

Hooksett Sewer Commission
December 15, 2009
Minutes

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Commissioner Raymond Robb, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM DECEMBER 15, 2009

Commissioner Bergeron made a motion to accept the December 15, 2009 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT - Guy Beloin – Mr. Beloin submitted his report for the Commissioners to review. It included cash balances and PDIP account balances. At the end of November there was roughly \$732,000 in System Development Fees, and \$907,000 in Non System Development Fees. Interest is bare minimal at .03%.

There has not been much activity yet on Phase 2A, as agreements and such are still being put together. There was also not much activity during November, as most of the work started at the beginning of this month.

Mr. Beloin reviewed expenses and final amounts for Phase 2 and asked if any other invoices were still outstanding. Superintendent Kudrick stated he did not believe there was anything major to be done, just some punch list items.

Discussion ensued regarding funding for Phase 2A. There is not a lot of SDF money to go towards the project at the moment, and Mr. Beloin asked if a payment plan could be set up with PENTA regarding invoices. It was decided that the Commissioners would have Dave Williams of PENTA contact Mr. Beloin to discuss the matter. There was also discussion regarding whether taking a line of credit would be an option, but the Commissioners were not inclined to take out more loans to cover other ones.

Mr. Beloin asked that the Commissioners transfer \$86,500.00 from the PDIP accounts to the sewer checking account for anticipated Phase 2A expenses. Commissioner Bergeron made a motion to transfer the monies, Commissioner Robb seconded. All in favor, motion carried unanimously.

SUPERINTENDENT KUDRICK'S REPORT

BUDGET – Supt. Kudrick submitted his completed budget for the Commissioners to review. In total, the budget has gone up 15.9% from last year. However, 13% of that total is for debt service. Only 2.9% is for operating expenses.

TRACTOR – Supt. Kudrick informed the board that a new tractor would cost PENTA \$44,000 because they could not get the discounts the Commission can. If the Commission were to buy the tractor it would be \$28,000. If the Commission buys the tractor, it cannot get 20% back from the State if that funding is reinstated, but as that would only give back \$9000, the choice is clear. The Commissioners gave permission to buy the tractor.

EPA COLLECTION SYSTEM PAPERWORK – Supt. Kudrick informed the Board that the report was returned by EPA with excessive comments. As far as he can determined, no Town or City that has submitted a report (whether completed by Town Officials or Engineering firms) has had their report accepted. He will go over their comments and re-submit it.

SCHEDULED APPOINTMENTS

WORKFORCE HOUSING/HOLT PROPERTY – Jen McCort & Jen Vadney – Ms. McCort & Ms. Vadney came before the Board regarding a proposed workforce housing project located on the Holt property at the corner of Route 3 and Whitehall Road. The project, consisting of sixteen units, (4 buildings with 4 units each), would be for workers making 60% or less of the median income for the Town of Hooksett. They are in the preliminary stages at the moment, and have not received funding for the project, but need to get all their information in order. The fees for the project would be \$45,000 for capacity, \$50 per unit permit fee, and \$5000 for escrow.

The Commissioners liked the project and told the women that capacity would be available for it when and if the time comes. Commissioner Bergeron made a motion to extend capacity to the workforce housing project, Commissioner Robb seconded. All in favor, motion carried unanimously.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:22 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Ray Robb
Clerk