

TOWN COUNCIL MINUTES
APRIL 9, 2003

PRESENT: Chairman M. DiBietto, D. Pichette-Volk, P. Rueppel, P. Loiselle, M. Ruel, R. Dion, R. Holley (arrived 6:38pm), M. Jolin (arrived 6:33pm), G. Longfellow. M. Farrell – Town Administrator.

Chairman DiBietto called the meeting to order at 6:30pm

MINUTES:

February 12, 2003. P. Loiselle moved to table for completion of amendments. Seconded by R. Dion. **Motion carried unanimously.**

February 19, 2003. R. Dion moved to accept the minutes as presented. Seconded by P. Loiselle. **Motion carried.** M. Jolin abstained.

March 5, 2003. P. Loiselle moved to table for completion of amendments. Seconded by R. Dion. **Motion carried unanimously.**

March 26, 2003. M. Jolin moved to approve as amended. Seconded by P. Loiselle. **Motion carried.** R. Dion abstained.

P. Loiselle requested moving LCIP up on the agenda.

M. Farrell stated that he received a call from Senator Martel who was a co-sponsor of SB 35 and he wanted to know why he was not invited. He advised the Senator that Manchester Water Works was taking care of all the special invitations and we posted the meeting for Hooksett citizens. He told Senator Martel that it was on tonight's agenda and it would be discussed around 7pm. The Senator said he would try his best to attend.

Chairman DiBietto stated in light of this information and out of courtesy to the Senator he asked that they not move this item up on the agenda.

PUBLIC INPUT:

ALL TERRAIN VEHICLES/TRAIL BIKE (ATV/TB) USAGE IN BEAR BROOK STATE PARK.

Sandy McKenney, Board of Allenstown Selectmen, stated she was attending the meeting to hear the ambulance history discussion and would be concerned with any decisions that might be made. Allenstown Board of Selectmen send two letters to the Town concerning the ATV trail that Department of Revenue & Economic Development wants to put into Bear Brook State Park. She would like to receive a response from the council once they have had a chance to read the letters.

Chairman DiBietto stated that this Council within the last year granted usage of ATV's in Hooksett on Chester Turnpike.

S. McKenney stated it would affect you because these ATV's will be going right through Hooksett's new development off of Route 3. They will be looking for a way to get to Bear Brook without having to take their vehicles and it will be through Hooksett.

M. Ruel stated she wanted it known that she was not on the Council when that vote was taken. She would not have voted for the ATV's permission to go through Bear Brook State Park. She asked what Allenstown Selectmen are looking for.

S. McKenney stated she is looking for support against ATV usage in Bear Brook State Park. She met with Commissioner Bald who is allowing them to be on the committee with five members from Allenstown when they do their analysis. Allenstown has received a lot of support from the abutting towns. There are many people from the tri-state area that use the park and do not want to have it destroyed by these ATV's.

D. Pichette-Volk stated she would like to see the other letters of support to non-use of ATV's that Allenstown received, as she is interested in the wording that was used.

Chairman DiBietto stated ATV/TB usage would be discussed this at next Council meeting on April 30th.

LCIP – GOONAN ROAD LAND SWAP.

D. Duford stated that the program is LCIP not LCHIP and that he was present at last weeks public informational meeting. In 1991 it was proposed to use Goonan Road as a site for a boat launch to the Merrimack River and the residents on Goonan Road were very much opposed to it at that site. He read a letter written in 1991 from the Executive Director of Fish & Game on how and when the land purchase was done and in the letter it reviewed the steps that were taken to purchase conservation easement for outright purchase of land in perpetuity. In 1993 it was agreed that once Lambert Park was available for development they would no longer look toward Goonan Road for development. Perpetuity only means one thing. You also need to donate a certain portion per acre to be considered. He feels this is an economic issue and the Council should move to oppose this action. He would like to Town Council move a resolution to get this piece of land assigned to the Hooksett Conservation Commission.

T. Pfaff also attended the meeting held by Town Council last week. This proposal would open up perpetuity subject and would open it up statewide. A big negative point is that any future LCIP land could be in jeopardy in that LCIP provides funding and future events could be short funded if perpetuity has the chance of lasting for only 7, 8, or 10 years because an act of the legislature could change the purpose not matter what the public good is. We should be looking for innovative solutions not the easiest solutions. The long and far reaching effect of taking LCIP land out of perpetuity would be phenomenal. With Council's vote tonight hopefully you will vote not to recommend this legislation through our Senators. You are not under pressure because tomorrow is cross over day when it will leave the senate and go to the house. It is now on the table at the Senate and it could die there, it can sit there or they can pull it off and pass it. The only problem with leaving it on the table past crossover is if it is thought to be such a great idea then it will take 2/3 vote in the House.

D. Duford stated that for those Councilors who were not at last weeks meeting he wanted to remind them that Representative David Hess gave very good testimony on values and worth in not supporting this bill.

NOMINATIONS AND APPOINTMENTS:

G. Longfellow moved to appoint John Brock to Solid Waste Management Advisory Committee, Alternate, Fill-in, exp 6/2004. Seconded by M. Ruel. Motion carried unanimously.

P. Rueppel volunteered for the Heritage Commission Town Council Representative seat and Council accepted.

SCHEDULED APPOINTMENTS:

7:00 D. PICHETTE-VOLK – TRI-TOWN HISTORIC OVERVIEW.

D. Pichette-Volk (300) stated that at a previous meeting a few months back there were comments and questions said that gave her the ideal that maybe an historic overview on ambulance service was due. She said she would like to share her experiences and research but that she is not an authority but would like to educate the Council on what she knows. Any references made to pages will refer to those written in pencil. One of the handouts includes a study done in August 2002 with the purpose of showing trends in the ambulance industry. On page 3 of that report around pre 1960 it was mainly mortuary services and taxi's that transported people in emergency situations, in the '70's paramedics evolved, in the 80's pre-hospital trauma systems evolved, and in the 90's for profit ambulance services were single entities not big corporations. Private firms with volunteer staff served urban areas. 1980's the fire departments/EMS began to extend their service to 911. In the end of the 80's about the 20 largest cities in American had fire department ambulances. 1990's the entrepreneurs came along with private ambulances, it was a 7-10 billion dollar industry that was very profitable and very competitive. Then two or three companies dominated that industry. In the late 90's the trend changed and was leaning more towards a deconsolidation business, the once size fits all doesn't apply, it becomes a more local issue, as indicated in the last paragraph on page 4. Some of the challenges then became how one would get paid, transporting people from nursing homes, and national fee schedules. All of those things start to impact the industry as indicated in the first paragraph on page 5. The continued growth of fire services as a provider of ambulance service, utilizing tax subsidy and existing infrastructure to offset costs became a much bigger factor. On page 13 the study talks about the future, reimbursement rates, fire service through out country continues to pressure elected officials on a greater role in medical transport to the exclusion of private services. That's what this study captured for trends in the industry written around the year 2000.

Volunteer EMS, page 14, reviews the 1940's, 50's and 60's showing that rural fire departments, civic groups, interested citizens round themselves up on the concerns and there is not a lot of regulation or expectation from the community. In the 70's EMT courses become available, certification is getting popular and it is the shift

workers, housewives, that are doing the job. In the 70's about 50 hours were required for certification versus today's 140-hour requirement. In the 80's the majority requests for service was from 6am-6pm and in some areas 2/3 of the calls were received between those hours. The report points out challenges for EMS as time goes on, call volumes increase because of residential area build-out and business are coming, the demographics of the area with people getting older in this study the major users of EMS are the elderly. With all that said, demand increases thus requiring more and more sophistication from the services. With the changing job market, high turnover of members, and increasing expectations as things become more sophisticated our demand becomes greater and greater all the time and times get tough in trying to obtain volunteers.

D. Pichette-Volk stated that what she talked about so far should give you the for profit and the volunteer perspective in terms of it's history and evolution. She will talk about Rockingham Regional Ambulance because it was brought up at a previous meeting and she wanted to give a clearing understanding of that organization. Page 16 indicates that Rocking Ambulance is the largest provider of EMS in the state of New Hampshire and they provide for municipal EMS, communications, community service, critical care transport and contact information. It has been her experience that the real money to be made for profit EMS is in the nursing home transport that is moving people around on a planned basis and not from the Municipal EMS arena. Page 17 is another page from Rockingham's web site on available positions and if you click on that link it takes you to St. Joseph's Hospital's home page therefore showing that there is a relationship between Rockingham Ambulance and St. Joseph's health care which is so indicated on the bottom of page 18. On page 20 there is St. Joseph/Rockingham looking for EMT positions. On Pg. 22 Rockingham Ambulance tells more about themselves and the middle of that page it indicates they have five 24 hour dedicated units supported by up to eight other ALS ambulances and they support Manchester, Nashua and Candia and how they move assets around to cover that large geography. In the second paragraph on page 23 another facet of the business is their crew not only work on EMS units but also that they rotate through other areas of business in critical care transport and convalescent transport. Page 26C defines critical care transport. Page 26D there are questions and answers so in terms of planned delivery of service this is how they do it and this may be the component of business that allows them the profit margin.

On a separate handout about Covenant Health systems you will note a corporate relationship with St. Joseph's who is a partner receiving sponsorship from Covenant Health systems. Those few pages talk about its member organizations including St. Joseph's Health Care in Nashua. This is to point out that Rockingham is not without its affiliations in the background that the public may or may not be aware of. The back page shows all the components of St. Joseph's Healthcare and shows that Rockingham Ambulance is a part of that.

D. Pichette-Volk stated that she wanted to give information on a few organizations that are different from for profit. Durham Ambulance Corps serves the UNH area, Madbury, Durham, Lee and UNH. They are a member organization at the provider level and they were founded through the memory of a Doctor that was loved in the community and they centered on his ambitions and created a service. Page 29 talks about their administration, they have an executive committee and their members are not paid. Page 31 represents So. Berwick, Maine rescue, they are entirely non-profit, and are an emergency service to So. Berwick, Maine and Rollinsford, NH. They are not a municipal agency, they rely on fund raising and donations from the Town to cover their operating expenses they have been around since 1961 and they utilize paid employees to cover shifts.

For general information there are companies that specialize in just the reimbursement market of ambulance service such as page 32 on Ambulance Reimbursement Systems, Inc. And they speak of their extensive experience and sound compliance with HIPPA programs returning some of the highest percentages or collections ever seen in the ambulance industry. As you can see there are a lot of spin-off markets in the ambulance industry.

In May 2000 Hooksett conducted a survey put before the voters on Hooksett fire-based ambulance proposal that did not receive voter support. In the fall of the same year the Town Council put together an Ambulance Subcommittee to describe the current ambulance system in Town, analyze how well it was working, and check the preferences of the community in terms response time, cost, and create a plan for the future as referenced on page 33. Then a survey was done to assess the response as to what the community wanted. That was sent out in the Town Council's Newsletter in the spring of 2000. Key questions asked were – do you find the current ambulance system adequate. Another question was how do you want to support ambulance service with choices of person using the service should pay or the Town should pay entirely, or a combination of the two, actual survey on page 35. Out of 4000 surveys mailed more than 800 were returned. The majority of the

Hooksett Ambulance Subcommittee report begins on page 36. On page 37 please note that the body of the information that was mainly relied on for the Subcommittee for response times and actual analysis of the calls was obtained from the State of NH database because the Subcommittee felt that was the one clearing house for information. In summary what this report said for 1997 – 2000 is that there were about 2000 calls. 50% of the call volume was between 9am and 5pm and 60% of the call volume occurred between 7am and 7pm. She cautioned when reading Subcommittee's final report, the data in the report was all collected prior to any ambulance being in the safety center and asked that Council be very careful on how they interpret the information when looking at response times or anything on that line. Page 40 and 41 give averages on ambulance calls and survey statistic results. It is important to note that there results of the survey showed that 62% indicated a combination of Town funds and users to pay for the service, and 12% indicated that the Town should pay for it entirely. About 75% of people said they support an ambulance service paid for by Town funds. Also of note is page 43 where it says "At present, Tri-Town ambulance is at the Safety Center 9am – 5pm" that had just happened when this report was written so that was not in effect for a long time. Page 45 is the Memorandum of Understanding between Hooksett and Tri-Town. Every employee that works for Tri-Town that services Hooksett is held to a very high standard as indicated on page 45 and page 46. Page 48 is Tri-Town's budget and on the bottom of page 29 the Town's subsidies pretty much mirror the percent of use that each town receives. For an operation that cost around \$450,000 to run the Town subsidy portion is around \$120,000 so the rest is obtained through items such as billing policies and donations. There are 9 per diem employees and 20 volunteers and page 50 shows that there are 170 shifts to cover and 40 shifts are covered by volunteers. Volunteers are held to the same certification level, same training, and same continuing education as the paramedics. The most important point is that Hooksett has the advantage of great service by a staff of 20 volunteers who do it because they love it and care about the community. In a letter to us it was stated that it is a documented fact that in Hooksett 60% of Volume occurs after 7pm as noted on page 52. In reviewing call volume after 7pm the number of calls in 2002 was 37%; 1999 there were 600 calls 33%; 1998 there were 470 calls 35%; 1997 there were 538 calls 38% at no point in time have we ever approached the 60% call volume after 7pm as was previously stated. Before Tri-Town Ambulance there was VFW Community Ambulance that operated until 1971/1972 and the stipend in 1972-1973 was \$700 and in 1973-1974 and 1974-1975 was \$1000; as usage went up so did the stipend in 1982 it was \$4000 and as indicated on pages 57 – 62 from old Hooksett Town Reports. In 1973 Tri-Town emerges on it's own. In 1991 the cost was about \$50,000 and ten years later the cost is \$60,000 not a large increase in 10 years. Tri-Town Volunteer Emergency Ambulance Service, Inc's old Mission statement is located on page 65 and the reverse side has the purposes of the organization's standard operating procedures. Both sides of page 66 indicate how she became a representative for Hooksett as the Town Council Representative. Support from participating towns and disband procedures are on page 68 and they have the right to do fund raising for capital improvements as described on Page 70. In the near future, a replacement vehicle will be in place for the Tri-Town Ambulance.

Council offered their thanks to D. Pichette-Volk for all the time and effort she put into this presentation.

OLD BUSINESS:

HEAVY EQUIPMENT COMMITTEE: FIRE DEPARTMENT VEHICLES.

Merrill Johnson, member of the Heavy Equipment Committee, asked for an explanation on what exactly is needed to perform the review of Fire Department Vehicles/Equipment.

Chairman DiBitetto stated to review existing records, categorize the equipment to list the major components, and then give a status of the major components such as last overhaul of such equipment.

Chief Howard stated the Fire Department has nine major vehicles and he has gathered some books and created a binder for ease of review. He will contact M. Johnson and sit down with him and/or the Heavy Equipment committee to see how they want to go about this study.

M. Ruel stated she would like to see how much maintenance has been done, evaluation of the condition of the fleet and compare the findings to the maintenance records.

Chairman DiBitetto asked how much time they would need.

M. Johnson stated they would need a few Saturdays to get the information together.

Chief Howard stated that it would be prudent to have the findings presented no latter than Sept. 1 as it is critical for Town Council to have the information so they can move forward with the CIP.

Chairman DiBitetto requested that the Heavy Equipment Committee have their report ready for Council by August 1st, 2003.

MERTON GROUP PROPOSAL.

Chairman DiBitetto stated as a follow up to last week's workshop meeting with Merton Group who is offering to bring to the Town a High-speed fiber optic network for access to television, phone and the Internet. He wanted to hear the Council's thoughts on this.

R. Dion stated he is in favor of the Merton Group going forward with a study to see what it would yield.

P. Loiselle stated that their scenario was quite vague, not sure on the dollar specifics.

P. Rueppel stated she was surprised that hear that the Town would need to go for a bond. There are other areas where we need to go for bonding such as our traffic areas before we go for this bond.

D. Pichette-Volk stated she would like to see the feasibility study and only if they do the long form as they said they would do.

M. Ruel stated she agrees with P. Loiselle and P. Rueppel that it is not a priority.

M. Jolin stated she doesn't see down side for feasibility study it is not costing us any money for the study.

G. Longfellow stated they might receive some information that they haven't thought of with a feasibility study.

Chairman DiBitetto stated he agrees with P. Rueppel we have a lot of infrastructure demands ahead of us, but he is not adverse to having a study done to see what it may bring.

D. Pichette-Volk moved to proceed with the feasibility study of the Merton Group with the long form type of study at not cost to the Town and no obligation to go any further. Seconded by R. Dion.

Roll call vote.

R. Dion	yes	D. Pichette-Volk	yes	
G. Longfellow	yes	M. Ruel	no	
M. Jolin	yes	P. Rueppel	no	
P. Loiselle	no	M. DiBitetto	yes	<u>Motion carried. R. Holley abstained.</u>

PERFORMANCE GOVERNMENT – FIRE DEPARTMENT MISSION.

M. Farrell would like to see a consensus on the definitions and move forward.

D. Pichette-Volk stated she is willing to adopt the definitions tonight and asked if a global mission statement for the Town exist or is the Fire Department the first to attempt it.

M. Farrell stated before you work on the Fire Department Mission Statement you would need to do vision, mission and value statements for the Town first.

Chairman DiBitetto asked how much detail goes into goals and objectives, as some are very broad.

M. Farrell stated that on the Council level the broader the better. The operation side would come from the departments and they would be held accountable to meeting those standards. Standards must be agreed upon and meet specific performance measurements that are measured yearly to meet, exceed or fail the standards and that is how performance is judged.

Chairman DiBitetto stated he would not like any action taken tonight.

D. Pichette-Volk stated she suggested that Council review and be prepared to adopt the definitions at the next Council meeting.

P. Rueppel stated she is in favor but ask all boards to do their goals and come back in a month to discuss.

M. Ruel stated that the Town's Master Plan Vision should be reviewed because the Town's vision statement should be in concert with that.

RESOLUTION IN SUPPORT OF COMMUNITY ECONOMIC DEVELOPMENT OF HOOKSETT (CED COH).

Chairman DiBietto presented a resolution from the Council in support of the Community Economic Development Corporation of Hooksett (CED COH) that he read to the Council.

D. Pichette-Volk moved to approve resolution # 01-04-03 of the Hooksett Town Council in support of the mission of the Community Economic Development Corporation of Hooksett (CED COH) as read. Seconded by P. Loiselle. **Motion carried unanimously**

Pat O'Leary, the Treasurer of CED COH, stated that's what he was pleased and thanked the Council for their support.

HOOKSETT CITIZEN OF THE YEAR LETTER.

Chairman DiBietto asked for a vote of the Council in favor of the resolution written to endorse the Citizen of the Year. **Motion carried unanimously.**

LCIP GOONAN ROAD LAND SWAP DISCUSSION.

P. Loiselle moved to not support Senate Bill 35. Seconded by P. Rueppel

P. Rueppel stated that late this afternoon she received a call from Representative David Hess and he apologized for not being able to attend the meeting tonight and he asked that Council not support SB 35.

R. Dion stated he wanted Manchester Water Works to know he supports the concept but he is concerned with the use of that particular piece of land in perpetuity therefore he can not give his support for that particular piece of land. He would like to see other options, as he would like to see them work in concert with Manchester Water Works.

Chairman DiBietto stated that there is a general support of the project but not the proposed site of the project.

G. Longfellow stated since the land does not belong to the Town and they could probably make the land swap with out the Town's approval. The parcel on the west side is under the control of the Fish & Game and the 31 acres on the east side is owned by Manchester Water Works. Of the seven acres on the west side of the river Manchester Water Works only intends to use one-quarter acre leaving 6 ¾ acres as is. The benefit for Hooksett would be gaining 31 acres on the east side of the river set aside under the control of the Fish & Game Department as an area where no motorized vehicles would be allowed. This would be public land that could possibly be used for hiking trails and could possibly be incorporated with the heritage trail that is in the planning stages. He has not heard a lot of dissent from the residents on Goonan Road. The only negative thing he can see is taking one quarter of an acre out of LCIP program. He asked what's wrong with putting the 31 acres on this side of the river into this program for a gain of 30 plus acres.

M. Ruel amended motion that Hooksett Town Council supports the Manchester Water Works project but not on the proposed piece of land. Seconded by P. Rueppel.

Roll call vote on amendment.

G. Longfellow	no	M. Ruel	yes	
M. Jolin	yes	P. Rueppel	yes	
P. Loiselle	yes	R. Dion	yes	
D. Pichette-Volk	yes	M. DiBietto	yes	<u>Motion carried. Rick Holley abstained.</u>

Roll call vote on the motion as amended.

M. Jolin	yes	P. Rueppel	yes	
P. Loiselle	yes	R. Dion	yes	
D. Pichette-Volk	no	G. Longfellow	no	
M. Ruel	yes	M. DiBietto	yes	<u>Motion carried. Rick Holley abstained.</u>

D. Pichette-Volk asked if there were any residents that have spoken in support to the land swap for this particular use.

P. Loiselle stated no one spoke in support and the consensus was if they could keep the property the way it is that's the way they prefer to have it.

M. Ruel stated that Fish & Game said they were in support of the project.

M. Ruel moved that a letter should be sent to Fish & Game Department requesting the transfer of the seven acres from LCIP to the Hooksett Conservation Commission. Seconded by P. Rueppel

Roll call vote.

M. Jolin	no	R. Dion	no
P. Loiselle	yes	G. Longfellow	yes
D. Pichette-Volk	no	R. Holley	no
M. Ruel	yes	M. DiBitetto	yes
P. Rueppel	yes		

Motion carried.

M. Ruel stated her reason for this is that the original intention for that land was for conservation purposes and if the Fish & Game isn't willing to support such an activity that is critical in the Town of Hooksett then they should relinquish control and give it over to the Hooksett Conservation Commission for the sole purpose of conservation.

M. Farrell's understanding at the hearing from D. Duford's presentation was that LCIP purchased the land from PSNH and assigned it to Fish & Game for access purposes, not for conservation. Then the ensuing Goonan Road and Lambert Park issue came up and they said they would not use this land for access any more. M. Farrell stated it would take an act of the legislature to convey the land.

D. Duford stated he would like to read the letter again from the Executive Director of the Fish & Game Department dated 10/21/92. He doesn't see why the action could not be reversed by sending a letter to request that the land be transferred to the Hooksett Conservation Commission.

P. Rueppel stated she sees no harm in sending a letter to request the transfer of the seven acres to the Hooksett Conservation Commission.

NONPUBLIC SESSION:

R. Dion moved at 8:45pm enter into nonpublic session under RSA 91-A:3,II,(e) "Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled." Motion seconded by P. Loiselle. **Roll call vote carried unanimously.**

P. Rueppel moved at 9:20pm exit nonpublic session. Motion seconded by R. Holley. **Roll call carried unanimously.**

The Council made a statement that the nonpublic minutes would not be divulged at this time.

TOWN ADMINISTRATOR'S REPORT: M. Farrell reported that -

- 1- NHMA has been reviewing its governance with respect to commercial and other pools looking at being in a stronger position to meet the competition for their programs on health, property liability, and workers compensation. The subcommittee members need the vote of all three boards that is the Property & Liability Trust, the Health Trust and the Executive Committee Boards of the association. It was a recommendation of the Competition Committee to do away with a three-board system and have a one-board system. He is a member of the Property & Liability Board and they met almost monthly. It was felt the board should be more policy setting than hands-on to empower the employees to be able to respond to the competition. The vote was held on Monday and will be followed up by a letter indicating that the NHMA has agreed to change their government and form a single board. You may here that there was a lot of opposition to the change by the labor unions representing police, fire and teachers. The Union groups do not like it because they contribute to their premiums and they feel part of the funds would be going to lobbying efforts. However a benefit for these groups is that the compositions of the new board will double their representation to which they had little to no representation. The full board would consist of 12 municipal, 12 school and 6

- labor members. The concept is complete and the details are being worked out. If they didn't make such a move the Property & Liability Trust would not last more than a few years due to competition.
- 2- The FEMA Declaration for reimbursement of just over \$18,000 for the February 17 & 18 snowstorm from has been completed and we expect to receive about 75% of that back.
 - 3- A Letter was received from Representative Ed Nutter urging all governing bodies in his district to block the usage of ATV in Bear Brook State Park and there is a letter from the Epsom's Board of Selectmen with a resolution for no ATV usage and trail bike activities.
 - 4- Deputy Chief John DeSilva has resigned effective April 20th and will be the Fire Chief in Amherst. He's been with us for 2 years and has done excellent job for the town. He will be missed.

D. Pichette-Volk stated she encourages all to read the Epsom letter as they are not opposed to environmental issues on the trails but their issue is tax reasons, being an unfunded mandate in terms of being able to search and rescue if needed. They are not opposed to the usage of ATV's.

Chairman DiBitto adjourned the meeting at 9:30pm.

Respectfully submitted,

Tina M. Paquette
Administrative Assistant

Mary A. Ruel
Town Council Secretary