

As of January 23, 2013

TOWN COUNCIL AGENDA
Regular Meeting
Wednesday, January 23, 2013

- I. **6:00 PM - CALL TO ORDER**
- II. **6:00 PM - NON-PUBLIC SESSION** 91-A:3,II,(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- III. **ROLL CALL**
- IV. **PLEDGE OF ALLEGIANCE**
- V. **APPROVAL OF MINUTES**
January 5, 2013 Budget Workshop
January 9, 2013 Regular Meeting
- VI. **AGENDA OVERVIEW**
- VII. **CONSENT AGENDA**
13-10 Acceptance of Donations to the Heritage Commission for the Veterans' Memorial Project - \$200
13-11 Acceptance of Grant Fund Reimbursement for Fire Department per RSA 31:95-b - \$485.18
- VIII. **TOWN ADMINISTRATOR'S REPORT**
- IX. **PUBLIC INPUT: 15 Minutes**
- X. **NOMINATIONS AND APPOINTMENTS**
Parks & Recreation Advisory Board – Removal of Ray Miclette as an alternate member and moving Mike Horne to an alternate position, exp. 6/2013.
- XI. **SCHEDULED APPOINTMENTS**
13-12 Public Hearing re: Acceptance of \$9,503.49 Grant Fund Reimbursement for Fire Department per RSA 31:95-b.
13-13 Cable TV Committee
- XII. **15 MINUTE RECESS**
- XIII. **OLD BUSINESS**
12-150 Town Budget / Warrant
[REDACTED]
12-108 Discussion of Police Commission
- XIV. **NEW BUSINESS**
13-14 Fire Department Impact Fee Purchase
[REDACTED]
13-16 Redistricting
- XV. **SUB-COMMITTEE REPORTS**
- XVI. **PUBLIC INPUT**

Anyone requesting auxiliary aids or services is asked to contact
the Administration Department five business days prior to the meeting.

As of January 23, 2013

XVII. NON-PUBLIC SESSION

XVIII. ADJOURNMENT

Public Input

1. Two 15-minute Public Input sessions will be allowed during each Council Meeting. Time will be divided equally among those wishing to speak, however, no person will be allowed to speak for more than 5 minutes.
2. No person may address the council more than twice on any issue in any meeting. Comments must be addressed to the Chair and must not be personal or derogatory about any other person.
3. Any questions must be directly related to the topic being discussed and must be addressed to the Chair only, who after consultation with Council and Town Administrator, will determine if the question can be answered at that time. Questions cannot be directed to an individual Councilor and must not be personal in nature. Issues raised during Public Input, which cannot be resolved or answered at that time, or which require additional discussion or research, will be noted by the Town Administrator who will be responsible for researching and responding to the comment directly during normal work hours or by bringing to the Council for discussion at a subsequent meeting. The Chair reserves the right to end questioning if the questions depart from clarification to deliberation.
4. Council members may request a comment be added to New Business at a subsequent meeting.
5. No one may speak during Public Input except the person acknowledged by the Chair. Direct questions or comments from the audience are not permitted during Public Input.

AGENDA NO. 13.10
DATE: 1.23-13

Staff Report
Acceptance of Donation for the Veterans' Memorial Project
January 23, 2013

Background: Per RSA 674:44-b Heritage Commission shall receive gifts of money and property, both real and personal, in the name of the Town subject to the approval of the Town Council, such gifts to be managed and controlled by the commission for its proper purposes.


Issue: Acceptance of \$²100.00 donation for the Veterans' Memorial fund from a private individual².

Fiscal Impact: \$²100.00

Recommendation: Motion to accept the donation of \$²100.00 per RSA 674:44-b.

Prepared by: Evelyn Horn, Administrative Assistant

Town Administrator Recommendation: Concur with recommendation.


Dean E. Shankle, Jr., Ph.D.
Town Administrator

Staff Report
Acceptance of Grant Fund Reimbursement for Fire Department
January 23, 2013

Background: Per RSA 31:95-b for such amount less than \$5,000.00, Council shall post notice in the agenda and shall include notice in the minutes of a Council meeting in which such moneys are discussed.

Issue: To accept grant funds for reimbursement of Fire Department operating costs and move those funds into the Fire Department overtime wage line.

Discussion: The South East NH Haz Mat Mutual Aid District (SENHHMMAD) acquired grant funding specifically for hazardous materials training programs. Funding for this training is made possible through a grant offered and administered by the NH Department of Homeland Security. The Town of Hooksett is a member of the SENHHMMAD. SENHHMMAD Team members taking part in these haz-mat training programs are eligible for overtime and backfill costs. This specific training was Cargo Tank Emergencies, with the instruction provided by the Safe Transportation Training Specialists Company.

Full time department members will have the cost of their participation covered by overtime and/or backfill. Figures listed below include both wages and benefits estimate costs.

These funds have been previously reviewed and accepted by the Council, but as this Grant program was separate from the other "boots on the ground" NH Fire Academy programs, it was felt that further transparency would insure that all requested grant fund reimbursement administration and sources are appropriately understood. The fiscal impact is not changed by recommending to accept the reimbursement with this further understanding.


The course dates were September 10 & 11, 2012. Overtime costs only apply to the date of September 10, 2012.

Fiscal Impact: Costs related to this grant funded course for the date of September 10, 2012, equal approximately \$485.18. It is requested to move this amount to the Fire Department overtime wage line for reimbursement of expenses.

Recommendation: Motion to accept grant fund reimbursement for an approximate amount of \$485.18 under RSA 31:95-b, III (b).

Prepared by: Assistant Fire Chief Dean Jore

Town Administrator Recommendation: Concur with recommendation.


Dean E. Shankle, Ph.D.
Town Administrator

Captain Steve Colburn: Cargo Tank Emergencies, Safe Transportation Training Specialists
Training location: Windham Fire Dept., Windham, NH

Course Cost: No Cost- Grant funded

Course dates & times: September 10, 2012; 8:00am-5:00pm

Overtime: September 10; 9 hours; total OT: 9 hours @ \$41.30/hr. = \$371.70

Benefits expenses for OT costs: \$113.48

Total hourly wage expense approximation:	\$ 371.70
Benefits expenses:	\$ 113.48
Total requested reimbursement for this training:	\$ 485.18

Total requested reimbursement to HFR overtime Wage line: \$485.18

Hourly wage rates taken from Fire Department Overtime Worksheet, FY 2012/2013.

Department Member's overtime rates are used for above calculations

AGENDA NO. 13012
DATE: 1.23.13

**TOWN OF HOOKSETT
PUBLIC HEARING NOTICE**

The Hooksett Town Council will hold a public hearing on Wednesday, January 23, 2013 at the Hooksett Town Hall Council Chambers, 35 Main Street, Hooksett, NH. The purpose of the public hearing is to accept reimbursement for Fire Department's "boots on the ground training" in the amount of ~~\$9,988.67~~ per RSA 31:95-b. Funding for this training was acquired by the New Hampshire Fire Academy through Homeland Security Grant programs. Questions should be directed to the Fire Department (603-623-7272).

\$9,503.49

Public Notices

TOWN OF HOOKSETT PUBLIC HEARING NOTICE THE HO

TOWN OF HOOKSETT PUBLIC HEARING NOTICE The Hooksett Town Council will hold a public hearing on Wednesday, January 23, 2013 at the Hooksett Town Hall Council Chambers, 35 Main Street, Hooksett, NH. The purpose of the public hearing is to accept reimbursement for Fire Department's "boots on the ground training" in the amount of ~~\$9,988.67~~ per RSA 31:95-b. Funding for this training was acquired by the New Hampshire Fire Academy through Homeland Security Grant programs. Questions should be directed to the Fire Department (603-623-7272).

Appeared in: *The Union Leader* on Friday, 12/14/2012

[Back](#)

Staff Report
Acceptance of Grant Fund Reimbursement for Fire Department
January 23, 2013

Background: Per RSA 31:95-b, Council shall hold public hearing for all unanticipated monies in the amount of \$5,000 or more.

Issue: To accept grant funds for reimbursement of Fire Department operating costs and move those funds into the Fire Department overtime wage line.

Discussion: The New Hampshire Fire Academy acquired grant funds specifically for “boots on the ground training.” This money will give the New Hampshire first responder community an outstanding opportunity to raise the training and preparedness levels of full time, call and volunteer first responders while keeping the training cost neutral to participating communities.

The funding for this training is made possible by significant changes to the administering of funds from the Homeland Security Grant Programs. Those taking part in a specific training programs will be eligible for overtime and backfill costs. Full time department members will have the cost of their participation covered by overtime and/or backfill. Figures listed below include both wages and benefits estimate costs.

Training programs offered include a host of specific technical rescue courses which include hazardous materials training and rescue skill courses including trench rescue, rope rescue, confined space rescue, and swift water rescue, firefighter survival techniques, etc.

Fiscal Impact: Costs related to grant funded course applications for the timeframe of Dec. 10 - 20, 2012, equal approximately \$9503.49. It is requested to move this amount to the Fire Department overtime wage line for reimbursement of expenses.

Recommendation: Motion to accept grant fund reimbursement for an approximate amount of \$9503.49 under RSA 31:95-b.

Prepared by: Assistant Fire Chief Dean Jore

Town Administrator Recommendation: Concur with recommendation.



Dean E. Shankle, Ph.D.
Town Administrator

Grant funded program Costs; December 10-20, 2012; backfill, overtime & benefits estimates

Captain Dan Pesula: IAFF Fire Ground Survival program

Training location: NH Fire Academy

Course Cost: No Cost- Grant funded

Course dates & times: December 11- 13-2012; 8:00am-5:00pm

Overtime: December 11, 12, 13: OT: 27 hours @ \$43.90/hr. = \$1185.30

Benefits expenses for OT costs: \$361.87

Total hourly wage expense approximation: \$1185.30

Benefits expenses: \$ 361.87

Total requested reimbursement for this training: \$1547.17

Firefighter Steve David: IAFF Fire Ground Survival program

Training location: NH Fire Academy

Course Cost: No Cost- Grant funded

Course dates & times: December 11- 13-2012; 8:00am-5:00pm

Overtime: December 11, 12, 13: OT: 27 hours @ \$31.12/hr. = \$840.24

Benefits expenses for OT costs: \$256.53

Total hourly wage expense approximation: \$ 840.24

Benefits expenses: \$ 256.53

Total requested reimbursement for this training: \$1096.77

Firefighter Ian Tewksbury: IAFF Fire Ground Survival program

Training location: NH Fire Academy

Course Cost: No Cost- Grant funded

Course dates & times: December 11- 13-2012; 8:00am-5:00pm

Overtime: December 11, 12, 13: OT: 27 hours @ \$32.39/hr. = \$874.53

Benefits expenses for OT costs: \$266.99

Total hourly wage expense approximation: \$ 874.53

Benefits expenses: \$ 266.99

Total requested reimbursement for this training: \$1141.52

**Firefighter Richard Gurecki: IAFF Fire Ground Survival program
Training location: NH Fire Academy**

Course Cost: No Cost- Grant funded
Course dates & times: December 11- 13-2012; 8:00am-5:00pm

Overtime: December 11, 12, 13: OT: 27 hours @ \$27.95/hr. = \$754.65
Benefits expenses for OT costs: \$230.39

Total hourly wage expense approximation: \$754.65
Benefits expenses: \$230.39
Total requested reimbursement for this training: \$985.04

**Firefighter David Nadeau: IAFF Fire Ground Survival program
Training location: NH Fire Academy**

Course Cost: No Cost- Grant funded
Course dates & times: December 11- 13-2012; 8:00am-5:00pm

Overtime: December 11, 12, 13: OT: 27 hours @ \$28.26/hr. = \$763.02
Benefits expenses for OT costs: \$232.95

Total hourly wage expense approximation: \$763.02
Benefits expenses: \$232.95
Total requested reimbursement for this training: \$995.97

**Lieutenant Jesse Gayer: IAFF Fire Ground Survival program
Training location: NH Fire Academy**

Course Cost: No Cost- Grant funded
Course dates & times: December 17-19-2012; 8:00am-5:00pm

Overtime: December 17, 18, 19: OT: 27 hours @ \$40.19/hr. = \$1085.13
Benefits expenses for OT costs: \$331.29

Total hourly wage expense approximation: \$1085.13
Benefits expenses: \$ 331.29
Total requested reimbursement for this training: \$1416.42

**Firefighter Joshua Brehm: IAFF Fire Ground Survival program
Training location: NH Fire Academy**

Course Cost: No Cost- Grant funded
Course dates & times: December 17-19-2012; 8:00am-5:00pm

Overtime: December 17, 18, 19: OT: 27 hours @ \$28.33/hr. = \$764.91
Benefits expenses for OT costs: \$233.53

Total hourly wage expense approximation: \$764.91
Benefits expenses: \$233.53
Total requested reimbursement for this training: \$998.44

Lieutenant Jeremy Doyle: IAFF Fire Ground Survival program
Training location: NH Fire Academy

Course Cost: No Cost- Grant funded

Course dates & times: December 17-19-2012; 8:00am-5:00pm

Overtime: December 17, 19: OT: 18 hours @ \$31.12/hr. = \$560.16

Benefits expenses for OT costs: \$171.02

Backfill: December 18: Backfill 11 hours @ 41.16/hr. = \$452.76

Benefits expenses for backfill coverage: \$138.22

Total hourly wage expense approximation: \$1012.92

Benefits expenses: \$ 309.25

Total requested reimbursement for this training: \$1322.16

Total requested reimbursement to HFR overtime Wage line: \$9503.49

Hourly wage rates taken from Fire Department Overtime Worksheet, FY 2012/2013.

Department Member's overtime rates are used for above calculations

AGENDA NO. 12.150
DATE: 1.23.13

**Staff Report
FY 2013-14 Budget
January 23, 2013**

Background: To provide Council with an updated budget for FY 2013-14 and review items that may need to be considered.

Discussion: At the January 5th meeting, Council reviewed the remaining departmental budgets and voted to include a 2% non-union raise in the operating budget. The result of these actions is a FY 2013-14 operating budget of \$14,401,566.

Operating budget items that may need to be considered:

- 1) Review Sewer Commission Budget requests of \$1,947,007
- 2) Move printing and postage of the tax bills from Tax Collection to Assessing \$7,750 Reason: The Assessing Department is responsible for creation and mailing the tax bills; the Tax Office is only responsible for collection of the payment. (no impact on bottom line of the budget)
- 3) Surviving Spouse Benefit \$6,000 (currently in Administration)
- 4) Increase Administration for Cable Access expenses

Also at the same meeting, Council recommended 15 warrant articles totaling \$562,000.

Warrant articles that may need to be considered:

- 1) Public Works and Recycling and Transfer Union Contract (no information is available at this time)

Fiscal Impact: If the operating budget of \$14,401,566 and all of the 15 warrant articles passed the potential increase to the Town's part of the tax rate is \$0.27. This potential increase is calculated using estimated revenues, which are likely to change and the 2012 assessed value of the community, which will change.

Recommendation:

Motion to consider any items.

Motion to move the FY 2013-14 operating budget of \$ _____ to the Budget Committee.

Prepared by: Christine Soucie, Finance Director

Town Administrator Recommendation: *Concur*



Dean E. Shankle Jr.
Town Administrator

TOWN OF HOOKSETT - BUDGET SUMMARY FY 2013-14

1/15/2013

DEPARTMENT	column 1 FY 2011-12 APPROP.	column 2 FY 2011-12 ACTUAL	column 3 FY 2012-13 APPROP.	column 4 FY 2012-13 ACTUAL As of 11/27/12	column 5 FY 2013-14 DEPARTMENT REQUEST	column 6 FY 2013-14 TOWN ADMIN RECOMM.	column 7 FY 2013-14 COUNCIL RECOMM.	column 8 FY 2013-14 BUDGET COMM RECOMM.	column 9 FY 2013-14 DEFAULT BUDGET
ADMINISTRATION	1,140,469	1,124,590	875,342	502,646	870,581	870,581	861,925	-	865,843
ASSESSING	177,708	177,128	165,468	57,500	318,646	294,312	296,148	-	294,556
COMMUNITY DEVELOPMENT	198,146	183,899	203,513	82,951	224,398	210,399	213,003	-	207,808
FAMILY SERVICES	185,732	144,201	219,809	109,996	253,688	253,638	254,527	-	253,928
FINANCE	191,167	191,166	199,444	77,721	221,170	221,170	223,679	-	199,956
FIRE-RESCUE	3,540,560	3,521,888	3,652,643	1,613,141	3,798,121	3,789,271	3,793,103	-	3,805,661
PUBLIC WORKS	2,789,528	2,685,285	2,744,231	981,430	3,124,164	2,826,790	2,840,949	-	2,797,894
RECYCLING & TRANSFER	1,115,260	1,067,302	1,093,857	342,392	1,105,520	1,100,521	1,103,516	-	1,112,593
TAX COLLECTOR	233,479	221,257	243,839	91,079	258,769	255,428	266,519	-	251,204
TOWN CLERK & ELECTIONS	23,833	23,111	27,054	15,096	25,696	25,457	25,529	-	22,750
OPERATING BUDGET	9,595,882	9,339,827	9,425,200	3,873,952	10,200,753	9,847,567	9,878,898	-	9,812,193
BUDGET COMMITTEE	5,914	5,735	8,658	1,219	7,628	7,101	7,237	-	7,315
CAPITAL LEASES	129,056	129,055	85,377	56,712	51,601	51,601	51,601	-	51,601
CAPITAL PURCHASES (CIP)	0	0	0	0	0	0	0	-	-
CEMETERY COMMISSION	850	303	850	0	4,131	901	3,900	-	850
CONSERVATION COMMISSION	10,441	10,441	10,140	4,391	11,635	11,391	10,894	-	11,625
DEBT PRINCIPAL	370,000	370,000	260,000	260,000	0	0	0	-	-
DEBT INTEREST	18,113	18,113	5,200	5,200	0	0	0	-	-
DEBT TAN INTEREST	1	0	1	0	1	1	1	-	1
LIBRARY	529,757	525,602	537,731	193,723	572,792	572,792	580,261	-	547,164
POLICE COMMISSION	3,384,699	3,149,848	3,544,589	1,264,655	3,868,774	3,868,774	3,868,774	-	3,644,358
TOTAL OPERATING BUDGET	14,044,713	13,548,923	13,877,746	5,659,852	14,717,315	14,360,128	14,401,566	-	14,075,107
SEWER DEPARTMENT	1,952,077	1,952,077	1,952,077	0	1,947,007	1,947,007	1,947,077	-	1,947,007
GRAND TOTAL	15,996,790	15,501,000	15,829,823	5,659,852	16,664,322	16,307,135	16,348,643	-	16,022,114

Town Council's recommendation is higher than the Default Budget by: 326,529 2.04%

Town Council's recommendation is higher than the FY 2012-13 Budget by: 518,820 3.28%

Default Budget is higher than the FY 2012-13 Budget by: 192,291 1.21%

Town of Hooksett

BUDGET AND WARRANT ARTICLE with ESTIMATED IMPACT ON TAX RATE

Warrant Articles for 2013-14

Assumes tax base of \$1,627,781,982 (2012 tax base)

Warrant	Requested	Recomm. by Council	Recomm. by Budget Comm	Potential Tax Effect
Operating Budget (Town and Sewer less revenue)	10,179,045	10,220,483	-	6.279
Town	14,360,128	14,401,566		
Sewer	1,947,007	1,947,007		
Revenues (including Sewer offset)	(6,128,090)	(6,128,090)		
Public Works Union Contract				-
CIP - Public Works - Town Building Maintenance CR Fund	100,000	100,000		0.061
CIP - 1 Ton Pickup with Utility Bond and Bucket	90,000	-		-
CIP - Public Works - Plow Dump Truck CR Fund	80,000	80,000		0.049
CIP - Loader CR Fund	75,000	-		-
CIP - Fire Rescue - Fire Apparatus CR Fund	50,000	50,000		0.031
CIP - Police - Emergency Radio Communication System CR Fund	50,000	50,000		0.031
CIP - Public Works - Drainage Upgrade CR Fund	50,000	50,000		0.031
CIP - Rubber Tire Excavator Lease	38,364	-		-
CIP - R & T Pickup Truck (Special Revenue)	38,000	38,000		N/A
CIP - Administration - Revaluation CR Fund	30,000	30,000		0.018
CIP - Fire Rescue - Fire Prevention Utility Vehicle	30,000	30,000		0.018
CIP - R & T Bobcat (Special Revenue)	30,000	30,000		N/A
CIP - R & T - Upgrade Diesel Tank & Fuel Dispenser CR Fund	25,000	25,000		0.015
Fire Rescue - Personal Protective Equipment	24,000	24,000		0.015
CIP - Fire Rescue - Air Packs and Bottles CR Fund	20,000	20,000		0.012
CIP - Public Works - Parks & Recreation Facilities Dev CR Fund	15,000	15,000		0.009
CIP - Conservation - Improvement & Infrastructure CR Fund	10,000	10,000		0.006
CIP - R & T - Automated Collection Equipment CR Fund	10,000	10,000		0.006
Totals	10,944,409	10,782,483	-	6.582

2013 Potential Town Tax Rate 6.582
 2012 Town Tax Rate 6.310
 Increase in Town Rate 0.27

Net Default Budget (Expenses Less Revenues) 9,894,024 6.078

AGENDA NO. 13.14
DATE: 1.23.13

Staff Report
Software/Hardware purchase utilizing Fire impact fees
January 23, 2013

Background: Hooksett Fire-Rescue is looking for approval to purchase new Fire hardware and software for preplanning, fire prevention, Inventory marking software and new CAD integration software for daily use. Currently we do not own any software like this and will enable Hooksett Firefighters to have access to building information upon dispatch; this will also enable us to inventory all of our equipment with an electronic ID marking system for every piece of equipment we own. This software will also tie into our current CAD system so this information is in our vehicles. All of this software is web based

Issue: We are looking to get the Councils approval to spend impact fee money towards purchasing new hardware/software in order to modernize and improve the way we currently operate. The Towns attorney has given approval to purchase this type of equipment utilizing fire impact fees.

Discussion: Currently we do not have preplan information accessible upon dispatch to an emergency. This software will give us this information upon dispatch; it will also give us mobile inspection/preplans capabilities with IPADS, barcoding software for marking all Hooksett owned equipment, and scheduling software for daily scheduling needs. This software is also web based so all you will need is a browser to access.

Fiscal Impact: This purchase will be made through impact fees already collected. The total amount for this entire purchase is \$45,521.00 for all new hardware/software purchases. Currently we have \$211,055.00 in the fire impact fee account.

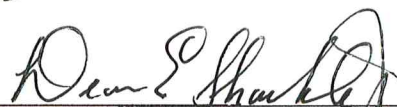
Recommendation: Motion to approve the purchase of all software/hardware licensing and delivery quoted in the amount of \$45,521.00

Prepared by: Fire Chief Michael Williams



Town Administrator Recommendation:

Concur


Dean Shankle
Town Administrator

Price Quote

Hooksett Fire Department
December 3, 2012

FIREHOUSE Software® Web Edition v7 (Base Package Price - One User)	\$9,995.00
Network Add-on User Package (4 users at \$1,495 each)	\$5,980.00
Less Software Amount Already Paid	(\$9,275.00)
Annual Maintenance and Support Contract (Base Package)	\$1,700.00
Network User Maintenance Contract (4 users at \$250 each)	\$1,000.00
Less Support Amount Already Paid	TBD
<hr/>	
FIREHOUSE Software® FH Barcoding Module (3 licenses @ \$545 each)	\$1,635.00
Motorola MC3100 Bar Code Scanner (3 units @ \$1,205 each)	\$3,615.00
FH Bar Coding Support (3 licenses @ \$200 each)	\$ 600.00
<hr/>	
FIREHOUSE Software® Mobile Response Module Basic Version with Navigation (6 units at \$1,280 each)	\$7,680.00
Annual Maintenance and Support Contract (6 units at \$320 each)	\$1,920.00
<hr/>	
FH Inspector for iPad (5 Software Licenses at \$500 each)	\$2,500.00
One-Time Set-up and Configuration Fee	\$ 500.00
<hr/>	

FIREHOUSE Software® Enterprise for Windows v7 (Scheduling Module - Base License)	\$1,930.00
Additional Licenses (4 @ \$265 each)	\$1,060.00
Annual Maintenance and Support Contract (Base License)	\$ 170.00
Annual Maintenance – Additional Licenses (4 @ \$55 each)	\$ 220.00
<hr/>	
Installation & Training (5 Days @ \$720 per day)	\$3,600.00

NOTE: Price quoted is good for a period of sixty days.

Purchase Orders (if required) should be made out to:

ACS FIREHOUSE Software
2900 100th Street
Suite 309
Urbandale, IA 50322

Purchase Orders can be mailed or faxed to:

Micro Business Systems
81 Mill Way
P.O. Box 1180
Barnstable, MA 02630
(508) 362-5932 (Fax)



30 Lake Center Executive Park
 401 Route 73 North, Suite 105
 Marlton, NJ 08053
 (p): (856) 787-0020
 (f): (856) 787-0060
 www.archonixsystems.com

Proposal

TO:
 Hooksett Fire-Rescue Department
 Attn: Fire Chief Michael Williams
 15 Legends Drive
 Hooksett, NH 03106
 Phone: (603) 623-7272
 Email: mwilliams@hooksettfire.org

DATE: 12/6/2012
QUOTE # Arch2012-289
EXPIRES: 3/6/2013
SALES REP: Reggie McDaniel

Terms and Conditions:
Payment: Please see Notes below

ccCAD FireHouse Interface Enhancement

Description	Qty	Unit Price	Extended Price	Annual License & Maint
ccCAD FireHouse Interface Enhancement Archonix will modify the existing ccCAD FireHouse Interface to export the standard FireHouse text files following the unit dispatch event. Installation will be performed remotely by Archonix technical support.	1	\$4,850.00	\$4,850.00	\$873.00
TOTAL			\$4,850.00	\$873.00

Acceptance:
 Archonix Systems, LLC

Anthony S. Graham

12/6/2012

Signed

Date

Hooksett Fire-Rescue Department

Signed

Date

Anthony S. Graham

President & COO

Printed Name

Title

Printed Name

Title

NOTES:

Pricing is for Archonix products & services only and excludes hardware, third-party software/services, vehicle mounts, networking, operating system, state mandated software or wireless communications. License and Maintenance fees are due upon installation and will be billed on a pro-rated basis to coincide with annual maintenance.

Payment Terms:

50% upon contract signing; 50% due upon software delivery



Quotation # HFR1227

201 DW Highway
 Belmont, NH 03220
 Phone (603) 524-4774 Fax (603) 556-8074

DATE 12/27/2012
 Quotation # HFR1227

Quotation For:
 Hooksett Fire Rescue

Quotation valid until: 1/11/2013
 Terms:
 Prepared by: Eric Shanley
 Phone: 603.524.4774
 Email: eshanley@mstech.com

Comments or Special Instructions: At-cost pricing (listed below) is available if paid within 5 business days.
 If longer terms are necessary, hardware is marked up 10%

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
6	Apple iPad w/ Retina Display wifi + Cellular (Verizon) 32GB Tablet	729.00	4,374.00
6	AppleCare + for iPad (2 year coverage for accidental damage)	99.00	594.00
SUBTOTAL			\$ 4,968.00
SHIPPING			
TOTAL			\$ 4,968.00

Please let us know any questions. Hardware is quoted at cost and price is subject to change. If you would like to move forward with the order, please sign below and return to quotes@mstech.com or fax to 603-556-8074. Thank you!

Signature

Date
