roll call vote carried unanimously.**

Public Hearing, Acceptance of \$2500 grant from the State of NH to Solid Waste Dept for purchase of Oil Burner/Space Heater

Chairman DiBietto opened the public hearing at 7:30 pm. Arthur Packard, Town Administrator stated that Diane Boyce, Acting Superintendent of the Solid Waste Dept. went through the paperwork with Diane Savoie, Finance Director to get the grant for \$2500.00. M. Ruel added that the purpose of the grant is to encourage recycling of used oil. D. Boyce explained that the grant is a reimbursement for what was spent on the program.

Chairman DiBietto closed the Public Hearing at 7:40 pm.

M. Jolin moved to accept the \$2,500.00 grant. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

**OLD BUSINESS:**

Campbell Hill Traffic Issues

Chairman DiBietto stated that this matter would be discussed at a future meeting.

Status of Village School Feasibility Study

There was a discussion on using the school as town offices. M. Ruel suggested reconvening the Committee to Reuse the School and for an action to be taken in June.

Withholding Taxes

Council consensus was to wait for the revised March 24, 2004 minutes to be completed before discussing this issue.

**NEW BUSINESS:**

Amended Drug and Alcohol Testing Policy

After much discussion and due to unanswered questions, M. Jolin moved to table the issue. Motion seconded by D. St. Pierre. **Roll call vote carried unanimously.**

New Packer Lease

A. Packard presented the lease and stated that the Town Legal Counsel has reviewed the lease and made some changes.

G. Longfellow moved to authorize the Town to enter into a lease agreement and for the Chairman and Vice Chairman to sign. Motion seconded by M. Ruel. **Roll call vote carried unanimously.**

Bids for Roadway Impact Fee Study

A. Packard presented three bids for the Roadway Impact Fee Study and stated that the Planning Board recommends VHB and that Charles Watson, Town Planner, concurs. The two other bids came from CLD Consulting Engineers for \$39,500.00 and Wilbur Smith Associates for \$37,500.00.

G. Longfellow moved to accept the bid from VHB for Roadway Impact Fee study and the cost not to exceed \$26,470.00. Motion seconded by D. Belanger. **Roll call vote carried unanimously.**

TIF District Promissory Note Release

A. Packard stated that he received a request from KGI (Koffler/Great Island Development Group, LLC) to release them from their note. A discussion followed as to the importance of the work being completely done and DOT certifying all work is done prior to releasing KGI from their note. M. Jolin suggested having a form signed by the Building Inspector and the Town Planner saying the project is completely done before signing off the Promissory Note.

Revised Fire Dept Fee Schedule

A. Packard presented the revised Fire Department Fee Schedule. P. Fitanides recused himself but commented on the \$2,500.00 deposit for Fireworks Sales. Council consensus was to change the wording.

P. Rueppel moved to accept the new Fire Department Fee Schedule with an amendment on the Fireworks Sales to say, "*Actual Cost of Inspection with balance to be refundable after inspection is completed*". Motion seconded by M. Ruel.

Roll call vote:

D. Belanger	Yes	G. Longfellow	Yes
Chairman DiBietto	Yes	M. Ruel	Yes
P. Fitanides	Abstained	P. Rueppel	Yes
M. Jolin	Yes	D. St. Pierre	Yes

**Motion carried with 1 abstention.**

Assessor Pickup Work

Chairman DiBietto stated that this issue would be revisited when more information is available.

Citizen of the Year Resolution

M. DiBietto read the resolution for the 2004 Citizen of the Year, Dale R. Hemeon.

D. St. Pierre moved to authorize the resolution and for the Chairman to sign. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

Zoning Board of Adjustment Attendance Issue

D. Belanger stated that ZBA is unable to have a quorum due to Lonnie Wright's lack of attendance and that the members voted to remove him from the board.

D. St. Pierre moved for the council chairman to write a letter to the full member and alternate and report it to the council. Motion seconded by P. Rueppel. **Roll call vote carried unanimously.**

**TOWN ADMINISTRATOR'S REPORT:**

A. Packard reported that the Council's approval is needed to accept \$24,119.85 from FEMA for the winter snowstorms the town had during the year.

D. Belanger moved to accept \$24,119.85 from FEMA. Motion seconded by P. Rueppel. **Roll call vote carried unanimously.**

**SUB-COMMITTEE REPORTS:**

Planning Board

D. St. Pierre reported about his recent trip to Las Cruces, New Mexico regarding their compost facility. He will draft a thank you letter to the City officials.

Sewer Commission

Chairman DiBietto reported that the Sewer Commission has denied further connections to the sewer system due to the fact they are beyond their 80% of capacity and it has the potential of having a negative impact on the town's future.

Emergency Management

Chairman DiBietto reported that Emergency Management identified some problems, particularly with the Communication Center. He also added there may be some items that would come forward in terms of funding and there has been tremendous progress.

Conservation Commission

The Council addressed the issue on Steve Couture's request for the Council's authorization to submit a plan to the NH DOT for the State to acquire certain lands in Hooksett in conjunction with the I-93 widening. M. DiBietto stated that a letter was sent saying the council wants to be a part

in the decision making process of acquisition and setting aside of land in Hooksett to mitigate the I-93 widening. He added that there is a concern regarding the loss of tax revenue when the State acquires the land by eminent domain and it becomes tax-exempt.

**NON-PUBLIC SESSION:**

At 9:08 pm, D. St. Pierre moved to enter non-public session under 91-A:3, II b, the hiring of any person as a public employee. Motion seconded by G. Longfellow. **Roll call vote carried unanimously.**

The Council exited non-public session at 9:36 pm and announced they have voted not to divulge minutes of the non-public meeting.

**ADJOURNMENT:**

Meeting was adjourned at 9:40 pm.

Respectfully submitted,

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Evelyn F. Horn  
Administrative Assistant

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Mary Ruel  
Town Council Secretary