

**TOWN COUNCIL MINUTES**  
**REGULAR MEETING**  
**WEDNESDAY, SEPTEMBER 26, 2001**

The meeting was called to order at 6:30pm.

**PRESENT:** Chairman T. Young, D. Pichette-Volk, M. DiBitetto, R. Dion, M. Jolin, P. Ganley, D. Duford, Liz Dinwoodie Assistant Town Administrator. Excused: P. Rueppel, R. Holley, and M. Farrell-Town Administrator.

Chairman Young asked for a moment of silence in memory of those who were injured and the lives that were lost on September 11, 2001 in New York, Pennsylvania, and D.C. in terrorist attacks.

**MINUTES:** August 22, 2001: M. Jolin moved to approve as amended. Motion seconded by P. Ganley. **Motion carried.** R. Dion abstained.

**MINUTES:** September 12, 2001: R. Dion moved to approve as amended. Motion seconded by D. Pichette-Volk. **Motion carried.** P. Ganley abstained.

**TOWN ADMINISTRATOR'S REPORT:** Liz Dinwoodie, Assistant Administrator reported on the following items:

1. A motion is needed to approve the bid of the continued upgrade of Scott Air-Pak SCBA and bottles for the Fire Department. Five bids went out six bids were received back. The Fire Department selected the lowest bid of \$10,492.25. **(Attachment # 1)**

M. DiBitetto moved to approve the purchase of Scott Air-Paks SCBA and bottles in the amount of \$10,492.25 as presented. Motioned seconded by R. Dion.

P. Ganley moved to suspend the rules of the five-day advance notice for purchases to allow Council to vote on the bid request. Seconded by R. Dion.

**Roll call vote to suspend the rules:**

M. DiBitetto	yes	D. Duford	no
R. Dion	yes	D. Pichette-Volk	yes
M. Jolin	no	T. Young	yes
P. Ganley	yes		<b><u>Motion carried.</u></b>

**Roll call vote on motion carried unanimously.**

2. A motion is needed to approve the bid on the 6000 PSI self-contained Breathing Air Compressor for the Fire Department. **(Attachment #2)**

M. DiBitetto asked if there was an expiration on any of the equipment.

Chief Howard stated that as of August 15, 2001 we do not have a compressor to use and it can't be certified after August 15, 2001.

Ron Dion moved to approve the purchase of 6000 PSI self-contained breathing air compressor in the amount of \$39,305 as presented. Motion seconded by D. Pichette-Volk.

R. Dion moved to suspend the rules of the five-day advance notice for purchases to allow Council to vote on the bid request. Seconded by D. Pichette-Volk.

**Roll call vote to suspend the rules:**

M. Jolin	no	M. DiBitetto	yes
P. Ganley	yes	R. Dion	yes
D. Duford	no	T. Young	no
D. Pichette-Volk	yes		

**Motion carried.**

**Roll call vote on motion carried unanimously.**

3. A motion is needed to approve the bid for the 5" large diameter hose (LDH) purchase – Warrant Article #12 in the amount of \$19,413.20 for the Fire Department.  
**(Attachment #3)**

R. Dion Moved to approve the purchase of 5" large diameter hose (LDH) – Warrant Article #12 as presented. Seconded by M. DiBitetto

D. Pichette-Volk moved to suspend the rules of the five-day advance notice for purchases to allow Council to vote on the bid request. Seconded by R. Dion.

**Roll call vote to suspend the rules:**

D. Duford	no	M. Jolin	no
D. Pichette-Volk	yes	P. Ganley	yes
M. DiBitetto	yes	T. Young	no
R. Dion	yes		

**Motion carried.**

**Roll call vote on motion carried unanimously.**

4. A written School District Easement Deed was given to Council for their review on Map 26, Lot 2, Whitehall Road. **(Attachment #4)**

Council Consensus was that the easement should describe the exact location of the easement and within the easement.

5. There will be a testimonial dinner for Fran Hebert who is N.H. Librarian of the Year. It was asked if Council would claim October 19<sup>th</sup>, 2001 as Fran Hebert Day and issue a certificate to honor her.

M. DiBitetto moved that October 19, 2001 be declared Fran Hebert Day and to issue her a certificate of recognition. Seconded by M. Jolin. **Motion carried unanimously.**

6. A recommendation was made to set the Halloween trick or treat hours for the Sunday, October 28<sup>th</sup> from 1pm – 4pm.

R. Dion moved that the Halloween trick or treat hours be set for the Sunday, October 28<sup>th</sup> from 1pm – 4pm. Seconded by D. Pichette-Volk.

**Roll call vote.**

M. DiBitetto	yes	D. Duford	no
R. Dion	yes	D. Pichette-Volk	yes
M. Jolin	no	T. Young	yes
P. Ganley	yes		

**Motion carried.**

7. The Hooksett-ites clothing bank has donated \$1,000 to the Red Cross for the terrorist attack relief effort. This is from the proceeds from their store.

**OLD BUSINESS:**

**WORKERS COMPENSATION LIABILITY: ADOPT-A-HIGHWAY, STATE PROGRAM:**

Chairman Young explained that there has been no word yet on worker's compensation liability for volunteers on the Adopt-A-Highway Program. There will be further discussion on this at the next meeting.

**QUARRY ROAD UPDATE:** Chairman Young stated that there has been no work on the surety bond.

P. Ganley will mention it to the Planning Board for discussion.

The Council consensus was for Administration to determine if there is an imminent safety issue; does the town need to do some emergency repairs to avoid a safety issue; and to give a progress report at the next meeting.

**STATE SURPLUS LAND 1.5 ACRES TO ACQUIRE FOR SWAP WITH MS&G:**

The Council requested the assessed value of the 1.5 acre state surplus land at 1365 Hooksett Road, Map 18, Lot 38. and that a memo be sent to all departments and boards to see if there is a need.

**SCHEDULED APPOINTMENTS:**

**OLD HOME DAY REPORT:**

Michael St. Germain, Chairman, and Robin Boyd, Treasurer of the Old Home Day Committee, submitted a financial summary on Old Home Day 2001. **(Attachment #5)** They presented the Town, on behalf of the Old Home Day Committee, with a plaque of appreciation for the Town's support.

Chairman Young thanked the Old Home Day Committee for all their volunteer efforts.

**ACCEPTANCE OF PSNH DONATION TO COMMUNITY PROFILE:**

Charles Watson, Town Planner, has received a \$1000 donation from PSNH to be used for the two day event and requested a motion to accept it. The two day event will be on Friday, November 2<sup>nd</sup> from 5:30 – 9PM with a potluck dinner and Saturday November 3<sup>rd</sup> 8am – 1pm with a continental breakfast and lunch. There are some in-kind services such as brochure printing. Looking for an attendance of 200-250. **(Attachment #6)**

M. DiBitetto moved that the Council authorize and accept the donation of \$1000 from Public Service of New Hampshire for expenditure on the Community Profile meeting. Seconded by D. Pichette-Volk. **Motion carried unanimously.**

7:45pm D. Pichette-Volk excused.

**NEW BUSINESS:**

**M. FARRELL'S HEALTH INSURANCE.**

The insurance plan that M. Farrell has through the Town doesn't cover his daughter as she is out of the area. If he removes her from the family plan there would be a savings of \$1089 to the Town, however for his daughter to be covered under another plan the cost is \$907. He is asking to be reimbursed for the \$907 insurance premium.

R. Dion moved to allow M. Farrell to be reimbursed the \$970 to cover his daughter's health insurance premium by accepting proposal the as submitted. Seconded by P. Ganley. **Motion carried unanimously.**

**ICMA (International City Management Association) 457 PLAN:**

Diane Savoie, Finance Director, presented an overview of the ICMA 457 plan for the Town Administrator.

It was decided that the administrative service agreement would be signed by the Chair, but further historical information was needed.

Chairman Young requested that D. Savoie research where the checks were made out to and that the Council be provided with a copy of M. Farrell's employment contract.

**ROSEDALE STREET:**

D. Duford stated that he would like to see Rosedale St. be posted with a "no entrance" sign.

Chairman Young stated this is a matter for the Sign Committee, consisting of Highway and Police Department, to review.

**CHAIRMAN'S MEETING:**

Chairman Young stated that there will be a Chairman's meeting of all boards, commissions and committees on Thursday, October 11<sup>th</sup> at 6:30 in the Hooksett Library.

**NEWSLETTER:**

T. Young stated that R. Dion and D. Pichette-Volk will meet to review a draft of the Council Newsletter.

**STATE LEGISLATIVE BUSINESS:**

M. DiBietto stated that if the board doesn't have any issues then one could address their legislators as a citizen.

**NOMINATIONS AND APPOINTMENTS:**

R. Dion moved to appoint Ray Guay as Conservation Commission, Alternate Fill in member, exp. 6/2003. Seconded by M. Jolin. **Motion carried unanimously.**

D. Duford nominated John Proctor, Don Riley, Steve L'Heureux, M. DiBietto for the Emergency Medical Services Committee.

The Council Consensus was since they are all well known to the Town they would waive the requirement of a resume or a letter of interest.

M. DiBietto stated that the Budget Committee appointed David Whitacre as a fill in member for 1 year, the term expires 6/2003.

**SUBCOMMITTEE REPORTS:**

**BUDGET COMMITTEE:** M. DiBietto reported that a Board vacancy was filled by David Whitacre, term expires 6/2002. Bryan Williams is the Chairman. This leaves two more vacancies.

**COUNCIL NEWSLETTER:** R. Dion reported that D. Pichette-Volk and he would meet for a first draft.

**EMPLOYEE RECOGNITION NIGHT:** E. Dinwoodie reported they will be looking to find a location for January or February 2002.

**PARKS & RECREATION :** M. Jolin reported that the work on Route 3A is being done by others, not the Town. Chairman Young requested that M. Jolin check with Parks and Recreation to see what the status is with the fields on Route 3A.

**PLANNING BOARD:** P. Ganley reported that there was a workshop reviewing subdivision regulations. The next meeting is set for next week and they will discuss Route 3A Exit 10.

POLICE COMMISSION: M. DiBitetto reported that there is a problem with wrecker responses. They will be developing new guidelines to avoid going out of town to satisfy the needs.

The DARE program may lose one classroom for an instructor as one officer is doing all the teaching and there is a need for another instructor. There is a possibility of having an outside instructor to help with the shortage. Ambulance training for this budget cycle will need to be addressed and the question is should it be done through the budget or a Warrant Article. The police are in the process of entering a new three-year contract. There was some discussion on replacing pistols. Grant money should be coming in for bulletproof vests. They are striving for forfeiture of funds as we are entitled to 40% of what they bring in. It will not go into the general fund due to the forfeiture laws that specifically dictates those funds are to be used for certain law enforcement purposes. The expectation to be on line with radios is still planned for December. M. DiBitetto to get clarification on the issue of Allenstown owing Hooksett money for communication services.

ROAD CONNECTOR: R. Dion reported he attended a terrific meeting presented by Charles Watson with Leslie Nepveu assisting with a powerpoint presentation. Some of the attendees were Dick Marshall, Merchants, Dave Campbell, So. NH Planning and Exit 10 Representatives. They discussed transportation issues.

SOLID WASTE COMMITTEE: D. Duford reported that pay per throw brochure will be added to the Council Newsletter. They are looking at options on a special revenue fund to try to channel the revenues from that back into the tipping fees legally.

SOUTHER N.H. PLANNING: M. Jolin reported that they had a meeting with Kevin Dillion. He discussed Grenier Airport history, expansion plans, how it will affect the neighboring communities, usage of runways and terminal usage. DES gave a presentation on the entire process of handling sludge. They are looking to get more class A that can be sold and processed with out permits, than class B as class B has stricter regulatory guidelines.

ZONING BOARD OF ADJUSTMENT: R. Dion reported that Brox attended their meeting and reviewed plans for the next few years. Neighbors are complaining about noise and damage. Brox explained how their explosives work.

COMMERCE ALLIANCE: P. Ganley reported that a meeting is set for next week.

SCHOOL BOARD: R. Dion reported that he would like to have a meeting with the Superintendent, Town Administrator and himself on a regular basis.

Chairman Young adjourned the meeting at 9:25pm

Respectfully submitted,

---

Tina M. Paquette  
Administrative Assistant

---

Michel N. Jolin  
Town Council Secretary