

Approved 4/30/2011

SUPERVISOR OF CHECKLIST (SoC)
MINUTES
Hooksett Library
Tuesday, March 22, 2011

CALL TO ORDER

Chairman Mike Horne called the mandatory meeting to order at 7:01 p.m., declaring a quorum present. The required meeting was scheduled to be held between 7:00 and 7:30 p.m.

ATTENDANCE

Chairman Mike Horne, Bob Ehlers, and Sally Humphries. .

No public attended or provided input, other than voter forms being reviewed/processed.

APPROVAL OF MINUTES

The minutes for March 8/2010 were reviewed and approved. Sally Humphries will forward them to Evelyn Horn to post on the Supervisors of Checklist page of the Town website,.

OLD BUSINESS:

- A lock and safety bar are now in place to secure voter records in the Check List file cabinet.

-A Quality Assurance (QA) work session of scanned School District election checklists was held on A-L prior to tonight's meeting with Mike Horne and Sally Humphries. Bob Ehlers did a QA on M-Z before tonight's meeting.

NEW BUSINESS:

Checklist maintenance:

- To remove 2 voters who moved from Hooksett. Motion Bob Ehlers, second by Mike Horne. Approved unanimously.
- To approve 8 voters from Election Day registrations. Approved unanimously.
- To approve Katherine Crane and Kevin Thornton and add to the Check List. Approved unanimously.

- Noting that the Attorney General's office has verified with Mike Horne and Sally Humphries that they are continuing to investigate the case of voter #149050778, who voted both in Hooksett and in Manchester in the November 2, 2010 election.

-Discussed the set-up for the April 9 Town Deliberative Session and the need for 3 check- in tables. Mike to bring the check lists.

-Discussed the upcoming Check List Purge, dates and procedures. Also discussed whether it could be done with postcards instead of letters to save money and time. More information needed for a decision.

- It was unanimously decided to move the entry box for new Voter Registration forms from its public location to the Town Clerk office, where it is not accessible to passerbys.

-Also, it was unanimously decided to request that only the detailed Voter Registrations forms be used, showing the source of verification of voters identity, such as driver's license, passport, or birth certificate, etc. This will be covered in the written instructions for Town employees being developed by Mike Horne.

- Motion Bob Ehlers, second Mike Horne, to extend the meeting until 7:35. Approve unanimously.

ADJOURNMENT: Meeting ended at 7:34 p.m.

Respectfully submitted,
Sally Humphries
Secretary