

**Hooksett Sewer Commission
August 18, 2009
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Commissioner Raymond Robb, Superintendent Bruce Kudrick and Bethany Hague.

APPROVE & SIGN MINUTES FROM AUGUST 4, 2009

Commissioner Bergeron made a motion to accept the August 4, 2009 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Guy Beloin submitted his report to the Commissioners that included Cash Balances for PDIP and the Sewer Checking Account for the month of July. The expansion summary report was also included, and showed that expenses to July 31st equal 5,271,060 dollars. Barring any unforeseen large change orders, the project should come in just under budget.

Mr. Beloin requested the board make the following transfers:

1. Transfer \$13,252.78 from the Capital Replacement Reserve to reimburse the Sewer Checking account for the following expenses:

G&O Heating	\$6312.25
Visa Credit Card (Lap Top)	\$ 664.97
Russell Pelletier Construction	\$5345.00
USA Blue Book	\$ 930.56
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	\$13,252.78

Commissioner Bergeron made a motion to transfer \$13,252.78 from the Capital Replacement Reserve to the Sewer Checking Account. Commissioner Robb seconded. All in favor, motion carried unanimously.

2. Transfer unused FY 2009 Legal Fees in the Special Purposes Reserve.

Commissioner Bergeron made a motion to transfer \$8,000 from the FY 2009 Legal Fees to the Special Purposes Reserve. Commissioner Robb seconded. All in favor, motion carried unanimously.

SUPERINTENDENT KUDRICK'S REPORT

NEW GENERATOR – Supt. Kudrick informed the Board that the new generator should be installed soon, and that he was trying to figure out what to do with the old one. The Town of Pembroke decided it was too large for their needs.

NEW CLARIFIER – The new Clarifier will be inspected on the 24th, and after it passes they will test it with water to ensure there are no leaks or other problems.

K-MART GENERATOR – Brian Towle went to the meeting with the state regarding the improving of Route 3 & 3A. The job has been broken down into two parts, the first installing larger culverts on 3A and 3. For the second part, the state still wants to move the generator, and Mr. Towle (with Supt. Kudrick's approval) told the state they could move it, but the state would have to pay all expenses relating to the project. Supt. Kudrick suggested to the board that he tell the state that access to the generator might be obtained by going through the CVS property (with an easement). The Board told him to do so.

BLOWERS – Supt. Kudrick informed the Board that the blowers are still shutting off due to the extreme heat that we have been experiencing. The blowers have gotten up to 57 hertz before kicking off. Again, these problems should be fixed once all machinery comes on line.

FLOW METER – The main flow meter for the plant is not working correctly. The main meter seems to be fine, but the remote one is not reading properly. A technician should be coming sometime today to fix it.

SCHEDULED APPOINTMENTS

There were no scheduled appointments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Steve Sylvan came in to tell the Board that the Plant Expansion 2A plans are complete and he delivered them to Steve Roberts before coming to the meeting. The goal is to go out to bid on September 1st and open them on October 1st.

Chairman Baines asked if he could foresee any problems, and Mr. Sylvan stated that the only problem would be deficient plans, and that in his opinion was not going to happen. Chairman Baines also asked if the Commission had an option for an extension on the availability of funds if for some reason the bid process was delayed and come close to the November 1st deadline. Mr. Sylvan replied that he will contact DES regarding the matter.

NON-PUBLIC SESSION

The Commission did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 1:00 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Ray Robb
Clerk