

unapproved

**SUPERVISOR OF CHECKLIST (SoC)
MINUTES
Hooksett Library
Saturday, February 26, 2011, 11AM**

CALL TO ORDER

Bob Ehlers called the mandatory meeting to order at 11:00AM, declaring a quorum present. The required meeting was scheduled to be held between 11:00 - 11:30AM.

ATTENDANCE

Chairman Bob Ehlers, Sally Humphries and Mike Horne.

No public attended or provided input, other than voter forms being reviewed/processed.

APPROVAL OF MINUTES

The minutes for 9/7/2010 and 10/23/2010 were reviewed and approved. Mike Horne said he will forward them (as well as all previous minutes that he has) to Evelyn Horn to post on the Supervisors of Checklist page of the Town website,.

GENERAL BUSINESS:

Bob Ehlers reviewed the upcoming mandatory meetings and deadlines for posting the updated checklist. The following required events/meetings in the next few months are: (NLT = no later than)

- NLT March 4 – post updated checklist;
- March 8 – school district elections 6AM-7PM;
- SoC meeting March 22, 7-7:30PM (must be posted NLT March 11) – weather date March 23
- NLT April 12 – post updated checklist;
- SoC meeting April 30, 11-11:30AM; (must be posted NLT April 22) – weather date May 2
- NLT May 6 – post updated checklist;
- May 10 – Town election 6AM-7PM

It was decided to discuss the upcoming required purge of voter records when meeting at polls or at the March 22 meeting.

OLD BUSINESS:

By the minutes of this meeting, group activities of the Supervisors since the last documented meeting were:

- Nov 2 – State elections: all three supervisors were present and it was a very busy day. An internet connection was available and new voter registrations on election day were entered into ElectionNet as time allowed.
- Quality Assurance (QA) work sessions of scanned election checklists results were held on: 11/15, 11/22, and 11/29.

NEW BUSINESS:

- Bob Ehlers gave a summary and status of two NH legislative bills having public input the previous day in Concord: HB176 – Bill Title: Relative to eligibility to vote.; HB223 - Bill Title: Eliminating election day voter registration.

- Bob Ehlers said he spoke at the recent Town Council public hearing on proposed changes to the Town Charter. The study committee proposed removing that stipulation that the Chair (2-year term) of the Supervisors of the Checklist cannot succeed himself/herself as Chair. Bob spoke of not being in favor of that change.

- Mike Horne made a motion to extend the meeting until 12:00PM. Second Sally Humphries, Unanimously approved.

- Checklist maintenance:
 - To remove 119 voters who moved from Hooksett. Motion Mike Horne, second by Sally Humphries. Approved unanimously.
 - To remove 2 voters in status of pending removal. Motion Mike Horne, second Sally Humphries. Approved unanimously.
 - To approve 21 Voters Pending Supervisor Approval. Motion Mike Horne, second Sally Humphries. Approved unanimously.

- Mike Horne sent an email to Matt Woodrow at Crowley School IT office, requesting an internet connection for the polls on March 8, 2011.

- Discussed a need for written instructions for Town employees in the municipal build who review and accept voter registration forms. Mike Horne offered to develop a procedure form.

- The purchase of a lock is all that is needed to be able to secure the donated file cabinet for storing voter records. Mike Horne will purchase a lock with keys.

- Other items on the agenda will be put on the next meeting agenda
 - Election & Voting website additions, improvements, shared effort with Town and School Clerk
 - Upcoming voter purge – timeline, secure resources or paid help.
 - Clean-up area in the Municipal Building, 2nd floor file room, where SoC records are kept
 - Use of personal computers for SoC data entry, etc – need to budget for Town lap tops

- Motion Mike Horne, second Sally Humphries to extend the meeting until 12:10. Approve unanimously.

ELECTION: Bob Ehlers has served as Chair for 2 years and an election of a new Chair was required. Nominations occurred and unanimous votes for positions: Mike Horne, Chair; Sally Humphries, Secretary.

ADJOURNMENT: Mike Horne motioned to adjourn, seconded by Bob Ehlers. Unanimously approved. Meeting ended at 12:08PM.

Respectfully submitted,
Mike Horne
Secretary