

**TOWN COUNCIL MINUTES
REGULAR MEETING
FEBRUARY 12, 2003**

Chairman DiBietto called the meeting to order at 6:34pm.

Present: Chairman DiBietto, D. Pichette-Volk (arrived 6:40pm), P. Rueppel, P. Loiselle, M. Ruel, R. Dion, R. Holley, M. Jolin, G. Longfellow (oath taken at 6:55pm), M. Farrell-Town Administrator.

Chairman DiBietto asked for a moment of silence in memory of those who lost their lives on the Columbia Space Shuttle.

MINUTES:

January 6, 2003. P. Loiselle moved to approve the minutes of January 6, 2003. Seconded by M. Ruel.
Motion carried unanimously. R. Dion and M. Jolin abstained.

January 8, 2003. R. Holley moved to approve the minutes of January 8, 2003. Seconded by P. Loiselle.
Motion carried unanimously. R. Dion abstained. M. DiBietto abstained because he did not review those minutes.

January 13, 2003. R. Dion moved to approve the minutes of January 13, 2003. Seconded by M. Jolin. **Motion carried unanimously.**

January 15, 2003. R. Dion moved to approve the minutes of January 15, 2003. Seconded by P. Loiselle.
Motion carried unanimously.

January 22, 2003. P. Loiselle moved to approve the minutes as amended of January 22, 2003. Seconded by R. Dion. **Motion carried unanimously.** R. Holley abstained.

January 27, 2003. R. Dion moved to approve the minutes of January 27, 2003. Seconded by R. Holley.
Motion carried unanimously.

January 29, 2003. P. Loiselle moved to approve the minutes as amended of January 29, 2003. Seconded by M. DiBietto. **Motion carried.**

NOMINATIONS/APPOINTMENTS:
TOWN COUNCILOR DISTRICT 6.

Chairman DiBietto stated that George Longfellow was nominated for Town Council District 6 and asked for any other nominations.

Chairman DiBietto closed nominations.

P. Rueppel moved to appoint George Longfellow to the position of Town Council District 6. Seconded by P. Loiselle.

Roll call vote.

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|------------------|-----------|-------------|-----|---|
| R. Holley | abstained | M. Ruel | yes | |
| M. Jolin | yes | P. Rueppel | yes | |
| P. Loiselle | yes | R. Dion | yes | |
| D. Pichette-Volk | yes | M. DiBietto | yes | <u>Motion carried.</u> R. Holley abstained, as he didn't feel comfortable voting for someone that Council shouldn't be voting for; if it wasn't for the fire inquiry there wouldn't have to be a vote. |

M. Ruel stated it's not clear in the Town Charter if the appointment term is until the next election on May 13 or until the end of the term, which is June 30, 2004.

Sandy Oliver, 1465 Hooksett Rd., past Councilor, stated that when she was a Councilor there was a similar situation and "until next election" meant until July 1, per the Town's Counsel, Bart Mayer.

Chairman DiBietto stated that this would be looked into for clarification.

George Longfellow was given the oath of office for, District 6, by Chairman DiBietto.

CONSERVATION COMMISSION:

Chairman DiBietto stated that there are two vacant positions available with four candidates being John Danforth, Nicole Spaur, Cindy Robertson and Timothy Nepveu.

John Danforth introduced himself and expressed his interest in the Conservation Commission.

Cindy Robertson introduced herself and expressed her interest in the Conservation Commission.

Chairman DiBietto stated that the Councilors should have received letters of interest and or resumes on all four candidates.

P. Rueppel stated that Nicole Spaur was not able to attend this meeting.

M. Farrell stated that Timothy Nepveu was out of town at this time.

P. Rueppel nominated Bob Sullivan for Planning Board, Alternate fill-in, exp. 6/2005.

Robert Sullivan introduced himself and said he has lived in Town for four years, currently employed at IBM.

SCHEDULED APPOINTMENTS.

SENATOR GATSAS:

Chairman DiBietto stated that he would like to clarify that it was not Senator Gatsas who brought the bill to the legislature on the trade of land on the LCHIP property known as SB 35. He asked for the status of the bill on trading lands with Goonan Road.

Senator Gatsas stated that the bill was to be heard today and in light of tonight's meeting he informed the Chairman that he would like to find out what the Council's input might be before the bill is executed. A meeting was held with a presentation by Manchester Water Works to Councilor Loiselle and the neighbors on Goonan Road. There was discussion on exchanging 16 acres of LCHIP land for land across the Merrimack River that Manchester Water Works currently owns.

Chairman DiBietto stated he receive communication on concerns about the proposed change. He asked if it would be appropriate for Council to request further study be done before any vote is taken to move it out of legislative committee.

Senator Gatsas stated after study, it would go to the house, for review and it would come back to legislation for the for the January 2004 session. This would give an opportunity for input on whether or not Council wishes to move forward.

M. Ruel stated that since she is the Council liaison to the Central Water Precinct she discussed this with them. There is a 1991 water allocation agreement dealing with water availability. Central Water suggested that in this land swap negotiation it should have something similar in place where the Town of Hooksett would have a guaranteed future allocation of water for growth of the town.

R. Dion moved that Senator Gatsas respectfully request that Senate Bill 35 be sent to a Study Committee and a letter be sent to that effect to Senator Gatsas with copies to our District Representatives. Seconded by P. Rueppel. **Motion carried unanimously.**

CONSERVATION COMMISSION: PROPOSED WARRANT ARTICLE.

Tim Johnson, Conservation Commission Chairman, stated that they would like to change the percentage of money they receive when land is taken out of current use. They currently receive 50% and would like 100% of the money. Hooksett now has an Open Space Committee and they are striving to be more proactive than reactive. They would like to acquire land either through easements or purchases, which would be a new

involvement for them, as they have not purchased land before. There is currently \$39,525 in the fund, which doesn't buy a lot of land.

R. Dion asked if this money would be used only for land purchases.

T. Johnson stated for land purchases only.

P. Loiselle asked if it has always been at 50%.

M. Farrell stated there is a statute that says if you don't vote on it, 100% of the revenue stays with the Town's general fund. In 1993 there was an Article on the Warrant that was worded 50% to Conservation Commission and 50% to the Town's general fund, however it can be any agreed upon percent. Since the Town has a budgetary Town Meeting that is only for budgetary and zoning items this would not be appropriate on the Town Warrant. The way this law is written the legislative body, Town Council in our case, can change the percentage by following the same procedures the Town has for ordinances. The procedure would be to publish proposed changes, hold a public hearing, then vote on it. There is one large parcel consisting of 400 acres that will be coming out of current use within the next three years at the North Campus. It is part of the Town Library swap. The first \$1.4 million is to be credited to the landowner as payment for the Town's Library. The land is valued at approximately \$25 million and a 10% current use penalty would be \$2.5 million dollars to be received by the Town less the \$1.4 for the library would net \$1.1 million dollars. The Conservation Commission would receive approximately \$550,000 and \$550,000 would go to the Town's general fund.

D. Pichette-Volk would like to see a list of land that is in current use.

Chairman DiBitetto asked if there are any existing Conservation Commission criteria.

T. Johnson stated that the criteria are in the process of being developed.

Council consensus was to deal with the current use policy in the same manner as the ordinance process is conducted.

SOLID WASTE – REVISED RUBBISH COLLECTION POLICY.

Kemp Holt, Solid Waste Department Superintendent, stated that the Solid Waste Department is now in charge of rubbish collection that was previously the responsibility of the Highway Department. They will be strictly enforcing the policy of not picking up metal rubbish and will no longer pick up rubbish on non-Town maintained roads. They will no longer pick up trash with the packer on a road that has not been plowed. Spring cleanup will be limited to leaves and grass. Winter pickup will be limited to Christmas trees only. Letters will be going out to individuals on enforcing the policies.

Diane Boyce, Solid Waste Department Assistant Superintendent, stated that they are looking for approval to changes in the policy from Highway Department to now read Solid Waste Department, change all items to be consistent with Solid Waste's Department's responsibilities, and changes in what will no longer be picked up. **(Attachment #1).**

D. Pichette-Volk stated that she suggested the letter be sent out to those who will be affected by the changes with a future effective date stated.

M. Ruel would like to see the words "rubbish must be placed on a town owned road" written into the policy.

P. Loiselle asked if this would impact condo associations and mobile homes as well.

K. Holt stated that's exactly right.

Chairman DiBitetto stated that the Department might want to ease into the strict enforcement by starting to inform those affected that some of the current procedures should not be done and that the department will no longer continue those procedures. He requested that K. Holt come back to the Council with resident and department comments after implementation of strict enforcement of policies.

P. Loiselle moved to approve the Solid Waste Department's Rubbish Collection Policy. Seconded by R. Holley.

Motion carried unanimously.

NOMINATIONS AND APPOINTMENTS.

P. Rueppel moved to nominate Robert Sullivan for the Planning Board, Alternate, fill-in, exp. 6/2005. Seconded by P. Loiselle.

Robert Sullivan introduced himself and stated he has been in Town for four years and is interested in serving on the Planning Board. He is an electrical engineer by trade, currently employed by IBM, he was a builder in Massachusetts and has 14 years of framing experience. He realizes how fast the Town is growing and is interested in helping out the Town any way he can.

P. Loiselle moved to waive the rule to nominate and appoint at the same meeting for the Planning Board Position. Seconded by P. Rueppel.

Roll call vote.

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|------------------|-----|--------------|-----|
| M. Jolin | no | P. Rueppel | yes |
| P. Loiselle | yes | R. Dion | yes |
| G. Longfellow | yes | R. Holley | yes |
| D. Pichette-Volk | yes | M. DiBitetto | yes |
| M. Ruel | no | | |

Motion carried.

D. Pichette-Volk moved to appoint Robert Sullivan to the Planning Board, Alternate, fill-in, exp. 6/2005. Seconded by R. Holley. **Motion carried unanimously.**

R. Dion moved to nominate Nicole Spaur for Conservation Commission, Alternate fill-in, exp. 6/2003.

P. Rueppel moved to nominate Cindy Robertson for Conservation Commission, Alternate fill-in, exp. 6/2003.

D. Pichette-Volk moved to nominate John Danforth for Conservation Commission, Alternate fill-in, exp. 6/2003.

D. Pichette-Volk moved to nominate Timothy Nepveu for Conservation Commission, Alternate fill-in, exp. 6/2003.

John Danforth introduced himself and stated that he recently worked as operations manager and is now territory manager for the True Green Companies formerly known as True Green Chem-Lawn. He holds various pesticides licenses with the state and has experience with water shed permits for operations.

Cindy Robertson introduced herself and stated that she is a 13 year resident of Hooksett and currently serves on the Natural Resources Subcommittee the Open Space Committee working with the Conservation Commission in putting together a Master Plan for Hooksett. She is an attorney in Manchester and has been for the past 20 years. She is a member of the Society for the Protection of NH Forests and a member of the Appalachian Mountain Club and is very interested in conservation and the outdoors.

R. Dion moved to waive the rules to nominate and appoint at the same meeting for the two positions for Conservation Commission, Alternate fill-in, exp. 6/2003. Seconded by P. Rueppel.

Roll call vote.

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|------------------|-----|---------------|-----|
| D. Pichette-Volk | yes | M. Jolin | no |
| M. Ruel | yes | P. Loiselle | yes |
| P. Rueppel | no | G. Longfellow | yes |
| R. Dion | yes | M. DiBitetto | no |
| R. Holley | yes | | |

Motion carried.

Roll call vote on the appointments.

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|---------------|----------|-----------|
| P. Rueppel | Danforth | Robertson |
| R. Dion | Danforth | Robertson |
| G. Longfellow | Danforth | Robertson |

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|------------------|---|-----------|--------|
| R. Holley | Danforth | Robertson | |
| M. Jolin | | Robertson | Nepveu |
| P. Loiselle | Danforth | Robertson | |
| D. Pichette-Volk | Danforth | Robertson | |
| M. Ruel | Abstained to wait 2 weeks not to waive the rules. | | |
| M. DiBitetto | Abstained to appoint to another position. | | |

J. Danforth and C. Robertson were appointed to the Conservation Commission, Alternate fill-in, exp. 6/2003.

SUBCOMMITTEE ASSIGNMENTS:

Chairman DiBitetto stated that the positions open are Board of Assessors, Solid Waste Committee, Heavy Equipment, and Planning Board. He nominated G. Longfellow to the Board of Assessors, Solid Waste Committee and Heavy Equipment.

G. Longfellow accepted the nomination.

Chairman DiBitetto stated that he would be willing to stay on as the Planning Board Representative for another month.

OLD BUSINESS.

APPROVAL OF WARRANT ARTICLES (Attachment #2):

M. DiBitetto asked how the order of the Warrant Articles is decided.

M. Farrell stated that bonds are first then the collective bargaining agreements, and the rest may be in any order, except that one may follow the other because the topic is related or one contingent upon the other, and some Articles cannot legally be combined.

Chairman DiBitetto stated that statutory Articles couldn't be eliminated but asked if Council could eliminate any other Articles from the Warrant.

M. Farrell stated yes, but the Council gets another say on the Warrant Articles. After the budget submission date, which is same date as the petition for Warrant Articles, Council must hold a public hearing to receive public input; that would be the most appropriate time to approve or disapprove a Warrant Article. The public hearing for this year can be set after March 4th until the Warrant is posted on March 21. At that point, the wording of the Warrant Articles cannot be changed unless you hold another public hearing.

M. Farrell stated that the public hearing would need to be on March 5, 2003.

M. Jolin stated that what was done in the past was to decide on the recommendations immediately after the public hearings. Placing it on the Warrant gives the Budget Committee some idea of what may be on the Warrant.

ARTICLE 3.

D. Pichette-Volk move to strike Article #3 from the Warrant, to not put it forward, to raise and appropriate the sum of \$1,900,000 gross budget for the construction and furnishing of a fire station. Seconded by M. Jolin

D. Pichette-Volk stated that the public has not been notified about the idea of a 3rd fire station at exit 10. Putting such an item on the Warrant is not the way to educate the public and would be making a mistake. She would prefer to see a new fire facility capital reserve fund created.

Roll call vote.

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|------------------|-----|-------------------------------|-----|
| D. Pichette-Volk | yes | M. Jolin | yes |
| M. Ruel | yes | P. Loiselle | no |
| P. Rueppel | yes | G. Longfellow | yes |
| R. Dion | no | M. DiBitetto | yes |
| R. Holley | no | <u>Motion carried.</u> | |

ARTICLE 4.

M. Jolin moved to place Article # 4 on the Warrant - to approve the cost of items in the collective bargaining agreement between Hooksett Police Commission and the Hooksett Police Union and to raise and appropriate the sum of \$109,086.45 for the 2003/04 fiscal year. Seconded by P. Rueppel. **Motion carried unanimously.**

ARTICLE 5.

M. Jolin moved to place Article # 5 on the Warrant if Article #4 is defeated - to authorize the Town Council to call one special meeting to address Article #4 cost items only.

ARTICLE 6.

P. Rueppel moved to place Article #6 on the Warrant – to raise and appropriate the sum of \$179,899 for the salaries, benefits and other initial costs of five new full-time police officers. Motion seconded by D. Pichette-Volk. **Motion carried unanimously.**

ARTICLE 7.

P. Rueppel moved to strike Article #7 from the Warrant - to raise and appropriate the sum of \$163,987 for salaries, benefits and initial costs for 12 new full-time firefighters. Seconded by P. Loiselle. **Motion carried unanimously.**

ARTICLE 8.

P. Rueppel moved to strike Article# 8 from the Warrant – to authorize the Council to enter into a 10-year lease/purchase agreement for a Quint Multi Purpose Fire Truck to raise and appropriate the sum of \$93,891 as the first year's payment. Passage of this article is contingent upon an affirmative vote of Article #3 . Seconded by G. Longfellow. **Motion carried unanimously.**

ARTICLE 9.

D. Pichette-Volk moved to place Article #9 on the Warrant - to raise and appropriate the sum of \$70,248 to pay increases for non-union Town personnel. Seconded by R. Holley.

M. Ruel moved to amend to add which is comprised of a 2% merit pool and a 2% cost of living adjustment. Seconded by M. DiBitetto. **Motion carried unanimously.**

ARTICLE 10.

M. Jolin moved to place Article #10 on the Warrant - to raise and appropriate the sum of \$41,600 for the salary and benefits and related costs of a part-time building inspector/code enforcement officer. Seconded by R. Dion.

Roll call vote.

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|------------|-----|-------------------------------|-----|
| M. Ruel | no | P. Loiselle | yes |
| P. Rueppel | no | G. Longfellow | no |
| R. Dion | yes | D. Pichette-Volk | yes |
| R. Holley | yes | M. DiBitetto | yes |
| M. Jolin | yes | <u>Motion carried.</u> | |

ARTICLE 11.

M. Jolin moved to place Article #11 on the Warrant - to raise and appropriate the sum of \$77,231 for the salary, benefits and related costs of a full-time Town Engineer. Seconded by R. Dion.

Roll call vote.

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|-------------|-----|------------------------------|----|
| P. Rueppel | no | G. Longfellow | no |
| R. Dion | yes | D. Pichette-Volk | no |
| R. Holey | yes | R. Ruel | no |
| M. Jolin | yes | M. DiBitetto | no |
| P. Loiselle | yes | <u>Motion failed.</u> | |

ARTICLE 12.

D. Pichette-Volk moved to place Article #12 on the Warrant - to enter into a ten-year lease/purchase agreement for the purchase of a Quint Multi Purpose Fire Truck and to raise and appropriate the sum of \$87,416 as the first year's payment. Seconded by R. Holley.

M. DiBietto moved to amend to add to allow for a new or remanufactured Quint multi purpose vehicle. Seconded by G. Longfellow.

Roll call vote on the amendment.

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|---------------|-----|-------------------------------|-----|
| R. Dion | no | D. Pichette-Volk | no |
| R. Holley | no | M. Ruel | yes |
| M. Jolin | yes | P. Rueppel | no |
| P. Loiselle | yes | M. DiBietto | yes |
| G. Longfellow | yes | <u>Motion carried.</u> | |

Roll call vote on motion as amended.

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|------------------|-----|-------------------------------|-----|
| R. Holley | yes | M. Ruel | yes |
| M. Jolin | yes | P. Rueppel | no |
| P. Loiselle | yes | R. Dion | yes |
| G. Longfellow | yes | M. DiBietto | no |
| D. Pichette-Volk | yes | <u>Motion carried.</u> | |

ARTICLE 13.

P. Rueppel moved to place Article #13 on the Warrant – to enter into a five-year lease/purchase agreement for the purpose of purchasing a combination vacuum/sweeper truck and to raise and appropriate the sum of \$32,321 as the first year's payment. Seconded by P. Loiselle.

Roll call vote.

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|------------------|-----|-------------------------------|-----|
| G. Longfellow | no | R. Holley | yes |
| D. Pichette-Volk | no | M. Jolin | no |
| M. Ruel | yes | P. Loiselle | yes |
| P. Rueppel | yes | M. DiBietto | yes |
| R. Dion | yes | <u>Motion carried.</u> | |

ARTICLE 14.

P. Rueppel moved to place Article #14 on the Warrant – to enter into a five-year lease/purchase agreement to purchase a Packer Truck to raise and appropriate the sum of \$ 30,000 as the first year's payment. Seconded by R. Holley. **Motion carried unanimously.**

ARTICLE 15.

M. Jolin moved to place Article # 15 on the Warrant - to raise and appropriate the sum of \$40,000 for Transportation Impact Fee Analysis. Seconded by R. Dion.

Roll call vote.

| | | | |
|------------------|-----|-------------------------------|-----|
| M. Jolin | yes | P. Rueppel | no |
| P. Loiselle | yes | R. Dion | yes |
| G. Longfellow | yes | R. Holley | yes |
| D. Pichette-Volk | yes | M. DiBietto | yes |
| M. Ruel | yes | <u>Motion carried.</u> | |

ARTICLE 16.

R. Dion moved to place Article #16 on the Warrant - to raise and appropriate the sum of \$20,000 to purchase a vehicle for the Town Administrator. Seconded by R. Holley.

Roll call vote.

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|------------------|-----|-------------------------------|-----|
| P. Loiselle | yes | R. Dion | yes |
| G. Longfellow | yes | R. Holley | yes |
| D. Pichette-Volk | yes | M. Jolin | no |
| M. Ruel | no | M. DiBietto | yes |
| P. Rueppel | no | <u>Motion carried.</u> | |

ARTICLE 17.

R. Dion moved to place Article #17 on the Warrant - to raise and appropriate the sum of \$32,000 to purchase a 4x4 vehicle for the Fire Department. Seconded by D. Pichette-Volk

Roll call vote.

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|------------------|-----|---------------|----|
| D. Pichette-Volk | yes | M. Jolin | no |
| M. Ruel | yes | P. Loiselle | no |
| P. Rueppel | no | G. Longfellow | no |
| R. Dion | yes | M. DiBitetto | no |
| R. Holley | yes | | |

Motion failed.

ARTICLE 18.

D. Pichette-Volk moved to place Article #18 on the Warrant - to raise and appropriate the sum of \$20,000 to purchase a rescue boat with motor and trailer for the Fire Department. Seconded by R. Dion.

Roll call vote.

| | | | |
|------------|-----|------------------|-----|
| M. Ruel | yes | P. Loiselle | no |
| P. Rueppel | no | G. Longfellow | no |
| R. Dion | yes | D. Pichette-Volk | yes |
| R. Holley | yes | M. DiBitetto | no |
| M. Jolin | no | | |

Motion failed.

ARTICLE 19.

R. Holley moved to place Article #19 on the Warrant - to raise and appropriate the sum of \$44,500 to purchase and install an exhaust ventilation system for Station One. Seconded by M. Jolin

Council consensus was to add the word "Fire" before "Station" and the word "vehicle" before "exhaust" to now read "Fire Station" and "vehicle exhaust".

Roll call vote.

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|-------------|-----|------------------|-----|
| P. Rueppel | yes | G. Longfellow | yes |
| R. Dion | yes | D. Pichette-Volk | yes |
| R. Holey | yes | R. Ruel | yes |
| M. Jolin | yes | M. DiBitetto | no |
| P. Loiselle | yes | | |

Motion carried.

ARTICLE 20.

P. Rueppel moved to place Article #20 on the Warrant - to raise and appropriate the sum of \$85,000 to purchase a six-wheel dump truck with plow and sander for the Highway Department. Seconded by G. Longfellow.

M. Ruel moved to amend to have the six wheel dump truck with plow and sander for the Highway Department come out of the CIF fund in the amount of \$60,000 and the balance of \$25,000 to be raised and appropriated. Seconded by P. Rueppel. **Motion carried unanimously.**

ARTICLE 21.

M. Jolin moved to place Article #21 on the Warrant - to raise and appropriate the sum of \$47,000 to complete Phase II & III of the Town's Geographic Information System. Seconded by R. Dion

Roll call vote.

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|------------------|-----|--------------|-----|
| G. Longfellow | yes | R. Holley | yes |
| D. Pichette-Volk | yes | M. Jolin | yes |
| M. Ruel | yes | P. Loiselle | yes |
| P. Rueppel | no | M. DiBitetto | yes |
| R. Dion | yes | | |

Motion carried.

ARTICLE 22.

M. Jolin moved to place Article #22 on the Warrant - to raise and appropriate the sum of \$39,500 from the Capital Improvement Fund to purchase a vehicle weigh scale for the Transfer Station. Seconded by P. Loiselle.

Motion carried unanimously.

ARTICLE 23.

P. Rueppel move to place Article #23 on the Warrant – to establish a Capital Reserve Fund to build containment sheds for recyclables at the transfer station and to raise and appropriate the sum of \$ 20,000 to be placed in said fund and to name the Town Administrator as agent to expend. Seconded by G. Longfellow. **Motion carried unanimously.**

Consensus was to add “to comply with the Environmental Protection Agency’s National Pollutant Discharge Elimination System (NPDES) Storm Water Phase II Rules” after “agent to expend”.

ARTICLE 24.

P. Loiselle moved to place Article #24 on the Warrant – to establish a Capital Reserve Fund to purchase a Forestry Truck with a skid unit for the Fire Department and to raise and appropriate the sum of \$29,600 to be placed in said fund and to name Town Administrator as said agent to expend. Seconded by R. Holley.

Roll call vote.

| | | | |
|------------------|-----|-------------|-----|
| P. Loiselle | yes | R. Dion | yes |
| G. Longfellow | yes | R. Holley | yes |
| D. Pichette-Volk | yes | M. Jolin | yes |
| M. Ruel | yes | M. DiBietto | no |
| P. Rueppel | yes | | |

Motion carried.

ARTICLE 25.

R. Holley moved to place Article # 25 on the Warrant - to raise and appropriate the sum of \$10,000 to be placed in the Parks and Recreation Facilities Development Fund already established. Seconded by M. Jolin.

Roll call vote.

| | | | |
|------------------|-----|---------------|-----|
| D. Pichette-Volk | yes | M. Jolin | yes |
| M. Ruel | no | P. Loiselle | yes |
| P. Rueppel | yes | G. Longfellow | yes |
| R. Dion | yes | M. DiBietto | yes |
| R. Holley | yes | | |

Motion carried.

ARTICLE 26.

M. Jolin moved to remove Article #26 from the Warrant – to establish a Capital Reserve Fund for a sprinkler and fire protection system for Station One and to raise and appropriate the sum of \$ 22,500 to be placed in said fund and to name the Town Administrator as agent to expend. Seconded by P. Rueppel.

Roll call vote.

| | | | |
|------------|-----|------------------|-----|
| M. Ruel | yes | P. Loiselle | yes |
| P. Rueppel | yes | G. Longfellow | yes |
| R. Dion | no | D. Pichette-Volk | no |
| R. Holley | no | M. DiBietto | yes |
| M. Jolin | yes | | |

Motion carried.

R. Dion moved to extend at 9:30pm until the Warrants have been completed. Seconded by P. Rueppel.

Motion carried unanimously.

ARTICLE 27.

M. Jolin moved to place Article #27 on the Warrant - to raise and appropriate the sum of \$34,160 to be placed in the Fire Department’s Air Packs and Bottles Capital Reserve Fund already established. Seconded by R. Holley.

Motion carried unanimously.

ARTICLE 28A

R. Dion moved to place Article #28A on the Warrant – to discontinue the Police computer File Server Capital Reserve Fund and said funds of \$22,980 to be transferred to the Town’s General Fund. Seconded by P. Loiselle.

Motion carried unanimously.

ARTICLE 28B

R. Dion moved to place Article and #28B on the Warrant – to establish a Capital Reserve Fund for the purpose of replacing and/or purchasing equipment/components for the police computer system and to raise and

appropriate the sum of \$40,580 to be placed in said fund with up to \$22,980 from fund balance and \$17,600 to be raised from taxation and to name the Police Commission as agent to expend. Seconded by P. Loiselle.

Motion carried unanimously.

ARTICLE 29.

P. Rueppel moved to place Article #29 on the Warrant to raise and appropriate the sum of \$16,600 to be placed in the Transfer Station Live Bottom Trailer Capital Reserve Fund, already established. Seconded by M. Jolin.

Motion carried unanimously.

ARTICLE 30.

R. Dion moved to place Article # 30 on the Warrant to raise and appropriate the sum of \$50,000 to be placed in the Town Hall Computer Development Capital Reserve Fund, already established. Seconded by M. Jolin.

Motion carried unanimously.

ARTICLE 31.

M. Jolin moved to place Article #31 on the Warrant - to raise and appropriate the sum of \$25,000 to be placed in the Emergency Radio Communications System Capital Reserve Fund, already established. Seconded by G. Longfellow. **Motion carried unanimously.**

ARTICLE 32A.

P. Rueppel moved to place Article #32A on the Warrant – to establish a Capital Reserve Fund for the replacement and/or refurbishing and all architectural, design and engineering of the HVAC unit at the library and to raise and appropriate the sum of \$20,000 to be placed in said fund and to name the Library Trustees as agent to expend. Seconded by M. Jolin. **Motion carried unanimously.**

ARTICLE 33.

R. Dion moved to place Article # 33 on the Warrant – to discontinue the Fire 5” Large Diameter Hose Capital Reserve Fund and transfer \$204.43 to the Town’s General Fund. Seconded by G. Longfellow. **Motion carried unanimously.**

ARTICLE 34.

D. Pichette-Volk moved to place Article # 34 on the Warrant - to establish a Capital Reserve Fund for the development of architectural and engineering plans of a Town Office/Community Center and to raise and appropriate the sum of \$20,000 to be placed in said fund and to name Town Administrator as agent to expend. Seconded by M. Jolin.

Council consensus was to remove “Town Office/Community Center” and replace with “Municipal Center”.

Roll call vote.

| | | | |
|-------------|-----|-------------------------------|-----|
| P. Rueppel | no | G. Longfellow | yes |
| R. Dion | yes | D. Pichette-Volk | yes |
| R. Holey | yes | R. Ruel | yes |
| M. Jolin | yes | M. DiBitetto | yes |
| P. Loiselle | yes | <u>Motion carried.</u> | |

ARTICLE 35.

P. Loiselle moved to place Article #35 on the Warrant – to raise and appropriate the sum of \$50,000 for engineering and construction for improvements to Route 3 corridor bounded by Alice Ave and Benton Road and funds may be used to supplement State funding for the stated purpose. Seconded by P. Rueppel.

D. Pichette-Volk moved to amend the initial funding from \$50,000 to be \$25,000. Seconded by M. Ruel

Roll call vote.

| | | | |
|-------------|-----|------------------|-----|
| R. Dion | no | D. Pichette-Volk | yes |
| R. Holley | yes | M. Ruel | yes |
| M. Jolin | no | P. Rueppel | yes |
| P. Loiselle | yes | M. DiBitetto | yes |

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G. Longfellow yes

Motion carried.**ARTICLE 36.**

P. Loiselle moved to place Article #36 on the Warrant - to raise and appropriate the sum of \$25,000 to provide for engineering, appraisal and legal services necessary to layout and acquire the ROW from W. Alice Ave. to the southern terminus of the Manchester Sand and Gravel proposed grant of ROW required to complete the Parkway shown in the Town Plans. Seconded by P. Rueppel. **Motion carried unanimously.**

Council consensus was to remove "parkway" and replace with "alternate route".

ARTICLE 37.

D. Pichette-Volk moved to create Article 37 to establish a capital development fund for a new fire facility in the amount of \$50,000. Seconded by R. Dion.

Roll call vote.

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|------------------|-----|--------------|-----|
| R. Holley | yes | M. Ruel | no |
| M. Jolin | no | P. Rueppel | no |
| P. Loiselle | no | R. Dion | yes |
| G. Longfellow | no | M. DiBitetto | yes |
| D. Pichette-Volk | yes | | |

Motion failed.**PENDING ARTICLE.**

Chairman DiBitetto reviewed the Charter and has proposed changes because he feels there are areas that may not match with the states statutes and there is not always an agreement on what the roles of Administration vs. Town Council are. He believes that these proposed amendments would bring the issues into compliance with the statutes and with what he sees as the statutory relationship between the parties, so that some of the friction can be eliminated through a clearer definition.

M. Ruel moved to post a public hearing on proposed changes to the Town Charter. Seconded by P. Loiselle.

M. Farrell stated that there are six towns in the state that have our form of government, a charter form of government. He handed out detailed information on the six towns with a spreadsheet breakdown of how each town handles those issue. They all basically follow the same idea that comes from the Secretary of State or the Attorney General's office. The duties and non-interference clauses are almost all identical.

D. Pichette-Volk asked when was the Charter last reviewed and what was the process leading up to the changes.

R. Dion stated in 2001 there was a Charter Review Committee.

D. Pichette-Volk asked if there were citizens on that Committee.

M. Farrell stated there were citizens on that Committee.

D. Pichette-Volk stated, for the record, that typically undertaking an initiative like this, even though technically speaking you don't have to go through the process of reading the Charter, our own model for doing this has been done in a substantially different way.

Roll call vote.

| | | | |
|------------------|-----------|--------------|-----|
| M. Jolin | no | P. Rueppel | yes |
| P. Loiselle | yes | R. Dion | no |
| G. Longfellow | abstained | R. Holley | no |
| D. Pichette-Volk | no | M. DiBitetto | yes |
| M. Ruel | yes | | |

Motion failed. G. Longfellow abstained due to being a new board member and being unfamiliar with the issue.

D. Pichette-Volk moved, at 9:30pm, to extend the meeting to hear the Fire Department's explanation on overtime. Seconded by R. Dion.

Roll call vote.

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|------------------|-----|--------------|-----|
| P. Loiselle | yes | R. Dion | yes |
| G. Longfellow | yes | R. Holley | yes |
| D. Pichette-Volk | yes | M. Jolin | no |
| M. Ruel | no | M. DiBitetto | yes |
| P. Rueppel | yes | | |

Motion carried.

Chief Howard stated this is an update from the November 20, 2002 meeting. Currently overtime will take the Department through weekending February 16, 2003. The firefighter that was out last year is still out this fiscal year also since November, 2002 there have been numerous injuries resulting in firefighters being out, there is currently one other firefighter out and will be out until March 9th. In order to get through June 20, 2003 of which there is a \$114,796 deficit in overtime, he has eliminated the firefighter who is on workers comp right now, he is not asking for educational money. He is not asking for projected money for call back personnel for additional alarms that funding is now at zero dollars. From February 2 thru April 20, 2003 he requested \$55,230. In March he will come back to Council with a status report.

R. Dion asked where the money might come from.

M. Farrell stated the money would come from Parks & Recreation's default budget surplus of \$39,247, money that was not requested for current fiscal year and Tipping Fees surplus of \$16,000.

R. Dion moved to authorize the over expenditure of \$55,230 in the Fire Department's budget with the funds to come from Parks & Recreation's \$39,247 surplus and from Tipping Fees surplus of \$16,000. Seconded by D. Pichette-Volk.

Roll call vote.

| | | | |
|------------------|-----|---------------|-----|
| D. Pichette-Volk | yes | M. Jolin | yes |
| M. Ruel | no | P. Loiselle | yes |
| P. Rueppel | no | G. Longfellow | no |
| R. Dion | yes | M. DiBitetto | yes |
| R. Holley | yes | | |

Motion carried.

Chairman DiBitetto adjourned the meeting at 10:36pm.

Respectfully submitted,

Tina M. Paquette
Administrative Assistant

Mary A. Ruel
Secretary