

## **TOWN COUNCIL MINUTES NOVEMBER 19, 2003**

**Present:** Chairman M. DiBitetto, D. Belanger, P. Fitanides, M. Jolin, G. Longfellow, M. Ruel, P. Rueppel, D. St. Pierre, Acting Town Administrator P. Loiselle.

Chairman DiBitetto opened the meeting at 6:30pm.

### **APPROVAL OF MINUTES:**

**October 15, 2003:** G. Longfellow moved to approve the October 15, 2003 minutes as presented. Seconded by P. Loiselle. **Motion carried**. M. Jolin abstained due to absence.

**October 29, 2003:** G. Longfellow moved to approve the October 29, 2003 minutes as presented. Seconded by P. Loiselle. **Motion carried**. M. Jolin and M. Ruel abstained due to absence.

**November 5, 2003:** P. Loiselle move to approve the minutes of November 5, 2003 as amended. Seconded by D. Belanger. **Motion carried unanimously**.

### **AGENDA OVERVIEW:**

Chairman DiBitetto stated that the Town Administrator's Report and the Subcommittee Reports would be moved and discussed immediately after New Business.

### **PUBLIC INPUT:**

#### **HEAVY EQUIPMENT SUBCOMMITTEE COMMITTEE REPORT - FIRE EQUIPMENT.**

H. Murray, Hooksett Fire Department Liaison, stated that at the last Council meeting he spoke of the Heavy Equipment Committee's report and stated that the Committee looked only at running gear, they looked at nothing else, and in reviewing that report you will find that the truck is in great shape. He brought in truck pump parts off a 1991 Tank #3 and his concern is that the Heavy Equipment Committee's report gives this truck a perfect bill of health even though the only thing holding these two pieces together is a piece of Teflon tape.

D. Belanger asked who is repairing the pumps and have all the pumps been looked at.

H. Murray stated that Lakes Region repaired one and the pumps are not looked at unless they start to leak.

P. Fitanides asked how many times has equipment been serviced, specifically by Lakes Region.

H. Murray stated that was not serviced at the Lakes Region for that issue, those trucks rarely go to Lakes Region. There is no such thing as an inspection on this item, they either leak or they hold.

Chairman DiBitetto stated they are fixed when they break.

### **SCHOOL BOARD REPORT:**

Becky Berk stated that the School Board met last night and authorized the drafting of a warrant article to transfer Village School to the Town. The School Board is in a position to be willing to transfer the school to the Town. They will give the Council time to see if it's a facility that they would be willing to accept. She presented Chairman DiBitetto with the report of the committee including survey results. The School Board is looking to see if the Town is willing to accept the building and they would like to know before it goes to a warrant article.

Chairman DiBitetto stated that is a very generous offer and it's a great facility that belongs to being used by the Town's people and we appreciate your offering it. We do have a budget for a preliminary study and he urged the Council and Administration to authorize and immediately have the work done.

G. Longfellow asked if it also includes the land.

Becky stated that it wasn't part of their discussions but it is part and parcel.

D. Belanger asked if the full size baseball field is part of the property.

John Pieroni, School Board Member, stated yes, the little league field and the Parks & Rec's garage is part of the property as well.

M. Ruel asked if Council could obtain copies of studies the school has done.

B. Berk stated absolutely but keep in mind that the studies were done for school usage and a school has more stringent code requirements than for other uses. Team Design estimated it would cost 1.5 million dollars to 1.75 million dollars just to bring the building up to code for school use and to renovate the building with no additions or changes to space.

Chairman DiBitetto stated he would have P. Loiselle contact R. Suprenant, SAU Superintendent, to obtain the studies that have been done.

J. Pieroni stated in making their decision it was realized with the Town's continual growth it would eventually need additional school space. It was discussed whether to keep the school in reserve for the future or pass it on for the Town to use. The cost of renovation and expansion as compared to building new was fairly comparable. There will be a need in the future for school space but he felt the best utilization for this space would be for Town use. With that said there needs to be a recommendation that agencies of the Town work together to set a side land for schools in the future.

D. Belanger stated if anyone has not gone to the new David R. Cawley Middle School he urged them to take a visit and thank the School Board and those on the planning committee for an excellent job. It is a beautiful school and it does justice to the Town of Hooksett that we did it the right way.

Chairman DiBitetto thanked the School Board Members for attending the meeting and they would hear from the Council soon.

#### **NOMINATIONS AND APPOINTMENTS:**

Chairman DiBitetto stated that P. Rueppel was nominated to the Charter Review Committee at the last meeting and her name was inadvertently left out on the agenda for appointment.

G. Longfellow moved to appoint P. Rueppel to the Charter Committee. Seconded by M. Ruel.  
**Motion carried unanimously.**

D. St. Pierre move to appoint Dagmar Arruda to the Heritage Commission, Alternate, Fill-in, exp. 6/2005. Seconded by P. Loiselle. **Motion carried unanimously.**

D. St. Pierre move to appoint Ron Latouche to the Building Board of Appeals (Plumber) fill-in, exp 6/2005. Seconded by M. Jolin. **Motion carried unanimously.**

P. Loiselle move to appoint Joanne Pernerian to the Tax Increment Finance Subcommittee. Seconded by D. St. Pierre. **Motion carried unanimously.**

**OLD BUSINESS:**

**TAX ANTICIPATION NOTICE (TAN):**

Chairman DiBietto stated the Council approved the TAN at the last meeting but the dates were incorrect and have been corrected and the call date is June 30, 2004.

M. Ruel stated that she thought the date was to be January 31, 2003 and if it were not, this would be inconsistent with the vote. Therefore she disagrees with the action of signing a document that allows one to borrow up to June 30, 2004 instead of January 31, 2004.

D. St. Pierre moved to adopt the revised TAN to be payable no later than June 30, 2004.  
Seconded by G. Longfellow.

M. Jolin moved to amend the motion for the TAN to be payable no later than January 31, 2004.  
Seconded by P. Rueppel.

**Roll call vote.**

D. Belanger	yes	M. Ruel	yes
P. Fitanides	yes	P. Rueppel	yes
M. Jolin	yes	D. St. Pierre	yes
P. Loiselle	yes	M. DiBietto	no
G. Longfellow	no		

**Motion carried.**

**Roll call vote on the motion as amended.**

P. Fitanides	yes	P. Rueppel	yes
M. Jolin	yes	D. St. Pierre	yes
P. Loiselle	yes	D. Belanger	yes
G. Longfellow	yes	M. DiBietto	yes
M. Ruel	no		

**Motion carried.**

**NEW BUSINESS:**

**SCHOOL IMPACT FEES:**

Chairman DiBietto stated the School Board has requested that the Town pay out certain impact fees. Finance and Administration have agreed that \$500,000 would be released to the School Board.

D. Belanger moved that the Town release \$500,000 to the School District. Seconded by P. Loiselle. **Motion carried unanimously.**

**TAX RATE:**

Chairman DiBietto stated that the Director of Finance and the Acting Town Administrator would be going to the Department of Revenue Administration (DRA) tomorrow to have the tax rate set.

**LIST OF TOWN, BOARDS COMMISSIONS AND COMMITTEES:**

P. Fitanides requested that the listing of Towns, Boards, Commissions and Committees should include all eight Representatives to the General Court.

**INSURANCE PREMIUMS:**

Chairman DiBietto stated that Diane Savoie, Finance Director, came to us a month ago notifying us that we would be over expending our insurance lines in health and workers comp in the amount of approximately \$70,000. D. Savoie has presented a proposal that \$ 74,000 be authorized to be over expended in the administrative line to cover the overages. The over expended areas are health insurance - \$30,000, five police officers - \$5,000, dental insurance - \$2,000, workers comp - \$26,000 and TAN - \$16,000. The overages would be taken from Highway's paving - \$28,000, Administration's education training - \$7,000, Planning Department's performance zoning - \$21,000, town building's new equipment - \$6,000 and Elmer Avenue bond principal - \$ 10,000 that is not expected to come due now because of the delay in closing out the bond.

P. Fitanides asked how many employees are on the dental insurance plan.

P. Loiselle stated approximately 100 employees.

G. Longfellow moved to authorize the over expenditure in the Administration Budget in amount of \$58,000 and \$16,000 in the Capital Budget for a total of \$74,000. Seconded by D. St. Pierre.

**Roll call vote:**

P. Loiselle	yes	D. Belanger	yes
G. Longfellow	yes	P. Fitanides	yes
M. Ruel	no	M. Jolin	yes
P. Rueppel	yes	M. DiBitetto	yes
D. St. Pierre	yes		

**Motion carried.**

P. Fitanides stated that Council should look into the dental insurance plan the next time it comes due because his opinion is that it is not worth the money you pay for it.

**CODE ENFORCEMENT ACTION - NUISANCE NEIGHBOR.**

Chairman DiBitetto stated that there was a citizen complaint about a junkyard situation with an abutter.

P. Loiselle stated this would need to be jointly discussed with Ken Andrews, Code Enforcement Officer and Police Chief Agrafiotis and himself as to what can be done beyond notifying the homeowner that he is in violation of a code.

M. Ruel stated maybe in addition to what the Town may do, since they are being referred to as a junk yard, she suggested contacting the Department of Environmental Services to see if there is any improper disposal being done, or a potential for contamination to surface or ground water.

Ken Andrews, Code Enforcement Officer, stated the Town cannot impose fines but the court system can. He said that according to the State Statute, if a person violates a code ordinance it is a misdemeanor and that's the route that would have to be legally followed.

Chairman DiBitetto asked is there a maximum fine on a misdemeanor of that type.

K. Chabot stated it depends on how it's classified. If it were a Class A Misdemeanor the fine would be a maximum of \$2,000 and maximum of one-year jail sentence and because of the jail sentence the person would be entitled to representation of counsel by the court. A lesser classification of the misdemeanor would be a Class B that is punishable of a maximum of \$1,200 plus penalties and there is no constitutional right for an appointment of counsel because there is no possible jail time imposed.

D. Belanger asked if they are looking for Council direction to have this done.

Chairman DiBitetto stated we are looking to see what our procedure is.

K. Andrews stated when there is a violation of this kind the normal course of procedure would be to investigate the issue, send a letter to the owner asking him/her to clean up the area. 95% of the violators adhere to the first letter. The remaining 5% would be sent a 2<sup>nd</sup> letter to comply and if they don't the Town would have to follow up with legal action through the court system per the State Statute. Five percent of that group will be sent their 3<sup>rd</sup> letter stating a legal course of action through the State Statute would be pursued. Compliance of that group is 95%, which boils down to one, two or three people that do not comply with the ordinance. Then he would address Council for approval to spend money on legal counsel. In most cases when it comes to going to court the property is almost always cleared up the day before the court date. The party we are speaking about has been sent nine letters in the past ten years.

Councilors offered several different procedures that could be followed to have one comply with the ordinance.

Police Chief Agrafiotis stated that he would suggest that K. Andrews, P. Loiselle and he meet to discuss a procedure and present it to the Town Council.

**PUBLIC HEARING:**  
**NOISE ORDINANCE.**

Chairman DiBietto opened the Public Hearing at 7:30pm.

Chairman DiBietto stated that a public hearing has been scheduled to take public input on a Noise Ordinance for the Town.

Chief Agrafiotis stated that if someone feels the noise statute is being violated then a call should be made to the Hooksett Police Department. There is no cost on the patrol part, the cost would be on the paperwork and this only happens if there is a repeat offender.

P. Fitanides asked Chief Agrafiotis which RSA he is referring to.

Kim Chabot, the Town's Prosecutor, stated that he is referring to RSA 644:2 Disorderly Conduct, the entire chapter.

P. Fitanides asked if K. Chabot helped streamline the draft noise ordinance.

K. Chabot stated that she wrote it and there was input from the committee to create the noise ordinance.

P. Fitanides stated that there is still a lot of information in it with code enforcement for approval, it could be discriminatory, no circumstances on Sundays, there's no blue laws in the Town and this could start something with blue laws.

K. Chabot stated there was input from the committee to create the noise ordinance.

Chief Agrafiotis stated part of the reason that K. Chabot is on the committee is to give guidance to the Council and it's up to Council to say what they want or don't want the ordinance to contain. Whether this ordinance goes into effect or not they will still get complaints, having an ordinance in place would help the police deal with the issue more effectively.

P. Fitanides stated the noise issues could be worked out without having a noise ordinance. The ordinance would be putting a burden on the Code Enforcement Department and you are adding things that could be liable for law suites on violation of rights.

Chief Agrafiotis stated he disagrees with that. Similar ordinances were gathered from many other communities to come up with a basic template that would fit for the Town of Hooksett.

D. Belanger thanked the Chief for the work that was put into creating a noise ordinance; he personally feels the ordinance is needed to make Hooksett a better place to live. He believes it's a step in the right direction.

Chairman DiBietto stated this would be on the Council's December 3<sup>rd</sup> agenda.

M. Ruel stated this is a Council action, the Council is the one enacting the ordinance and moving it forward, the Police Chief, his department and K. Chabot will be the ones to enforce the rules.

D. St. Pierre stated this wasn't a new concept, it was addressed in the late 1990's with no action taken, it has been at the Planning Board level for the past three years, and two years ago it was brought up in addressing the future growth of the Town. The Police Department and Code Enforcement have been very gracious and helpful. It's no one's fault that this has come before you. The Planning Board has asked that the Police Chief and K. Chabot participate and render some guidance to creating a good ordinance.

Chairman DiBitetto closed the Public Hearing at 8:50pm.

**OLD BUSINESS:**

**TRANSFER STATION – TRUCK SCALE.**

Marion Jacobi, Solid Waste Management Advisory Board Chair, stated in your packet are the three bids and specifications to replace the concrete deck for the truck scale at the transfer station. The difference boils down to each vendor's opinion of what should be replaced. The chart on page two shows each vendor's assessment on what should be replaced. All three vendors have gone in and looked at the scale to make their assessment and each company would calibrate and certify the scale. FOB for Advanced Scale means that the Town would pay the freight of \$500, North East Scale built it into their price and All-Tech is about \$50.

Kemp Holt, Solid Waste Superintendent, and M. Jacobi answered Council questions on various operating points of the scale.

M. Jacobi stated that North East Scale was the only company to come in and say you don't need a whole new scale; just some parts need to be replaced. But on the other hand All-Tech drew blue prints and presented details on what the work would entail. She would be comfortable contracting with either company.

P. Fitanides asked would there be a building inspector or qualified engineer from the Town involved, will the scale be tented, did you say 4,000 or 5,000 psi, isn't it 5,000 or better, and did you get a cost on the concrete.

K. Holt stated the minimum is 4,000 psi and they did not get the cost on the concrete. The cost will be \$2,000 for the mesh, corrugated steel and the labor.

P. Fitanides stated there isn't much cost difference between 4,000 psi than there would be for 5,000 psi.

P. Rueppel asked if they had dealt with any of these companies in the past.

K. Holt stated they dealt with Advance Scale 20 years ago when they installed the equipment.

M. Jacobi stated Advance Scale was the most expensive.

M. Ruel asked how the cement deck was going to be dealt with.

K. Holt stated the cement will be lifted out with a crane, taken to the Highway and be put on a flat bed to be set up.

P. Fitanides stated the bids are too vague, the next time this is done there should be a schedule of values with the man-hours and a total cost breakdown, such as concrete with the maximum accelerator and it's only \$80 per cubic yard so you are only looking at \$800 just for the concrete. Another issue is that one of the companies wouldn't make their schedule available until they got the job.

Chairman DiBitetto stated that when a sealed bid is submitted, supplementing it is a problem as it could be construed as tainting the bid somewhat but your points are well taken.

P. Loiselle moved to accept the bid of North East Scale in the amount of \$24,679. Seconded by G. Longfellow.

**Roll call vote.**

G. Longfellow	yes	P. Fitanides	no
M. Ruel	yes	M. Jolin	no
P. Rueppel	yes	P. Loiselle	yes
D. St. Pierre	no	M. DiBitetto	no
D. Belanger	no		

**Motion failed.**

D. St. Pierre stated that All-Tech should submit in writing that the charge for delivery would be \$50.

M. Jolin asked who will be monitoring them and who will take the concrete cylinders to make sure that they are at the correct psi and have it tested. He asked because he didn't see it in the bid process.

P. Fitanides asked who is absorbing the cost for the concrete disposal.

D. Boyce stated while the work is being done the scale would be down for three weeks.

M. Jolin moved to approve the bid from All-Tech in the amount of \$24,240 and to clarify the \$50 charge for freight in writing. Seconded by P. Loiselle.

**Roll call vote.**

M. Ruel	no	M. Jolin	yes
P. Rueppel	yes	P. Loiselle	yes
D. St. Pierre	yes	G. Longfellow	yes
D. Belanger	yes	M. DiBitetto	no
P. Fitanides	yes		

**Motion carried.**

M. Jolin state he would like to see that a testing company be hired to monitor issues such as placement and to check the temperature. He stated he would send K. Holt a few names of companies that do this type of testing.

M. Ruel asked does the Council need to review the Request For Proposal (RFP) on technical issues before they are sent out. She asked this because this is not the first time some technical questions were not addressed in an RFP.

D. Belanger stated he had no difficulty with the technical aspects but he had a hard time not going with the low bid.

P. Loiselle stated in response to M. Ruel's request the Town needs an engineer for these types of issues.

P. Fitanides stated in answer to M. Ruel's question, for the Council it's a matter of the bids looking vague.

M. Jolin stated it is common practice for one to submit a proposal that is vague or to have less in it in order to get the job. The only way to get a straight answer to bid it out, review it, put in what you feel is not there and rebid it.

**TOWN ADMINISTRATOR'S REPORT:** Acting Town Administrator, P. Loiselle reported that:

1. The Town needs their own engineer in many respects not only in regard to bidding. There are issues with Town buildings that are in need of repair and to assess future needs for building maintenance.

P. Fitanides stated we have highly qualified employees in Town that should be able to assist with some of these issues such as the Town's Building Inspector.

P. Loiselle stated that one must go back to the contractors that built the safety center and the subcontractors. Any structure that is built will have some sort of physical movement; having a Town engineer would be an advantage in this situation.

2. At the last Council meeting he indicated that Visions was a certain number days overdue and they owed the Town \$9,600. He sent them a letter in reference to that issue. Visions' response was that an addendum to the contract was added to move the start date out because the Council was delinquent in issuing the original contract; therefore, the number of overdue days is 21 not 30+ days. Visions owes the Town \$6,300 and it will be applied toward the balance of the bill.

Chairman asked if the Council acted in a timely fashion.

P. Loiselle stated the contract was delayed in being presented to the Council, but the Council acted in a timely fashion.

Chairman DiBitetto stated that the Council action happened beyond the start date of the commitment date that was written in the contract.

P. Loiselle stated that's correct.

3. While doing some research he noticed some problems with the Exit 10 parcel of land presented to the Planning Board over a year ago for a fire station. Arleigh Green, the landowner, and K/GID Developers came to an agreement that upon the completion of certain constructed buildings the developers would allocate two acres of land to the Town for a fire station. Upon the Town's review of the allocated land it was found to be 50% wetlands and therefore not usable. The Town suggested another piece of land on the other side of Technology Drive and the response was that the original piece of land was the only piece to be offered. The Town attorney will again address the issue with Arleigh Green because the actual contract has not been signed and it is unclear if the window of opportunity has expired.

M. Ruel stated she was on the Planning Board during that time and it was a condition that the land had to be suitable. So the key word here is suitable.

P. Loiselle stated that he mentioned this tonight because the clock may be ticking and he doesn't want to miss out on the opportunity.

D. St. Pierre stated he sat on the Planning Board when this occurred. Once they started signing-off on pads for buildings and subdivisions it then went to M. Farrell's office for implementation. It never came back to the Planning Board that it was an unsuitable piece of property therefore the Planning Board never had the opportunity to look for another piece of land from A. Green and the developers.

P. Loiselle stated the last communication on the land was a letter from A. Green's attorney dated May 2003. The verbiage of the actual contract in article IV states "in the event the Town, in the course of conducting its tests and studies on the land, determines it's the sole discretion that the land is not suitable for the development of a fire station facility, Sharon Beth (attorney for Arleigh Green) grants the Town the right to choose an alternate two acre parcel of land which is reasonably acceptable to both parties". So there is a conflict as they are stating two different things in the contract.



H. Murray stated that he inspected the land and said that part of it would need to be brought up 14 feet to be at road-grade level, sewerage was not available and would have to be brought through the wetlands. He asked an architect to come see the land to get his professional opinion. The Architect agreed with him that the lot was not buildable. Across from that road is an area of solid ledge that was recommended, in writing, to the developers.

D. St. Pierre stated that it was a condition of the Planning Board to grant the approvals of the subdivision and this goes above the Town engineer's level, it goes to the Administration level. Developers are coming to the Planning Board with a team of lawyers and we need a Town Engineer to stand up to them.

M. Ruel stated that she recently attended a seminar that was presented by three attorneys who have worked on the municipal side for developers and for towns and they said it's a persuasion game.

Council consensus was for P. Loiselle to pursue obtaining land for a fire station now.

4. Mr. Sansoucy is completing the Pike Industry asphalt plant analysis.
5. A Homeowner's storm water pipe broke and the best repair estimate was \$12,000. Dale Hemeon, Highway Department Manager, said he could do the work for less at a cost of \$6,000. D. Hemeon did the work on his own initiative. He rented a backhoe, got a crew together, bought the pipe, got the entire job done and managed to keep the homeowner pleased. The Council's consensus was to have a letter sent from the Town Council to thank D. Hemeon.
6. D. Savoie, Finance Director and he will be going to Concord tomorrow to bring the data to the DRA to get the Town's tax rate set.

P. Rueppel asked for the status of Administration sending a letter to the Fire Department on complementing them for their recent accomplishments.

Chairman stated the draft is in process and is being reviewed.

M. Ruel asked if she could have a preview of the tax rate to have time to study it for budgetary purposes.

**PUBLIC INPUT:**

H. Murray stated that one of the reasons it would be good to have a liaison for the Fire Department is because issues that he brought up tonight should not be brought up for use of the Council's time in public session. The liaison would be the one to bring up the matters in the public session. In no way does he want it misconstrued that they are against the Heavy Equipment Committee. The Committee said right from the beginning that they didn't look at the pumps. He would like the Council, as a group, to visit the Fire Department so that they can discuss the quint, to review the items that are on the truck and discuss any problematic issues about it. This way the Council can be well informed to give answers to the citizens when they call them.

D. Belanger stated that every pump should be inspected before there is a problem. Does Lake Region come here, do they charge travel time and is there someone local who can do the work.

H. Murray stated Lakes Region does come to Hooksett and charges for travel time.

**COMMITTEE REPORTS:**

CHARTER REVIEW COMMITTEE: P. Rueppel reported they had their first meeting to see what direction they would go in and the next meeting will be December 2, 2003. P. Fitanides was elected chair and he will be contacting B. Williams and H. Roy for their attendance at the next meeting.

CONSERVATION COMMITTEE: P. Rueppel reported that she was unable to attend their meetings because the Town Council meetings were at the same time.

COUNCIL NEWSLETTER: P. Rueppel reported that they are waiting for the tax rate to be set so they could draft a newsletter and she wants to tell the elderly about the exemption.

Chairman DiBitetto asked if the Acting Town Administrator could help in getting out a newsletter.

P. Loiselle stated that Charles Watson, Town Planner, has created a detailed letter as to what's going on in Town.

HERITAGE COMMISSION: P. Rueppel reported that the Heritage Commission gave a tour of the historic sites in Town and 14 people attended. She gave thanks to Chairman DiBitetto for obtaining a van at no charge from the Singer Family at Merchant Motors. Long time residents Dorothy Robie and Roger Hebert were the narrators. D. Robie brought along many old photographs to help facilitate her narration. It was a wonderful tour. The Commission would like to install signage at the historic spots in town and D. Hemeon and C. Watson are working on obtaining some prices.

M. Ruel stated she was able to borrow D. Robie's photographs and will be scanning them into her computer for Town use on historical issues.

PARKS AND RECREATION LIAISON: M. Jolin reported that the Parks and Recreation met last evening and they discussed what the contents will be in their chapter of the Master Plan. Their plan of action would be to meet the deficit and work towards using the impact fees. There is a deficit in Parks and Recreation's facilities.

P. Loiselle stated that the facilities deficit is being addressed so that the impact fees can be used. First thing that needs to be done is to eliminate what showed up on the Master Plan as a deficit, which is a facility deficit, because it was never implemented.

PERAMBULATION: P. Loiselle reported that Duval has started his base line survey today and he met with H. Murray, Chairman DiBitetto and Duval today.

H. Murray stated they don't need to get involved unless there is a disagreement with Manchester on Duval's perambulation, if there is a disagreement then they should get involved in the arbitration before the monuments are put in place. The two towns will split the cost of setting the boundary markers. Along those lines P. Loiselle worked with the contractor to not start building houses up near the road, but to build them down the road so that Hooksett has time to establish the Town boundary line.

P. Loiselle stated the contractor seems to be building homes down the road, so that's working out well.

PLANNING BOARD & CIP REP: D. St. Pierre reported that the CIP is almost ready to wrap up for the 25<sup>th</sup> of November. Then they will vote to send their approved CIP to the Planning Board for Dec 1<sup>st</sup>.

POLICE COMMISSION: Chairman DiBitetto reported that they met last night and they have submitted their budget and they did address traffic enforcement. They created a separate sheet, not in their budget, that recommends different scenarios for dedicated traffic enforcement.

Generally the scenarios involve overtime of four hour shifts that would be exclusive for traffic and speed enforcement and would be proposed as a warrant article. They are also working on speed signage.

Chief Agrafiotis stated that he and P. Loiselle have discussed signage. There are signs posted that are not consistent and some speed issues that need to be discussed. Signage must be looked at from a legal standpoint concerning current signs and in changing any signs. They can't just change the posted speed limit. K. Chabot, Town Prosecutor, will do the research. It is still up to the Council to decide how it will be done and it would have to be done legally.

ROAD CONNECTOR: P. Loiselle reported on Friday that Charles Watson would be picking up the completed drawing. The initial drawing was to have a 66-foot wide path and he recommended widening it to 80 feet so that a walkway could be added, in the future, if needed. CIGNA gave their OK to allow 3A Construction Company to do the initial surveying. Once they have the drawings they will meet with the NH DOT to review them. A copy of the drawings will go to CIGNA's corporate office for signature on the agreement. Then they would meet with NH DOT to address the funding. Thus far the Connector Road is moving along quite well.

P. Rueppel stated there were no Councilor's on the recent Road Connector Committee meetings and she recalls that the Road Connector Committee met once in July 2000.

D. St. Pierre stated that he and P. Fitanides are on the Committee but for some reason the Committee had not been kept apprised of the events.

Chairman DiBietto stated at this stage of the Road Connector progress he asked if there was a need for the Committee to continue.

P. Loiselle moved to do away with the Road Connector Committee. Seconded by P. Rueppel.  
**Motion carried unanimously.**

SEWER LIAISON: P. Rueppel reported that they are making a video on composting and it will be distributed to many departments for educational purposes. The Wright Pierce Engineering Company came to talk about composting and they presented a booklet on composting and the book is now in the hands of the Chairman and she would like the Acting Town Administrator to read it and it should be available for anyone interested in reading it. They will be using the bio filter that she spoke of in the last two Council meetings. The trip to Nova Scotia to see their composting site would cost about \$1,000 and asked that at least one Councilor take the trip.

D. St. Pierre stated he would like to see some information on the trip.

Chairman DiBietto requested that P. Loiselle assist in the coordination of obtaining more information for D. St. Pierre.

SOLID WASTE ADVISORY BOARD LIAISON: G. Longfellow reported that the budget has been put together and they are ready to submit it. They discussed the Pay As You Throw (PAYT) issue and they are thinking of putting a referendum on the ballot to see if Hooksett citizens would be interested in a PAYT program.

ZONING BOARD OF ADJUSTMENT REP: D. Belanger reported that issues are moving along better than they recently have been.

CENTRAL WATER PRECINCT: Chairman DiBietto stated that he has been attending the meetings and their current main issue is whether or not they may have to take a vote on having fluoride in the water and if that vote should be a town-wide ballot.

COUNCIL MINUTES  
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COMMERCE ALLIANCE: Chairman DiBietto stated the Commerce Alliance has not been active lately because their president has been ill. He requested that P. Loiselle send a get-well note to the Alliance's President.

VILLAGE WATER PRECINCT: D. St. Pierre reported that their next regular meeting is the last Monday of the month.

SAU: P. Loiselle reported that Robert Suprenant would be leaving the SAU to accept a position in the Town of Milford. The impact fee funds have been transferred to the SAU.

TRI-TOWN AMBULANCE COMMITTEE: D. Belanger reported that he has not been notified of any meetings.

H. Murray asked if the Council was aware that he met with Mt. Valley Ambulance Service. There is a good possibility that Hooksett will put them on the call running cards and they may be 5<sup>th</sup> or 6<sup>th</sup> on the list to be called. That may seem far down on the list but there are times when they would be called.

Chairman DiBietto adjourned the meeting at 9:30PM.

Respectfully submitted,

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Tina M. Paquette  
Administrative Assistant

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Mary A. Ruel  
Town Council Secretary