

TOWN COUNCIL MINUTES
REGULAR MEETING
WEDNESDAY, NOVEMBER 14, 2001

The meeting was called to order at 6:30pm.

PRESENT: Chairman T. Young, D. Pichette-Volk, P. Rueppel, M. DiBitetto, R. Dion, R. Holley, M. Jolin, D. Duford, M. Farrell-Town Administrator. Absent: P. Ganley.

MINUTES: October 17, 2001 Special Meeting: D. Duford moved to approve as amended. Motion seconded by R. Holley. **Motion carried.** M. Jolin and M. DiBitetto abstained.

Secretary M. Jolin was not present for October 17th meeting therefore Council Chairman will sign the minutes.

MINUTES: October 24, 2001. D. Duford moved to approve. Seconded by M. Jolin. M. Jolin moved to table approval of minutes till next meeting. Motion seconded by D. Duford. **Motion carried.** R. Dion and T. Young abstained.

TOWN ADMINISTRATOR'S REPORT: M. Farrell reported on the following items:

1. The tax rate is set and the bills have been mailed out.
2. In reviewing the budget as of October 31, 2001, Assessing is over the 33% level at this time due to the hiring of MRI in the absence of an Assessor. However there are no further bills expected from MRI since end of October. Therefore the percentage and dollars spent should level out.

Family Services looks to be on target. The actual Dollar amount for general assistance is over 42% for this time of year that should be our slowest time of the year. If the current rate continues we will be spending \$60,000 and it is projected that we will be at \$75,000 by fiscal year end.

The Fire Department wages are at 30%. The problem area is the overtime that is at 62%. The new budget proposal will have a request for an additional Firefighter/floater to cover overtime situations. There's always one Firefighter who is out for a long period of time.

M. DiBitetto asked what is the number of employed Firefighters.

Chief Howard stated that the Town would be at full Firefighter coverage, 24 Firefighters, on November 26th, 2001. In the last 30 months there has always been one Firefighter out for an extended period of time. Most of the overtime costs are due to the possible terrorists situations and the 14 Anthrax scares. It is hoped that the Town can recoup some money from those who were the cause of false scares.

3. In a meeting with Chief Howard and Tri-Town Ambulance Committee it was discussed how well they are working together. We are looking forward to seeing a budget for 24 hour coverage in the Safety Center.
4. Received a letter from D. Hemeon, Acting Highway Manager, that all obligations have been met for Crane Way to be accepted as a Town road.

R. Dion moved to consider accepting the parcel, Crane Way, as a Town road and release the Bond. Seconded by Pat Rueppel. **Motion carried.**

T. Young asked why the parcel was released via a Quit Claim Deed.

M. Farrell responded that they were unable to provide a Warranty Deed.

5. Received a letter from Rick Lacourse representing the N.H. ATV club. They are seeking permission to use Chester Turnpike Road, a Class IV road, to extend their ride for a Toys for Tots Ride on December 2nd. Their second request is to use Chester Turnpike for a year-round ATV trail.

Mr. Lacourse stated that the ride starts out in Bear Brook State Park and continues for about 20 miles. The club would maintain the trail as they have done in the past.

M. DiBitetto asked if that area has been designated on a State ATV Trail Map.

Mr. Lacourse stated there is a form that the landowner would fill out and the State would insure the land for up to two million dollars but it is not necessarily on a map.

Buddy Dionne, also a representative of NH ATV, said not only would the immediate trail be insured, but also the entire tract of land would be insured.

D. Duford asked if there is blanket coverage for this Toys for Tots run.

R. Lacourse stated yes, they have insurance through the association and have requested to put Hooksett on the insurance. It's just a formality and the policy should be in by Friday and he will fax a copy to the Town soon as it arrives.

Chairman Young asked if the Club would provide a certificate to the Town that will name the Town of Hooksett on the insurance policy and hold the town harmless.

R. Lacourse stated yes.

R. Dion moved to give NH ATV Club permission to use Chester Turnpike (a Class IV road) for a Toys for Tots ride on December 2, 2001. Seconded by D. Pichette-Volk. **Motion carried.**

D. Pichette-Volk stated that she would like to see the trails for year-round use discussed at the next meeting.

6. The Town won the case of Gerald Handley v. Town of Hooksett for the zoning ordinance on density.
7. Jeff Scott, computer specialist at Hooksett's Public Library has offered to post the Town's meeting minutes on their web site,
8. Quarry Road has been paved, needs as-builts and monuments replaced.
9. The Management Resource, Inc's. (MRI) Assessing report is in and would like to review with staff then report back at the next meeting.
10. Met with developers for the TIF district and they have confirmed, and he has notified the bond bank that the Town will not be going out for a Bond this December. Town will be going out for a Bond in June 2002.
11. The budget development is coming along.
12. Connector Road nothing new to report.
13. Still waiting for a response to a letter sent to Commissioner Murray about the traffic on Route 3A.

SCHEDULED APPOINTMENTS:

PUBLIC HEARING TO ACCEPT DONATIONS FOR COMMUNITY PROFILE PROJECT.

7:30pm Chairman Young declared the Public Hearing open.

M. DiBitetto presented a check in the amount of \$2,000 from Manchester Charitable Foundation and a check in the amount of \$1,000 from Public Service of N.H. PSNH also gave an in-kind donation of printing. He asked Town Council to accept these donations.

7:38pm Chairman Young declared the Public Hearing closed.

P. Rueppel moved that the \$2,000 donation from Manchester Charitable Foundation and the \$1,000 donation from PSNH be accepted for expenditure on the Community Profile event. Seconded by R. Holley. **Motion carried unanimously.**

M. Farrell presented a check in the amount of \$500 from Koffler-GID Hooksett Development, LLC as a donation for the Community Profile event.

M. Jolin moved to suspend the rules for the hearing requirement in order to accept and expend a check in the amount of \$500 from Koffler-GID Hooksett Development, LLC as a donation for the Community Profile event. **Motion carried.**

D. Duford moved to accept and expend a check in the amount of \$500 from Koffler-GID Hooksett Development, LLC as a donation for the Community Profile event. Seconded by M. DiBitetto. **Motion carried unanimously.**

OLD BUSINESS:

EMERGENCY MEDICAL SERVICES ADVISORY COMMITTEE.

P. Rueppel moved to invite the recently appointed members of the Emergency Medical Services Advisory Committee to the next Town Council meeting, to present them with a copy of the Hooksett Ambulance Sub-committee's final report and review the charge and recommendation made by that sub-committee. Seconded by D. Duford.

Roll call vote.

P. Rueppel	yes	M. Jolin	no		
M. DiBitetto	no	D. Duford	yes		
R. Dion	no	D. Pichette-Volk	no		
R. Holley		no	T. Young	no	<u>Motion failed.</u>

P. Rueppel stated that she would like Council to meet those who have been appointed and give them a copy of the report.

M. DiBitetto asked if this would preclude the Committee getting together prior.

P. Rueppel stated they could have their meeting before they meet the Council.

T. Young asked if the Committee Members have been notified.

T. Paquette stated they have not been notified but will send a letter out soon.

M. DiBitetto asked if the Committee would need a secretary for taking the minutes.

D. Duford stated that someone in the Committee would usually take the minutes.

M. DiBitetto will speak to T. Paquette to set up the first meeting.

TIF ADVISORY BOARD.

D. Duford asked if the TIF Advisory Board is all set.

M. Farrell responded no, as there are no funds to spend, therefore, there would be nothing to decide on until late spring 2002.

T. Young stated this would be a new arena for the TIF Advisory Board. They will need time to get started, as there will be a learning curve. He would like M. Farrell to submit the names of the Board by last meeting in January 2002.

LAMBERT PARK.

D. Duford spoke the Lambert Park seasonal boat doc, the Styrofoam flotation device with a deck on top, put in place, tied there, so that when people take their boats out they could come along side to tie the boat up. There are dead shrubs that need to be pulled and replaced. Barriers should be placed to prevent parking on the grass next to the sandy area.

M. Farrell will check into the Lambert Park situation.

PRIMEX – PROFILING EXERCISE.

M. Jolin asked the Council what their opinion was on having a personal profile done with Nick Manolis as the interpreter of the results for a cost of \$75.00 per person.

M. Jolin moved to have \$75.00, per participant, put into next year’s budget to have a personal profile done with Nick Manolis as the interpreter of the results. Seconded by Rick Holly. **Motion failed unanimously.**

NEW BUSINESS:

FIRE TRUCK QUINT BIDS.

M. Farrell state the committee worked very hard and put in many hours gathering data for this bid. He asked Chief Howard to let the Council know who were the members of this bid committee.

Chief Howard said the 7 person committee consisted of Lt. Dave Carignan, Acting Lt. Chris LaDue, FF Bill Palmer, FF Steve Colburn, FF Mike Johnson, FF Dan Pesula, FF Dennis Desroschers. They worked over two years on this project. 125 pages of specs went to 10 manufacturers across the country. Five bids were received back as presented. The final decision was to purchase a Pierce 75’ Aerial/Quint Fire Truck with an annual lease cost of \$130,445 for five years.

The Council decided, after much discussion, to continue this at the next Council meeting.

M. Jolin stated that the figures are incorrect in the dollar savings on page 2 of the October 24, 2001 memo to M. Farrell. The savings per year should be around \$2,000 per year not \$8,631 per year.

Chief Howard realized the error and said that \$2000 should be the savings per year. Take the \$8631.35 X 5 yrs /20 should come out to around \$2,000 per year.

D. Duford moved to extend the meeting beyond 9:30. Seconded by P. Rueppel.

R. Dion moved to amend the motion to include finishing the Quint bid selection. Seconded by R. Holley.

R. Dion	yes		D. Pichette-Volk	yes	
R. Holley		no	P. Rueppel		yes
M. Jolin	no		M. DiBitetto	no	
D. Duford	no		T. Young	yes	Amendment failed.

Original Motion.

Roll call vote.

R. Holley	no	P. Rueppel	no
M. Jolin	no	M. DiBitetto	yes
D. Duford	no	R. Dion	no
D. Pichette-Volk	no	T. Young	yes

Motion failed to extend the meeting.

Chairman Young requested that this be the first item on the agenda for the next meeting.

Chairman Young declared the meeting adjourned at 9:30pm.

Respectfully submitted,

Tina M. Paquette
Administrative Assistant

Michel N. Jolin
Town Council Secretary