

**Hooksett Sewer Commission
October 21, 2008
Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Raymond Robb, Commissioner Roger Bergeron, Superintendent Bruce Kudrick and Bethany Hague. George Longfellow from the Hooksett Town Council was also in attendance.

APPROVE & SIGN MINUTES FROM OCTOBER 7, 2008

Commissioner Bergeron made a motion to accept the October 7, 2008 meeting minutes as read. Commissioner Robb seconded. All in favor, motion carried unanimously.

APPROVED AND SIGNED MANIFESTS

READ CORRESPONDENCE

FINANCIAL REPORT – Mr. Beloin submitted his report to the Board which included cash balances for the end of September. The System Development line equals 2.6 million, while other cash accounts equal 1.2 million. A Summary of Expansion Costs was included, and showed the total amount expended for the expansion as of September 30th was \$2,196,201.00. This amount includes the first two requests from Penta Corporation. Mr. Beloin asked the Board if there had been an agreement on the reduction in engineering costs, and was told Supt. Kudrick believed it to be around \$300,000.00, but he would get the exact number to Mr. Beloin directly. As of the end of September, there is still 2.8 million left in the State Revolving Loan Fund for the expansion. The fifth request for funds will be submitted by early November for about \$391,000.

Mr. Beloin also included the Profit & Loss vs. Budget report, which showed that after the first three months of the budget year, the Sewer Commission still had 79.2% of its budget intact, which was very good. Comparing the same time frame as last year to this year, there were some increases in line items, but most were expected, as in electricity, wages and sludge hauling fees.

SUPERINTENDENT KUDRICK'S REPORT

CONCRETE POUR FOR PLANT – The pour for the clarifier will be on October 25th, and will involve over 80 truckloads of concrete. The police and school have been notified of the details.

GENERATOR @ KMART – The generator that was bought by RH White is too small for what is needed. They will be obtaining the correct size as soon as possible.

SEABROOK PLANT – Supt. Kudrick asked the Commissioners what they thought of the Seabrook Plant dewatering operation. He informed them that they are now down to one load per month, and they are same size as Hooksett. The Commissioners did agree that more discussion and information is needed regarding this process, especially costs.

21 GRANT DRIVE – The entire cost of the project for installing sewer at 21 Grant came to over \$11,000 from Smith Pipeline. This included originally trying to find the sewer service, installing the service and clean-up. This project did have to go across the road to connect, and Sewer Commission regulations state that the town is responsible for getting the connection to the property. With that in mind, the costs of the job was broken down between private property work and work on public property. It was decided that \$6550 of the total cost of the project was the Hooksett Sewer Commission’s responsibility, and the remaining \$4,500 was the responsibility of the homeowner. Commissioner Bergeron made a motion to pay \$6,550 of the Smith Pipeline bill. Commissioner Robb seconded. All in favor, motion carried unanimously.

DES – Supt. Kudrick asked Rick Blackwelder to come in for a moment and speak to the Board regarding DES inspections of the expansion. Mr. Blackwelder stated that Franz Vale has come at least once a week to inspect the project, and has found nothing to cause him any real concern. Mr. Vale will be made aware that the pour is going forward on the 25th.

FYI - When the old flow meter at the plant was taken out, they found it to be covered in grease, which causes some concern about what is getting to the plant. Supt. Kudrick asked if the Commissioners had reviewed the hourly rates from CMA Engineers and was told they had, and that they were quite similar to StanTec. Supt. Kudrick also informed the Board that he had not yet signed the oil contract with Lavallee Oil, as the price of oil has continually gone down. It was decided that Supt. Kudrick should not sign the contract.

SCHEDULED APPOINTMENTS

CAPACITY - *Rene Bussier & JR Ouellete for Beaver Brook Development* – Both gentleman came before the board to inquire about obtaining new capacity from the plant. They are in the development stage for a 36 or 37 unit building of 55+ housing off of Nancy Lane. They were not prepared to buy capacity today for the project, but needed to inquire about the capacity for talks with the planning board. Because the details are not solid, and the approvals have not been finalized, they did not want to buy the capacity then not be able to use it if the project fell through. The Board told them that there was capacity available, but until it was bought by the project there were no guarantees that it would still be there when needed. The amount due for capacity would be about \$54,000 (depending on number of units) if they wish to purchase in the future.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

NON-PUBLIC SESSION

The Board did not go into non-public session.

PUBLIC INPUT

There was no public input

ADJOURNMENT

Commissioner Bergeron motioned to adjourn at 2:35 PM, Commissioner Robb seconded. All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Ray Robb
Clerk