

**TOWN COUNCIL MINUTES
REGULAR MEETING
WEDNESDAY, MARCH 27, 2002**

PRESENT: Chairman T. Young, D. Pichette-Volk, P. Rueppel, M. DiBitetto, R. Dion, R. Holley, M. Jolin, P. Ganley, D. Duford, M. Farrell - Town Administrator.

MINUTES:

March 13, 2002: D. Pichette-Volk moved to approve as amended. Motion seconded by R. Holley.

Motion carried. P. Rueppel abstained due to absence.

TOWN ADMINISTRATOR'S REPORT: M. Farrell reported on the following items:

1. Bid approval request of additional snow bars for the Safety Center Roof. **(See Attachment #1)**
Harold Murray and Deputy Chief John DeSilva have done all the work on this bid and recommend A.W. Therrien at \$11,670.

M. DiBitetto moved to approve the recommended bid. Motion seconded by P. Ganley.

H. Murray explained the mechanics of the roof rakes and the scope of the job. The rakes would be installed in addition to what's already in place on the roof.

Roll call vote carried unanimously.

2. Bid approval request of a wood chipper for the Highway Department. **(See Attachment #2)**
Dale Hemeon, Acting Highway Manager, has done all the work on this bid and recommends Nortrax at \$23,825. The cost of this wood chipper would be split with the Sewer Department. The Sewer Department doesn't want the wood chipper, only the chips for their land spreading and upcoming composting program. The money was originally earmarked for a mowing deck for bankings along roadsides. However, the wood chipper would be better utilized and is needed. The mowing deck is not needed at this time.

T. Young asked if the Transfer Station would use the wood chipper and if the Highway Department would need the mower that was originally requested.

D. Hemeon answered yes to the Transfer Station and no to the mowing deck, as it's a waste of money at this time.

D. Pichette-Volk moved to approve the recommended bid. Motion seconded by P. Rueppel.

<u>Roll call vote:</u>	D. Pichette-Volk	yes	P. Rueppel	yes
	M. DiBitetto	yes	R. Dion	yes
	R. Holley	yes	M. Jolin	yes
	P. Ganley	yes	D. Duford	yes
	T. Young	no		

Roll call vote carried.

SCHEDULED APPOINTMENTS – 7:30pm:

Raymond Wiczorek, Executive Councilor: Chairman Young explained that Hooksett is growing and commuter traffic has greatly increased causing congestion problems on Rt 3, Rt 3/28 intersection, Bypass 28, as well as demands on Rt 3A. Hooksett's road construction projects have been pushed back on a regular basis on the D.O.T.'s ten-year plan. Hooksett needs help with getting these construction projects done and asks for your support.

Executive Councilor Wiczorek thanked Hooksett for their support in the elections. He has looked at the ten-year plan and has seen who's been pushed back on the list. He's driven the roads and is aware of the problems. One major problem is the federal government not sending money due to funding cuts. The congressional delegation is working hard to get the money restored. He would be willing to bring the project manager to a Council meeting to discuss the projects if the Council wishes. He asked that the Council express exactly what they want and he'd try to make arrangements to get it done.

R. Dion explained that the Rt 3/Alice Avenue intersection is scheduled for 2002 and the Rt 3/Bypass 28 intersection is scheduled for 2003. Everyone would be satisfied if those two are done as they're scheduled to be. The Council would like sidewalks installed along the roads, particularly Bypass 28 by Hollyberry elderly housing, but only if it won't postpone the projects.

R. Wieczorek asked the Council to consider if they'd like him to bring in the project managers to give first-hand reports.

Chairman Young added that the Council has already expressed their wishes for sidewalks on Bypass 28 and Route 3 from McDonald's north a few times.

With no further questions, Chairman Young thanked Councilor Wieczorek for coming to the meeting.

TOWN ADMINISTRATOR'S REPORT continued:

3. Bond reductions were requested on the following bonds:

- a.) Fieldstone Drive from \$175,000 to \$134,436.72.
- b.) Sawyer Farms from \$655,000 to \$82,731.00.
- c.) Greystone Terrace from \$56,200 to \$48,136.
- d.) Autumn Run IV from \$90,099.35 to \$73,108.86.
- e.) Autumn Run V Phase 1 from \$409,184 to \$74,283.
- f.) Autumn Run V Phase 2 from \$201,078 to \$60,963.
- g.) Autumn Run V Phase 3 from \$340,738 to be split into \$91,305 and \$52,121.74.

R. Dion moved to approve the recommended bond reductions. Motion seconded by R. Holley. Roll call vote carried unanimously.

4. The April 10th Council meeting will be held at the Library due to a possible large attendance regarding the proposed closure of the western end of Rosedale Street.
5. John Pieroni of the School Building Committee will be at the next Council Meeting to ask for the easement deed approval for the new school driveway off of Whitehall Road and also the Central Water Precinct booster station.
6. Central Water Precinct will be coming to the Council soon for franchise extension approval for the new school area off of Whitehall Road.
7. Manchester Water Works will be coming to the Council soon for franchise extension approval up to the Goonan Road and Smyth Road areas.
8. The Planning Department received a protest petition in response to the petition warrant article regarding the MUD2 area. The area in question is behind the Mt. St. Mary's apartments at 1701 Hooksett Road. Currently there's an agreement in place waiving impact fees on future development of that area. The warrant article would require a growth ordinance to negate the previous agreement on the waiver of impact fees. The protest petition would require a super majority vote (66+2/3) at Town Meeting to pass the article. This is all owned by Southern NH University and the protest petition has been verified. A notice will be posted at the polls and the moderator will make an announcement.
9. The filing period for elective office opened today and will remain open until April 5th. Because there are currently no term limits, anyone can run. If the Town wins the no-term limit appeal, anyone who is on their 3rd term will be automatically unelected. Anyone who signs up to run for a third term will be notified of this in the Town Clerk's office when they sign up to run.
10. The Finance Department has submitted the February budget update, which indicates 67% of the year is gone with 64% of the budget spent. Three problem areas are Family Services (welfare), Assessing and Fire.

11. Problem street names have been encountered during emergency responses. These names contradict 911 criteria and have caused soundex confusion on the emergency radios. Chairman Young stated these names are a matter of life or death and asked the Council to review the list and they will be discussed during the second meeting in April. **(See Attachment #3)**

PUBLIC INPUT: Harold Murray, Fire Department, stated that regarding the earlier snow rake bid, it doesn't include the carport rain gutter. However, it might be installed by the vendor at no charge, if asked.

OLD BUSINESS:

Adopt-A-Highway: D. Pichette-Volk addressed the previous commitment made by the Council to adopt Main Street for litter pickup and wanted to make sure the consensus was the same prior to mailing the application in. Consensus was the same.

D. Pichette-Volk asked if thank you letters had been sent to the other volunteers on other town roads and asked that if not, would they please be sent.

Connector Road: T. Young asked for a status.

M. Farrell answered that the traffic study is being done. Only the developer at the North Campus is participating in the traffic study. Manchester Sand & Gravel has declined to participate until the town meeting vote is taken on the proposed zoning amendment for their property.

Manchester Water Works: M. Jolin stated that the proposed franchise extension area by MWW is a very large parcel.

R. Dion stated that as ZBA rep, MWW didn't want to go through wetlands so they went around. As well there are others in the proposed area want to hook up.

Chairman Young stated this would be discussed at a future meeting when it's on the agenda.

NEW BUSINESS:

Tri-Town Ambulance: D. Pichette-Volk updated the Council on Tri-Town Ambulance and stated that they are a membership organization rather than a vendor. She is not just a Council liaison but also a voting member and as a member of Tri-Town's organization, the Council needs to convey their wishes to them. Tri-Town is currently doing a comprehensive study and review of all their documents and policies to make sure they are current and legal. As well there is a memorandum of understanding, which was signed last year on providing services to Hooksett while being stationed out of the Safety Center.

Ron Adinolfo, Treasurer and Finance Committee Chairman of Tri-Town invited the Council to their organization at any time.

Rules of Procedure amendment: Chairman Young stated that Councilor Duford's proposal is to add a new section in the Rules of Procedure in section 8-Order of Business, called Council Input and to be listed directly after new business and before public input.

D. Duford explained he wants to do this so the Councilors may comment if they wish on issues not on the agenda like constituent concerns.

R. Dion stated this is too vague and could extend the meeting discussion on a variety of issues not on the agenda.

P. Ganley stated that if an issue is that important when a constituent calls their councilor and the councilor can't call the Administrator, what good is it to wait until the following Council meeting.

D. Duford stated the Council needs to be able to bring up any issue they see fit and anything going on in Town. Items are being addressed in the Administrator's Report taking time away from regular agenda items, which should be on the agenda under old or new business.

M. Jolin agreed with Councilor Duford stating that currently, items have to be squeezed in at adjournment because old and new business hasn't been dealt with.

Chairman Young stated that if the issue is that important, it should be placed in scheduled appointments.

D. Pichette-Volk stated that if the Council is having a problem with the flow of events, adding another item to the agenda won't help. The Council needs to control the length of their discussions in order to get to all sections on the agenda.

R. Holley stated the Council wastes too much time on critiquing the minutes when it could be used for other agenda items. The minutes are not a transcript of the meeting but an overview.

P. Rueppel suggested the minutes be e-mailed to all councilors for changes to be made.

R. Dion stated the chairman reminds people of sections on the agenda throughout the meeting in order to keep the meeting moving along.

M. DiBitetto suggested a rotating agenda where as an example old and new business is heard once a month.

Chairman Young stated if a certain amount of time is allowed for each item, the Council should be able to get through the entire agenda.

M. Farrell stated he could shorten his report by doing a consent agenda, which is done by many cities and towns with strict guidelines. This entails a list that is created and given to all councilors to approve with one vote instead of going through each item. 30 seconds max on the entire list. The Council should tighten up the meeting and deal with policy decisions only, which is the Council's job. If it's an operational decision, the Council shouldn't even be talking about it.

R. Dion stated the Council should look at their paperwork ahead of time when it's sent in order to act quickly.

M. Jolin stated the Administrator had a good idea however lengthy written explanations should be provided by the department heads on the issues so there are no questions at the meeting.

D. Duford moved to adopt the proposed Rules of Procedure amendment. Motion seconded by M. DiBitetto.

<u>Roll call vote:</u>	R. Dion	no	R. Holley	no
	M. Jolin	yes	P. Ganley	no
	D. Duford	yes	D. Pichette-Volk	no
	P. Rueppel	yes	M. DiBitetto	yes
	T. Young	no	<u>Roll call vote failed.</u>	

Warrant article motions and seconds: The Council decided on who would move, second, and speak to the warrant articles at first session town meeting. **(See Attachment #4)**

Council Newsletter: D. Pichette-Volk explained she e-mailed a draft and feedback is needed by March 29th. In case any warrant articles are amended on the floor of first session town meeting, this newsletter will be sent out immediately after.

M. Farrell asked if the Council would have an article in the newsletter supporting Manchester Sand & Gravel's proposed zoning change for their project behind Mt. St. Mary's apartments at 1701 Hooksett Road.

P. Ganley moved to endorse the proposed zoning change associated with Manchester Sand & Gravel's project. Motion seconded by M. Jolin. Roll call vote carried unanimously.

D. Duford moved at 9:30pm to extend the meeting. Motion seconded by D. Pichette-Volk.

<u>Roll call vote:</u>	D. Pichette-Volk	yes	P. Rueppel	no
	M. DiBitetto	yes	R. Dion	no
	R. Holley	no	M. Jolin	no
	P. Ganley	no	D. Duford	no
	T. Young	yes		<u>Motion failed.</u>

Respectfully Submitted,

Elizabeth D. Dinwoodie
Assistant Town Administrator

Michel N. Jolin
Town Council Secretary