

Approved 01-12-2010

SUPERVISOR OF CHECKLIST MINUTES
Hooksett Town Library Thursday, October 1, 2009, 7-8 PM

CALL TO ORDER

Bob Ehlers called the meeting to order at 7 PM - quorum present

ATTENDANCE

Chairman Bob Ehlers, Sally Humphries, Mike Home No public attended

BOARD ASSIGNMENTS:

B. Ehlers agreed to continue as Chair, M. Home agreed to be Secretary Vote unanimously in favor of both

REVIEW OF CALENDAR:

A review of State requirements for mandatory Supervisor of Checklist meetings. No mandatory meetings are required until a few months into CY2010.

APPROVAL OF MINUTES . May 2,2009

M. Horne motioned to approve the minutes as presented. Seconded by S. Humphries Vote unanimously approved

TRAINING:

M. Home and S. Humphries stated they attended ElectionNet training in Concord on June 16, 2009. B. Ehlers said he received training previously.

MAINTENANCE OF RECORDS:

B. Ehlers reported he has past minutes, checklists, and other documents at his home (as has been practice in the Town by similar commissions, boards, etc.). He will relocate all documents to Town Hall by the end of October. He will advise S. Humphries and M. Home when he does this and perhaps they can assist in helping with the organization and maintenance of files.

BUSINESS

Review of the lists of Pending Changes as listed in ElectionNet.

- Approved 21 of 24 records to add or modify as requested, 3 records still pending.
 - - M. Home will send letters to 2 residents asking for missing information
 - Reviewed 22 pending removal but no action taken
 - - M. Home took the list and will better identify why removal recommended (ran out of time to do it prior to 8 PM)
 - Approved 22 pending removal "moved out of Town"
- S. Humphries motioned approval of above actions, 2nd by M. Horne Vote unanimously approved

Decision was made to hold next meeting in early December. The specific meeting date to be coordinated by email.

M. Home mentioned he had communicated with Evelyn Horn and Carol Granfield, Town of Hooksett, about adding the "Supervisors of the Checklist" to the Town web site to list mission, meeting agendas and minutes. The answers were something will be added when the capability to made additions to the web exists.

ADJOURNMENT

Chairman declared the meeting adjourned at 8 PM.

Respectfully submitted,

Mike Home

Secretary