

**Hooksett Sewer Commission**  
**December 6, 2011**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. Todd Lizotte from the Hooksett Town Council was also in attendance.

**APPROVE & SIGN MINUTES FROM NOVEMBER 15, 2011**

The minutes were not approved.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – Mr. Beloin submitted his report for the Board to review. It included the monthly cash balances ending October 31<sup>st</sup>, the total cash on hand, and the Phase 2A expansion summary. Currently there is a projected \$99,043.64 surplus for Phase 2A, but as the project is not completed more expenses could be expended. Expenses for the new truck will be coming out of the Manchester Sand and Gravel PDIP account. Mr. Beloin also included the breakdown of the clean-up costs for the bio-film disks. Currently \$897,617.25 has been expended out of the \$991,000 set aside for these costs. If costs exceed the \$991,000, then those expenses will have to come out of the regular operating budget. Mr. Beloin asks that the Board transfer \$392,754.20 from the Biofilm Cleanup PDIP to the Sewer Checking account for reimbursement of expenses. Commissioner Bergeron made the motion to transfer the monies, Commissioner Kotowski seconded. All in favor, motion carried unanimously.

Commissioner Kotowski made a motion to place the financial report on file. Commissioner Bergeron seconded. All in favor.

**SUPERINTENDENT'S REPORT**

**WASTEWATER POLLUTION & CONTROL ASSOC. MEETING** – Supt. Kudrick reminded the Board that the Association meeting was being held at the plant on the 8<sup>th</sup>, starting with a tour of the plant and then discussion about the upgrades and problems following.

**GENERATOR** – Supt. Kudrick informed the Board that he may have a generator donated to the plant for the Golden Gate pump station. Triple AAA Pump has informed Supt. Kudrick that they may have one that could be of use. It was decided that Supt. Kudrick would ensure that it was something the plant could use and inform the Board of his decision as to whether he will accept it or not.

**PLANT UPDATES** - The new truck is in and has been inspected. – The new channel for the BNR tank has been installed and the system is now running properly. – They are looking for a new washing belt press pump as the current one is not working properly.

**WALMART** – Supt. Kudrick was informed by the Railroad Police that there has been activity in the area of the pipe that will be laid from Walmart's private pump station to the plant side of the

river. Unfortunately, the project has not pulled any permits, nor is there any agreement for the boring under the railroad tracks yet. The police will be watching the area for more activity.

**DRAFT BUDGET** – Supt. Kudrick submitted his budget for the Board to review. There is currently 1% increase over last year. There is significant savings in the budget by trucking the sludge to Merrimack as opposed to using Turnkey. It was decided that the legal budget should be tripled. More discussion will ensue once the Board has more closely reviewed the document.

## **SCHEDULED APPOINTMENTS**

**7 COAKER AVENUE – *Thomas Theodosopoulos***- Mr. Theodosopoulos came before the board regarding the need for a grease trap for his new business located at 7 Coaker Avenue. The Town Building department had erroneously informed Mr. Theodosopoulos that he had permission to proceed with his plans without coming before the Board. As a commercial kitchen was being installed at the property, a 1000 lb. grease trap was needed. Mr. Theodosopoulos explained that he would only be cooking two items at this location, baklava and greek pita bread. There would be no regular cooking, just baking. After some discussion, it was decided that Mr. Theodosopoulos would sign an agreement stating that he would not change his menu or procedures at 7 Coaker Avenue without informing the Board. He would install 40 lb. grease traps on the sinks, but if he ever expanded his business to include restaurant/deli food, he would have to install the 1000 lb. grease trap. Failure to do so would include a fine of \$1000.00 and a cease and desist order until the fine was paid and the trap installed.

## **NON-PUBLIC SESSION**

At 1:50 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (e). All in favor. Todd Lizotte was asked to stay for the discussion. At 2:15 the Commissioners came out of non public session. No decisions were made.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

There was no new business.

## **PUBLIC INPUT**

There was no public input.

**ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 2:16 PM, Commissioner Kotowski seconded.  
All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk