

TOWN COUNCIL MINUTES
REGULAR MEETING
WEDNESDAY, SEPTEMBER 12, 2001

The meeting was called to order at 6:30pm.

PRESENT: Chairman T. Young, D. Pichette-Volk, P. Rueppel, Mike DiBitetto, R. Dion, R. Holley, M. Jolin, D. Duford, M. Farrell-Town Administrator. P. Ganley absent.

Chairman Young asked for a moment of silence in memory of those who were injured and the lives that were lost on September 11, 2001 in New York, Pennsylvania, and D.C. in terrorist attacks.

MINUTES: August 22, 2001: R. Dion moved to approve as amended. Motion seconded by R. Holley. **Motion carried.** D. Pichette-Volk abstained.

TOWN ADMINISTRATOR'S REPORT: M. Farrell reported on the following items:

1. The Fire Department bids have come back on several key items from last Town Meeting. Chief Howard will discuss what is needed, such as the large diameter hose, new computer system at the next Council meeting. 10 bid packages went out for the Quint Fire Truck and five were returned.
2. Hooksett is one of the first of 58 towns to go thru the DRA (Department of Revenue Administration) certification of our assessing evaluation. We have until 2003 for certification to take place. We currently have \$289,000 set up in the Capital Reserve Fund to do a re-evaluation. It is recommended that \$100,000 be added to that fund to be in CIP to do a complete reevaluation of 5500 parcels. \$65.00 is the estimated charge per parcel. MRI will be consulted for the best way to approach this. The DRA will be holding a certification seminar and attendance is required by the first 58 towns. Sandy Piper, Assessing Director, and I will be attending the seminar on October 5th at the DRA in Concord.
3. School and Fire Departments met to discuss getting water to the proposed Farmer Road site. School, Fire and Central Water Departments met with their engineers to come up with solution for the right type of fire flow protection for the school. They have come up with a compromise that ends up saving the school money. An easement for the Whitehall Road portion of that site needs to be finalized and will be presented at the next Council meeting.
4. There is State surplus land available. The D.O.T. is declaring the shed property behind the old library at 1367 Hooksett Road as surplus land (1.5 acres). This land may be swapped with Manchester Sand & Gravel for land off Industrial Drive near Peter's Brook Drive (2.79 acres). The Town would have to pay market value for the 1.5 acres.
5. September 18, there will be a public hearing for the new 10-year D.O.T. plan to be held in the Public Library Auditorium in Manchester. Planning, Highway and M. Farrell are planning to attend. Meeting is sponsored by Southern NH Planning Commission.
6. A letter was sent to D.O.T. to amend our plan and add a crosswalk on Bypass 28.
7. Eight members of the Hooksett Fire Department will be recognized by N.H. Fire Service Committee of Merritt at their Annual Awards and Recognition Presentation on Wednesday, October 10, 2001 at Capital Center for the Arts in Concord at 6:30pm. The Hooksett Fire Fighters to be recognized are Michael Williams, Lt. David Carrigan, FF Walley Spears, FF Dan Sula, Rev. Patricia Bonna, Chief Michael Howard, and Cpt. Gary Sleeper. FF Stephen Dilman.
8. M. Farrell stated that Dale Hemeon, Highway Department Manager, will speak on the purchase of a six-wheel truck, plow and dump body and sanders. D. Hemeon asked the Council to approve the purchase of a six wheel Freightliner truck with a bid price of \$74,610.00.

R. Dion moved to approve the purchase of a new Freightliner, six-wheel truck for \$74,610.00. Seconded by D. Duford.

R. Dion amended his motion to include the two sanders, chain, plow and the cab & chassis as outline by the specs presented for a total of \$74,610,00. Seconded by D. Duford. **Motion carried unanimously.**

P. Rueppel moved to approve two sanders at \$13,800, and one new belt and chain for \$1,200 to total \$15,000. Seconded by D. Pichette-Volk. **Motion carried unanimously.**

D. Duford moved to reconsider the previous motion on the truck. Seconded by M. Jolin. **Motion carried unanimously.**

D. Duford moved that the Council approve the purchase of the Freightliner Cab & Chassis, plow & body and sander for a total of \$74,610.00. Seconded by R. Holley. **Motion carried unanimously.**

9. D. Hemeon gave a street paving update. Paving on the first phase was just completed, at the cost of \$266,000. The second phase will be started within two weeks.
10. D. Hemeon gave an update on Peter's Brook Fields that is being upgraded by Manchester Sand & Gravel (MS&G) and is almost completed; it will be loamed within the next 10 days. The next step is obtaining bids for irrigation and sod to have the field ready to be played on next year. MS&G will not receive any money until the land is deeded to the Town.

It was the consensus of the Council that they would accept the land.

11. D. Hemeon stated that the Town recently had their first night game with the new lights on the football field, at Donati Park, and he is pleased with the way the project worked out.
12. M. Farrell presented his preliminary report on the Fiscal Impact of the Implementation of the Recommendations by the Hooksett Ambulance Sub-Committee. **(Attachment #1)** Other items to take into consideration are the cost of record keeping on the certifications and re-certifications and the possibility of hiring a full time trainer that would also do the record keeping. The state form would take each individual $\frac{3}{4}$ - 1 hour to complete. M. Farrell will present a final report on October 24, 2001.

PUBLIC INPUT:

Raymond Guay, 10 Thompson Ave. came before the Council to introduce himself and declare his interest in the vacant Conservation Commission position. He has a background in real estate working for GMAC Home Services. He also runs F- One Real Estate Consultant where he works with developers & engineers to get town approval on subdivisions. Tim Johnson, who is a new member to the Conservation Commission, contacted him on the open position.

SEHEDULED APPOINTMENTS:
PROPOSED BOND FOR PLANT EXPANSION.

D. Hemeon, Sewer Commission Chairman stated that a \$3.5 million bond is planned for improvements for wastewater treatment plant and the most costly is the composting. State laws will change in the not to distant future on the disposal of sludge on class B products. Therefore, it is now necessary to take steps toward planning for changes on how wastewater is disposed of. **(Attachment #2)** Bow has contacted the Sewer Department they want to buy sewer capacity for 300,000 gallons.

Bruce Kudrick, Sewer Department Superintendent, presented a sludge sample composed of 4:1 ratio of wood chips to sludge. One of the reasons to change from a class B (currently produced) to a class A (composted material) is that the current location in Pembroke has had, a good deal of land sold and other areas in Hooksett are reaching high nitrogen levels. The board has looked

at a number of ways and has started a pilot program of four yards of wood chips to 1 yard of sludge. The \$3.5 million bond will enable the purchasing of equipment for headwork bypass, distribution box and piping, head works building, aerator blowers, chlorine and a generator to aid in the composting process for the Wastewater Treatment Plant. The Town would not need to purchase wood chips for the first few years and there are enough trees on the land to chip and use.

Sid Baines, Sewer Commissioner, stated that the plant is near capacity, therefore will not be able to take any more sewer users in the near future when they've reached full capacity.

D. Hemeon would like to know what the Council's feeling is on this preliminary plan for composting and upgrading/expanding the facility.

The consensus of the Council was that they are all in favor of the preliminary plan.

OLD BUSINESS:

Adopt-A-Highway:

D. Pichette-Volk would like to have Council consider adopting Main Street as their responsibility for the State Adopt-A-Highway Program.

M. Farrell to present an explanation of workers compensation liability, for volunteers of the Adopt-A-Highway Program, so that it can be voted on at the next meeting.

Police Policies:

M. Farrell submitted a copy of the Rules of Purchasing Procedures of the Police Department.

Internet Web Site:

D. Duford asked what the status was on obtaining an Internet Web site.

M. Farrell stated that there was no change.

Chairman Young noted that the minutes of August 22 reflected the following motion:

D. Duford moved to negotiate and obtain the most economical provider to get the Internet back on line for Town Hall. Seconded by P. Ganley. **Motion carried 5 to 3.**

M. Farrell stated that the motion failed.

M. Jolin stated that the vote was four to four.

T. Paquette said she would play back the minutes of the tape and report back to the Council.

M. Jolin moved to rescind the motion on the approval of August 22, 2001 minutes, Seconded by Denise Pichette-Volk. **Motion carried unanimously.**

Chairman Young stated that the minutes of August 22, 2001 are to be revisited at the next Council meeting.

M. DiBitetto moved to postpone this vote until the next meeting. Seconded by P. Rueppel.

Chairman Young further clarified the motion and stated: Motion moved on the approval of the minutes of 8/22 subject to T. Paquette's review of the tape and discussion with Mike Jolin on the vote of D. Duford's motion on page 3. Seconded by P. Rueppel. **Motion carried.**

Council Chambers:

D. Duford asked that status on getting prices on new solid core doors, sound system and modification to air conditioning system for the Council Chambers.

M. Farrell stated that he has contacted the State Prison furniture/carpenter Division to get prices from them. Malloy has given a price for sound equipment. There are no bids at this time.

Chairman Young requested that the deadline would be March 27, 2002 for the changes that have been done as approved in the Oct 11, 2000 minutes.

Quarry Road:

Quarry Road update will be presented at the next Council meeting September 26, 2001.

Council Meeting Location:

Chairman Young requested that the Council give serious thought to moving the Council meetings to the Town Library because of the size of the library, parking facilities and access.

R. Dion stated there might be a concern that if we needed to get hold of a file or other item we would have to take them to the library and bring them back, or have someone leave the meeting to retrieve a item or a file.

D. Duford moved to extend the Council's meeting beyond 9:30pm. There was no second to the motion.

Chairman Young adjourned the meeting at 9:30pm

Respectfully submitted,

Tina M. Paquette
Administrative Assistant

Michel N. Jolin
Town Council Secretary