

approved June 20, 2011

SUPERVISOR OF CHECKLIST (SoC)
MINUTES
Hooksett Library
Saturday, April 30, 2011, 11AM

CALL THE ORDER

The mandatory meeting was called to order at 11 a.m. with a quorum present. The meeting was scheduled to be held between 11:00 a.m. and 11:30 a.m.

ATTENDANCE

Bob Ehlers and Sally Humphries were present. Chairman Mike Horne was absent due to a conflicting event, having prepared the agenda in advance.

APPROVAL OF MINUTES

The minutes of the meeting of March 22, 2011, were reviewed and unanimously approved.

GENERAL BUSINESS

- The forthcoming May 10 Town Election will be supervised by Mike Horne and Sally Humphries. Bob Ehlers, being a candidate for a Town Council seat, is prohibited by State Law from working inside the polls that day.
- Two copies of the checklist have been requested from the Town Clerk.
- Mike has the IT connection set up, and will bring voter records to file and organize.
- After the election is finalized, Bob Ehlers volunteered to help scan the results. Approval pending from Mike Horne.

OLD BUSINESS

- For the record, Bob Ehlers, Mike Horne, and Sally Humphries were present at the April 9th Town Deliberative Session. Approximately 125 voters attended.

NEW BUSINESS

- Remove 9 voters who moved from Hooksett
 - Approve 8 voters
 - Remove 1 voter from status pending, at her request
- All of the above actions moved by Bob Ehlers, seconded by Sally Humphries, and unanimously approved.

- Bob Ehlers reported that the Town Council recently approved an street address change for the Hooksett Public Library as well as the Mount St. Mary Condos. This will affect approximately 71 residents of the Condo and necessitate address changes in Electro Net files. A list is needed of these voters.

- Mike Horne updated the Hooksett street list by districts. Bob Ehlers suggested that we print copies of this street list for posting in the hallway outside the polls on May 10. This would help voters more quickly determine their district before entering the polls.

- Sally Humphries reported that the Town Clerk's office now has the updated Voter Registration form which gives space to note the source of a new voter's age, citizenship, and/or domicile qualifications. However, the employees are asking for more information on how best to use this form. Mike Horne already has this training session on his agenda. Bob Ehlers suggested preparing a flip sheet to be kept under the front counter.

- Except for the very old yellow card voter registration forms, all others are in a file cabinet, under lock and key.
- A second file cabinet is needed for the old yellow cards. Bob suggests contacting the State surplus known as White Farm, located on Clinton Street.
- Cleanup of the file storage area is ongoing, as time permits.

- UPCOMING PURGE of voters not voting in any election since April 1, 2007. Times and procedures to be discussed following the Town Elections, when the Supervisors meet for a Quality Assurance session after scanning the election results.
- The use of post cards for this purge is acceptable to all three Supervisors.

ADJOURNMENT

- Following a motion for a 15 minute extension of the meeting by Bob Ehlers, seconded by Sally Humphries, and approved unanimously, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Sally Humphries
Secretary

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