

**Hooksett Sewer Commission  
July 21, 2009  
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Roger Bergeron, Commissioner Raymond Robb, Superintendent Bruce Kudrick and Bethany Hague.

**APPROVE & SIGN MINUTES FROM JUNE 16, 2009**

Commissioner Bergeron made a motion to accept the June 16, 2009 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** –Mr. Beloin submitted his report to the Commissioners which included PDIP and Cash balances as of 6/30/09. An Expansion summary highlighted payments that have been made and pending invoices. Balance sheets comparing June 2008 to June 2009 showed that revenues were down 21% from last year. Sludge Hauling had gone over 20% of the budgeted amount, mostly due to additional fees due to higher gas prices at the beginning of the budget year.

Most of the legal fee line item was not spent this year, and the Commission decided that the leftover money will be put into the Special Purposes line item. The Profit and Loss Statement comparing 2008/2009 showed sewer charges were down over \$28,000 dollars from last year. This is due to a high number of foreclosures and vacant houses. Interest income was down 69% from last year as well.

Commission Bergeron made a motion to transfer the following monies from the SDF to the Sewer Checking Account as the projects were either completed or close to completion:

\$356,044.76 for the University Heights project  
\$ 89,160.56 for the Northern View  
\$ 67,910.68 for AV Hooksett, LLC

Commissioner Robb seconded. All in favor, motion carried unanimously.

**SUPERINTENDENT KUDRICK'S REPORT**

**PETERBROOK MOTEL** – The owners of the property have contacted the Town regarding what they want to do with the property. They would like to hook up the existing units behind the motel units to sewer. It was decided that they will have to come before the Sewer Commission and formally ask for capacity, as well as pay the \$18,000 for System Development Fees and a \$50 permit fee before they will be issued a building permit.

**K-MART GENERATOR** – The state wanted the Commission to move the generator station when they work on Route 3, but there is nowhere else it can be moved. Supt. Kudrick will be sending the state a letter regarding this matter.

**PROJECT LIST** – Supt. Kudrick informed the Board about projects he would like to see done in the next year. They include:

- 60 feet of pipe @ Windsor Terrace/Route 3A to repair damaged pipe where it collapsed during the Mother's Day flood
- Start rebuilding Pump Stations one at time, prices have varied greatly for the projects, and he will get more definitive costs before any decisions are asked for
- A new power and float control at the Golden Gate Pump Station
- New computer desks for the SCADA computers

### **SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

### **OLD BUSINESS**

Commissioner Robb made a motion to eliminate COLA raises for employees, and replace them with up to 2.5% merit raises starting July 1, 2009. Reviews for employees will be completed by July 1st of each year starting next year as well. Commissioner Bergeron seconded. All in favor, motion carried unanimously.

### **NEW BUSINESS**

There was no new business.

### **NON-PUBLIC SESSION**

At 1:20 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a). All in favor. At 1:29 the Commissioners came out of non public session. There were no decisions made.

### **PUBLIC INPUT**

There was no public input

### **ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:30 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Ray Robb  
Clerk