

Hooksett Sewer Commission
March 16, 2010
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Superintendent Bruce Kudrick and Bethany Hague. Commissioner Roger Bergeron was excused.

APPROVE & SIGN MINUTES FROM MARCH 2, 2010

Commissioner Robb made a motion to accept the March 2, 2010 meeting minutes as read. Chairman Baines seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT - Guy Beloin – Mr. Beloin submitted his report to the Board. It included the cash balances as of February 28th for the PDIP accounts, sewer checking and escrow checking accounts.

Currently the Commission still has not received the second reimbursement from DES for the SRF loans. It is believed to be over a month late. It was decided that Chairman Baines will contact Beth Malcolm at DES regarding the matter and Mr. Beloin will follow up on this as well. Chairman Baines asked if it was getting critical in regards to paying the vendors. Mr. Beloin responded not currently, but if there is no reimbursement soon there could be some problems.

SUPERINTENDENT KUDRICK'S REPORT

GENERATOR – With construction going on, the annual report to the Air Division of EPA was delayed. Upon speaking with the division, they realized that a new permit would be needed for the new generator. Supt. Kudrick is taking care of these two things.

RAIN/STORM – The plant received over 1.4 million gallons of water Sunday the 14th, and 2 million gallons on the 13th due to the rainstorms. The plant managed well, even with only one clarifier working.

GRIT REMOVAL SYSTEM – Supt. Kudrick informed the Board that the grit removal system had to be shut down due to a plug in the system. It was found that there were large pieces of PVC pipe in the system that caused the problem. It is believed that the plumbers upon cutting the pipes just dropped them into the system rather than disposing of them properly. Supt. Kudrick will speak to the plumbing company regarding this matter.

NH DES – Tom Croteau came down to the plant and went over every test and every reports that need to be compiled by Supt. Kudrick and staff. This was to insure that everything was being done properly and everyone was on the same page in regards with expectations and procedures.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

MANHOLES – Dale Hemeon of the Highway Department was able to attend the meeting to discuss the placing of manholes in new construction. According to the Plant's EPA permit, manholes must always be accessible no matter what time of year.

After some discussion it was decided that the planning guidelines will state that all areas around manholes must be paved whether or not they are in the walkway before any CO will be signed. If the manhole is within an open drain (no sidewalk), then an asphalt pad must surround it. Supt. Kudrick will decide how large a pad is needed and contact Mr. Hemeon so that size can also be put in guidelines.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Robb motioned to adjourn at 2:00 PM, Chairman Baines seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Raymond Robb
Clerk