

**TOWN COUNCIL MINUTES
SPECIAL MEETING
MARCH 5, 2003**

PRESENT: Chairman M. DiBitetto, D. Pichette-Volk, P. Rueppel, M. Ruel, R. Holley, M. Jolin (arrived 6:44pm), G. Longfellow, M. Farrell – Town Administrator. Excused: R. Dion and P. Loiselle.

Chairman DiBitetto called the meeting to order at 6:40pm

D. Pichette-Volk asked if the intention of this meeting is to have Council recommendations on the Articles to be presented to the Budget Committee tomorrow evening.

Chairman DiBitetto stated that is the reason for the special meeting.

D. Pichette-Volk ask how and at what point would the Council be able to change their recommendations and will there be an independent hearing process for these articles held by the Council as opposed to the Budget Committee.

Chairman DiBitetto stated since there are no bond issues the Council is not required to hold a public hearing. The Council can give the Budget Committee the Warrant with Council recommendations prior to the Budget Committee's public hearing.

M. Farrell stated for the record there are no provisions in the State Statutes for any governing bodies to change the recommendations it's not illegal but there are not provisions to do it.

Chairman DiBitetto stated that there were members of the Planning Board in attendance specifically to hear Article #28 & Article #29 and with due consideration would like to discuss these two articles first.

M. Jolin arrived 6:44pm

ARTICLE # 3: P. Rueppel moved to recommend Article #3 to raise and appropriate the sum of \$109,086.45 for the Police Union Contract. Seconded by R. Holley. **Motion carried unanimously.**

ARTICLE # 4: M. Jolin moved to recommend Article#4 if Article #3 Police Union Contract does not pass Council to call one special meeting.. Seconded by G. Longfellow. **No vote required as there was no objection.**

ARTICLE # 5: R. Holley moved to recommend Article #5 to raise and appropriate the sum of \$179,899 for five new police officers' salaries. Seconded by M. Jolin. **Motion carried unanimously.**

ARTICLE #6: M. Jolin moved to recommend Article # 6 to raise and appropriate the sum of \$70,248 for Cost of Living and merit increases. Seconded by G. Longfellow. **Motion carried unanimously.**

ARTICLE #7: M. Jolin moved to recommend Article #7 to raise and appropriate the sum of \$41,600 for a part time Building Inspector. Seconded by R. Holley.

Roll call vote.

G. Longfellow	no	M. Ruel	no
R. Holley	yes	P. Rueppel	no
M. Jolin	yes	M. DiBitetto	yes
D. Pichette-Volk	yes	<u>Motion carried.</u>	

ARTICLE # 8: D. Pichette-Volk moved to recommend Article #8 to enter into a 10 year agreement and raise and appropriate the sum of \$87,416 for a Quint Multi-Purpose Fire Truck. Seconded by R. Holley.

Roll call vote.

R. Holley	yes	P. Rueppel	no
M. Jolin	yes	G. Longfellow	yes
D. Pichette-Volk	yes	M. DiBitetto	yes
M. Ruel	yes	<u>Motion carried.</u>	

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ARTICLE # 9: P. Rueppel moved to recommend Article #9 to enter in to a five-year agreement to purchase a Vacuum/Sweeper Truck and to raise and appropriate the sum of \$33,321 as first year's payment. Seconded by G. Longfellow.

Roll call vote.

M. Jolin	no	G. Longfellow	yes
D. Pichette-Volk	no	R. Holley	yes
M. Ruel	yes	M. DiBitetto	yes
P. Rueppel	yes	<u>Motion carried.</u>	

ARTICLE #10: D. Pichette -Volk moved to recommend Article #10 to enter into a five-year agreement to purchase a Packer Truck and to raise and appropriate the sum of \$30,000 as first year's payment. Seconded by P. Rueppel. **Motion carried unanimously.**

ARTICLE #11: M. Jolin moved to recommend Article #11 to raise and appropriate the sum of \$40,000 for Transportation Impact Fees Analysis. Seconded by D. Pichette-Volk. **Motion carried unanimously.**

ARTICLE # 12: R. Holley moved to recommend Article #12 to raise and appropriate the sum of \$20,000 to purchase a vehicle for the Town Administrator. Seconded by D. Pichette-Volk.

Roll call vote.

D. Pichette-Volk	yes	R. Holley	yes
M. Ruel	no	M. Jolin	yes
P. Rueppel	no	M. DiBitetto	yes
G. Longfellow	no	<u>Motion carried.</u>	

ARTICLE #13 : P. Rueppel moved to recommend Article #13 to raise and appropriate the sum of \$44,500 to purchase and install a vehicle exhaust ventilation system for Fire Station One. Seconded by M. Jolin. **Motion carried unanimously.**

ARTICLE #14: P. Rueppel moved to recommend Article #14 to raise and appropriate the sum of \$85,000 with \$60,000 from the Capital Improvement Fund and \$25,000 from current year taxation to purchase a six-wheel dump truck with plow and sander for the Highway Department. Seconded by G. Longfellow. **Motion carried unanimously.**

ARTICLE #15: M. Jolin moved to recommend Article #15 to raise and appropriate the sum of \$47,000 for Phase II & III of the Town's Geographic Information System. Seconded by R. Holley.

Roll call vote.

M. Ruel	yes	M. Jolin	yes
P. Rueppel	no	D. Pichette-Volk	yes
G. Longfellow	yes	M. DiBitetto	yes
R. Holley	yes	<u>Motion carried.</u>	

ARTICLE #16: G. Longfellow moved to recommend Article #16 to raise and appropriate the sum of \$39,500 from the CIF to purchase a vehicle weight scale for the Transfer Station with no funds from current taxation. Seconded by M. Ruel. **Motion carried unanimously.**

ARTICLE #17: R. Holley moved to recommend Article #17 to raise and appropriate the sum of \$20,000 to establish a Capital Reserve Fund to build a containment shed for recyclables at the Transfer Station. Seconded by M. Jolin. **Motion carried unanimously.**

ARTICLE #18: P. Rueppel moved to recommend Article #18 to raise and appropriate the sum of \$29,600 to establish a Capital Reserve Fund to purchase a Forestry Truck with a skid unit for the Fire Department. Seconded by D. Pichette-Volk.

Roll call vote.

P. Rueppel	yes	D. Pichette-Volk	yes
G. Longfellow	no	M. Ruel	yes
R. Holley	yes	M. DiBitetto	yes
M. Jolin	no	<u>Motion carried.</u>	

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ARTICLE #19: M. Jolin moved to recommend Article #19 to raise and appropriate the sum of \$10,000 to be placed in the Parks & Recreation Facilities Development Fund. Seconded by R. Holley

Roll call vote:

G. Longfellow	yes	M. Ruel	no
R. Holley	yes	P. Rueppel	yes
M. Jolin	yes	M. DiBitetto	yes
D. Pichette-Volk	yes	<u>Motion carried.</u>	

ARTICLE #20: P. Rueppel moved to recommend Article #20 to raise and appropriate the sum of \$34,160 to be placed in the Fire Department's Air Packs and Bottles Capital Reserve Fund already established. Seconded by D. Pichette-Volk. **Motion carried unanimously.**

ARTICLE #21: D. Pichette-Volk moved to recommend Article #21 to discontinue the Police Computer File Server Capital Reserve Fund in the amount of \$22,980 to be transferred to the Town's general fund. Seconded by M. Jolin. **Motion carried unanimously.**

ARTICLE # 22: G. Longfellow moved to recommend Article #22 to establish a Capital Reserve Fund called the Police Computer System Development Capital Reserve Fund and to raise and appropriate the sum of \$40,580 to be placed in said fund with up to \$22,980 from balance and \$17,600 to be raised from current year taxation. Seconded by M. Jolin.

D. Pichette moved to amend article #22 to be conditional upon passage of Article #21. Seconded by R. Holley. **Motion carried unanimously.**

Original motion as amended carried unanimously.

ARTICLE #23: D. Pichette-Volk moved to recommend Article #23 to raise and appropriate the sum of \$16,000 to be placed in the Transfer Station Live Bottom Trailer Capital Reserve Fund. Seconded by M. Ruel. **Motion carried unanimously.**

ARTICLE #24: R. Holley moved to recommend Article #24 to raise and appropriate the sum of \$50,000 to be placed in the Town Hall Computer Development Capital Reserve Fund. Seconded by D. Pichette-Volk.

Roll call vote.

R. Holley	yes	P. Rueppel	yes
M. Jolin	yes	G. Longfellow	yes
D. Pichette-Volk	yes	M. DiBitetto	yes
M. Ruel	no	Motion carried.	

ARTICLE #25: D. Pichette-Volk moved to recommend Article #25 to raise and appropriate the sum of \$25,160 to be placed in the Emergency Radio Communication System Capital Reserve Fund. Seconded by G. Longfellow. **Motion carried unanimously.**

ARTICLE #26: P. Rueppel moved to recommend Article #26 to raise and appropriate the sum of \$ \$20,000 to be placed in a Capital Reserve Fund for the replacement and/or refurbishing and all architectural, design and engineering of the HVAC unit at the Library. Seconded by M. Jolin. . **Motion carried unanimously.**

ARTICLE #27: D. Pichette-Volk moved to recommend Article #27 to discontinue the fire 5" Large Diameter Hose Capital Reserve Fund and transfer balance of \$204.43 to the Town's general fund.. Seconded by R. Holley. **Motion carried unanimously.**

ARTICLE #28: P. Rueppel moved to recommend Article #28 to raise and appropriate the sum of \$25,000 to be placed in a Capital Reserve Fund for improvements to the US Route 3 Corridor bounded by Alice Ave. and Benton Road and Town Administrator as agent to expend. Seconded by D. Pichette-Volk. **Motion carried unanimously.**

ARTICLE # 29: P. Rueppel moved to recommend Article #29 to raise and appropriate the sum of \$25,000 to establish a Capital Reserve Fund to acquire the right-of-way from W. Alice Ave to the Southern terminus of the MS&G proposed grant of ROW required to complete the proposed Parkway. Seconded by G. Longfellow. **Motion carried unanimously.**

ARTICLE #30: G. Longfellow moved to recommend Article #30 to raise and appropriate the sum of \$20,000 to establish a Capital Reserve Fund for the development of A&E plans for a Town Center Building. Seconded by R. Holley. **Motion carried unanimously.**

M. Farrell stated that in a discussion at the Village Usage Committee meeting it was suggested that perhaps funds should be set aside for architectural and engineering plans for a Town Center Building whether it's at the Village School or elsewhere.

D. Pichette-Volk stated that for the record that is how the suggestion came about at a Village School Usage Committee meeting.

ARTICLE #31: D. Pichette-Volk moved to recommend Article #31 to raise and appropriate the sum of \$11,288,299 should the article be defeated the operating budget shall be \$10,842,542 which is the same as last year. Seconded by M. Ruel. **Motion carried unanimously.**

Chairman DiBitetto stated there is a proposed warrant article involving the Capital Improvement Fund to discontinue that fund and create a new fund, which would direct any revenues, generated through the Solid Waste Department to solid waste use only for the Solid Waste activities.

Marion Jacobi stated that she has been voted in as the Chair of Solid Waste Advisory Board. The Solid Waste Advisory Board would prefer to see the change in one warrant article versus two warrant articles. **(Attachment #1).**

M. Farrell stated that when he spoke to legal counsel of creating and rescinding in one warrant article, he did not ask about changing the purpose of a fund.

D. Savoie, Finance Director, stated that she does not read that the proposed article is to rescind. Special revenue funds must be closed and then establish new ones. She doesn't see where it is rescinding the old fund.

M. Jacobi stated that in the beginning is says to amend Article #13.

D. Savoie stated that you must close and begin a new fund.

M. Ruel stated that RSA 35:16 explains Change of Purpose and this is how they would like to proceed.

M. Farrell stated RSA 31:19 is not a special revenue fund not a trust fund. It doesn't have any validity over a special revenue fund. A legal opinion will be sought.

D. Pichette-Volk asked if you go with a two-article approach and these two articles have not been created as yet, could we legitimately put something on the agenda that we don't actually have right now.

M. Farrell stated that the agenda was written to allow for the discussion of rescission and creation of special revenue funds therefore it would not be an issue.

Chairman DiBitetto stated there might be a need for another public hearing after the March 12 hearing if any changes are made.

P. Rueppel moved to hold a public hearing on March 12 on the proposed Warrant Article on the Solid Waste Special Revenue Fund. M. Ruel. **Motion carried unanimously.**

Chairman DiBitetto adjourned the meeting at 8:25pm.

Respectfully submitted,

Tina M. Paquette
Administrative Assistant

Mary A. Ruel
Secretary

