

**Hooksett Sewer Commission
December 20, 2011
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM NOVEMBER 15, 2011, DECEMBER 6, 2011 AND THE SPECIAL MEETING ON DECEMBER 7, 2011.

Commissioner Kotowski made a motion to accept the November 15th meeting minutes as read as well as the Special Meeting minutes of December 7th. Commissioner Bergeron seconded the motions and also made a motion to accept the December 6th meeting minutes as read. Commissioner Kotowski seconded. All in favor, motions carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – There was no financial report.

SUPERINTENDENT’S REPORT

GOLDEN GATE GENERATOR - Supt. Kudrick told the board that the generator AAA Pump wants to give the plant is a 20 kw unit that only has 22 hours of service on it. It may even be small enough to fit in the existing structure, which would eliminate the need for any new construction, but he will have to check the electrical standards.

Ph LEVELS – Supt. Kudrick has mentioned before about the trouble with maintaining a proper ph level. After speaking with Ron Breton about the GE wastewater, he found that if GE changes their procedures in how they treat their waste before it comes to the plant, it could benefit the plant’s ph levels. They will begin a 30 day trial to see if this alleviates the problem.

PLANT UPDATES – The boiler is once again having problems. Chairman Baines asked if the warranty could be expanded, and was told that as long as all the problems were documented, there shouldn’t be a problem. – The Bar Rack and Stop Gate could take up to 18 weeks to change the size of the screen and install a slide gate. – The washwater pump is still having problems, another one is being ordered so that it can replace the non-functioning one when it needs to be serviced without any down time.

DRAFT BUDGET – Supt. Kudrick told the Board the budget is basically finished with a few clarifications needed from Guy Beloin.

SCHEDULED APPOINTMENTS

There were no schedule appointments.

NON-PUBLIC SESSION

The Board did not go into non-public session.

OLD BUSINESS

PERSONNEL PLAN – After discussion on certain aspects of the plan, Commissioner Kotowski made a motion to accept the personnel plan for the Hooksett Wastewater Plant. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

NEW BUSINESS

There was no new business.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:50 PM, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski
Clerk