

**Hooksett Sewer Commission
December 16, 2008
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. George Longfellow from the Hooksett Town Council and Carol Granfield, Interim Town Administrator were also in attendance.

APPROVE & SIGN MINUTES FROM DECEMBER 2, 2008

Commissioner Robb made a motion to accept the December 2, 2008 meeting minutes as read. Chairman Baines seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Guy Beloin submitted his report to the Commissioners. It included the investment balances and summaries of total cash balances. At end of November, the interest rate was 1.4%. The #4 Penta of \$733,000.00 has been paid out of the checking account. Mr. Beloin then went over the expansion summary report, which showed both phases for the plant, what they entailed, and where the financing was coming from. As of this time, the projected expenses for Phase II do not outweigh the projected incomes. Supt. Kudrick asked if the project is eligible for grant money yet. Mr. Beloin stated that the grant money would not become available until the repayment process begins. Unfortunately at this point, the budget at the state level is such that the grant money may not be available even when the time comes for repayment. Beth Malcolm at the NH DES has already told him that there will be no money for 2009 repayments.

Mr. Beloin has also been in discussions with Supt. Kudrick regarding income for the 2010 budget. As it stands now, there will be no extra income in this budget, and in fact, there looks to be a shortage. With the housing market problems, there are very few new homes coming on line, nor are there any major commercial units. Interest income will also be down due to the cutting of interest rates. A discussion of rate increases may be in order to keep the plant running with no deficits. Chairman Baines asked Mr. Beloin to see what a 10 cent increase will do.

SUPERINTENDENT KUDRICK'S REPORT

MEDICAL OFFICE BUILDING – The project managers for this project have sent a letter to the Commissioners stating that the food area for this building will not need to have a grease trap, as no food is being prepared. They were asking that the requirement for the grease trap be waved. After discussion, it was decided that the letter stating the lack of need would be put on file, and Commissioner Bergeron made a motion to eliminate the grease trap from the plans, Commissioner Robb seconded. All in favor, motion carried unanimously.

HEATING SYSTEM AT PLANT – The heating system has failed at the plant. To repair it would cost as much as a new one. Supt. Kudrick has contracted G&O Plumbing and Heating to replace the system for about \$6500 dollars.

ICE STORM – The storm last week caused the pump station at Golden Gate Drive to shut down and waste had to be pumped. Supt. Kudrick contacted Allied Septic and they did about 10 loads, or \$3600 worth of pumping.

MONTHLY CONSTRUCTION MEETING – Supt. Kudrick updated the Commissioners on the upgrade process at the plant. The chlorination building is almost finished, with the tanks being installed. The roof panels should be up by the 29th, and Penta hopes to close up the building by the first of the year, and be online by February. There was a small problem with the concrete block walls for the building, being that they were different from the existing structures, and have a rough surface that cannot be painted. But to replace them with the correct blocks would be costly, so the Commissioners told him to just go ahead with the blocks already delivered.

BUDGET – Supt. Kudrick went over some line items for the proposed budget and asked for input regarding heating and auto fuel as well as sludge hauling costs. Shortfalls in some areas are predicted. Discussion centered on areas to cut and sewer rates.

FYI – The Commissioners and Supt. Kudrick will tour the St. Paul School Cafeteria to learn more about the “Big Dipper” alternative to conventional grease traps. - - Flows have been high the last week because of the storm, with the average being 1.2 to 1.5 per day.

SCHEDULED APPOINTMENTS

DAVID SCARPETTI - Mr. Scarpetti came before the board to discuss preliminary plans for an affordable housing complex that he is planning on the Route 28 Bypass/Londonderry Turnpike. It would include apartments, condos and single houses. He has been in discussion with both CATCH housing and Neighborhood Housing regarding this project. Basically, Mr. Scarpetti wanted to know if there would be capacity for this project, and how much it might cost. The whole project would need 30,000 gallons of capacity or 134 units, which would equal \$402,000. Mr. Scarpetti asked if there was a chance that the capacity could be obtained in phases, as the apartment complexes would be built first, then the condos and houses. Chairman Baines said he could buy in phases, but there would be no guarantee that the capacity would be there. Mr. Scarpetti asked if the Planning Board would approve the whole project without the entire sewer capacity obtained, and was told not likely, but there may be a difference with it being partially federally funded.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

At 2:15 PM Commissioner Bergeron motioned to go into Non-Public Session under RSA 91-A:3II (a). At 2:20 PM the Commissioners came out of non public session. Based on a favorable review, Commissioner Bergeron motioned to approve merit wage increase for Ronald Pelletier. Commissioner Robb seconded. All in favor. Motion carried unanimously.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 2:25 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Ray Robb
Clerk