

**TOWN COUNCIL MINUTES  
SPECIAL WORKSHOP  
OCTOBER 15, 2003**

**Present:** Chairman M. DiBitetto, D. Belanger, P. Fitanides, G. Longfellow, M. Ruel, P. Rueppel, D. St. Pierre. Acting Town Administrator: P. Loiselle.  
**Absent:** M. Jolin

The meeting opened at 6:30pm.

**GOALS AND OBJECTIVES OF THE TOWN COUNCIL.**

- Review of 1997 results
- Chairman DiBitetto suggested that the Council have 10 goals
- Discussed some ongoing activities
  - Budget
  - Connector Road
- Some discussion on the Town Administrator's responsibilities and how relates to the Town Council goals and objectives. The Town Administrator has the responsibility to manage goals and objectives and to provide status to the Council.
- D. St. Pierre's goal is to keep boards and commissions full and put in place mandatory education for volunteers.
- Discussion on having staff present at board meetings, like Ken Andrews of the Building Department for the Zoning Board of Adjustment (ZBA) and Charles Watson, Town Planner, for Planning Board.
- A joint workshop between ZBA and Planning Board was suggested.
- Mention of who is appointed to boards.
- Discussed roles and training of board and commission volunteers and suggested a handbook for board members.
- Available training was discussed.
- Equipment inventory was discussed.
- South-end of parkway mentioned.
- Discussion on the development of goals with a plan noting need and steps to accomplish.
- Cable access channel was mentioned.
- The idea of a town image was proposed.
- A link to the Master Plan was suggested.
- Purchasing Agent and Town Engineer were proposed with some discussion on their roles.

**DISPOSITION OF TOWN OWNED PROPERTY POLICY.**

- Discussed proposal, concerns, and potential solutions.
- It was suggested that there be a 1,2,3 to the policy for example public auction, sealed bid, and White Farm.
- A dollar value was mentioned, even for scrap items.

- A list of items to be disposed of was suggested.
- The Council agreed that the policy should be able to be checked against an inventory.
- The Council agreed that the Council should sign off on the disposition of items.
- Town owned real estate was briefly discussed.
- It was suggested that Town owned property be evaluated for choice building lots, conservation and other uses.
- It was also suggested that a procedure for selling land and for buying land be developed.
- The possibility of land swapping with developers was proposed.
- The potential of industrial growth was discussed since Manchester Airport may be limiting leases on Perimeter Road.

#### **NOISE ORDINANCE.**

- Discussed proposal, changes, concerns, and public hearing.
- Other regulations, such as reckless conduct v. criminal conduct regarding noise were discussed.
- The proposed ordinance would allow for fines.
- The Council agreed that a decibel level would be difficult to enforce without decibel meters and agreed to remove it.

#### **TOWN ADMINSTRATOR SEARCH.**

- The Council discussed where they were in the process and options for moving forward.

Meeting adjourned 9:26 pm

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Mary Ruel  
Town Council Secretary