

Draft

Unofficial

Unapproved

Tuesday August 30, 2011

The Hooksett Police Commission held a special meeting at the Hooksett Safety Complex Center on Tuesday August 30, 2011. In attendance were Chairperson Joanne McHugh, Commissioner Kenneth Scherer, Commissioner Clark Karolian, and Chief Stephen Agrafiotis.

**Call to Order at 5:30PM
Proof of Posting
Pledge of Allegiance**

Commissioner Karolian made a motion to go into non –public according to NH RSA 91-A: 3, II, (c) at 5:32PM. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Scherer made a motion to come out of non-public at 7:22PM. Commissioner Karolian seconded the motion. Motion carried unanimously.

Minutes of Last Meetings

January 25, 2011

Commissioner Karolian made a motion to take the minutes of January 25, 2011 off the table. Commissioner Scherer seconded the motion. Motion carried unanimously.

Page 3, 1st Paragraph 1st Sentence

He stated there is a perception that has wrongly been adopted by some Town officials **that it is** the news media that perpetuates the negativity of town government, events and decision that occur.

Paragraph 2, 1st Sentence

Mr. Miville submitted a Right to Know request in October dated 10/04/10 and resubmitted it on 10/19/10.

1st Paragraph, last sentence, Public Input, JR Oullette
Deleted last sentence

Last paragraph, 1st sentence

Mr. Pearl stated reading the policies the Chief is supposed to interact with the public and answer the public's questions.

Page 7, 3rd Paragraph, 1st Sentence

Chairperson McHugh stated they had a discussion **during the budget cycle** about using a civilian to do this job of over seeing the fleet as other communities do.

Page 8, Paragraph 5, 2nd Sentence

She stated the Chief disagreed with her and said something to the **council** she didn't understand.

Page 9, Paragraph 11

Insert Paragraph

Chairperson McHugh clarified that she would be bringing forward names of companies that do audit only for next meeting.

Page 11, 1st Paragraph

Can, he is speaking about **RSA 105** because he can that is not right that is not what the taxpayers want to see. They have seen nothing brought **against** the Chief.

Commissioner Karolian made a motion to approve the minutes of January 25, 2011 based on the amendments. Chairperson McHugh seconded the motion. Roll Call Vote: Chairperson McHugh – Aye, Commissioner Karolian – Aye, Commissioner Scherer – Abstained

May 9, 2011

Continue to Table.

May 16, 2011

Continue to Table.

August 16, 2011

Page 4, Paragraph 1

Chairperson McHugh stated that there was no **decision made** that there would be no one at Old Home Day and the only discussion they had with regards to someone being there was an agreeable time.

Secondly, the Town Council has just adopted a **practice to post public information** for back up information with the minutes and wondered if the Commission could do the same.

Paragraph 6

Commissioner Scherer **made a motion to come** out of non public at 6:21PM. Commissioner Karolian seconded the motion. Motion carried unanimously.

Monthly Reports, Last Sentence

This is the number that is current; however it is also without **being audited**.

Chairperson McHugh had one comment regarding the **change of service**.

Page 5, last paragraph

Chairperson McHugh stated that they do **have availability to meet the expense until** May.

Page 6, Paragraph 6

He wanted to know if **the sectors were defined based on specific roads or incidents of crimes or other issues**.

Page 8, CIP

Chief Agrafiotis, Chairperson McHugh, and the Chair of the Town **Council** had a meeting to discuss what direction the Council wanted to go.

Page 9, David Pearl Public Input

However, even **though** the Chief brings the AOM up he would like the Commission to double check it first.

Also there is no other town that is under **Chapter** 412.

Page 10, Mr. Miville Public Input 2nd Paragraph

Chairperson McHugh had a discussion with Chief Agrafiotis, and Town **Councilor Bill Sirak**.

Some of the items that were discussed were old police cruisers to be used as trade ins, highway **doing police cruiser maintenance**, bundling some items that include the photocopier to get a lower price, appropriate to go to two meetings a month, and the Department Safety Center to establish a community.

Commissioner Scherer made a motion to approve the minutes of August 16, 2011 as amended. Commissioner Karolian seconded the motion. Motion carried unanimously.

Public Input

Sandra Carr, Post Road

Mrs. Carr wanted to make a few general comments regarding the negativity going on in the Hooksett Police Department. She stated that she would like to see more positive comments. With these positive comments it would help potential residents moving to Hooksett and see the Town as a positive place to live. It was also stated that she knows of some officers who donate their time and this should also be seen as a positive. However, Hooksett Police Department has been in the newspaper and has had negative comments against them. Mrs. Carr believes this is not appropriate and would like to hear some positive things with regards to the Department.

David Pearl, 79 Main St.

Mr. Pearl wanted to know if the Commission would be giving the public any answers when there will be a public portion with regards to the auditors.

Chairperson McHugh stated that when they decided to go with the auditors it was stated to the public that they would state what the recommendations were. However, at this time there is no date to be given to the public. The Commission will give information to the public when they have had time to go over everything and this will probably be done in a special meeting in the near future.

Old Business
HPD water issue

Commissioner Karolian stated that the Commission took away the funds to buy bottled water from Poland Springs. The Commission had looked at the cost and made a decision to stop purchasing the water. However, Commissioner Karolian stated that the Commission needs to revisit this idea after speaking with an Officer and some of the employees at the Department. Purchasing the water is a small cost so now he would like to reinstate it after speaking to the officers and give the access for the employees to bottle water.

Chief Agrafiotis stated that Francine had given him some memos and he in return gave those to the Commission. At one point the Police Department was paying more money for the bottled water than the Fire Department. Poland Springs then called Francine and offered to give the Police Department a five gallon water bottle for \$2.39 which is the same cost as the state bid. There will also be no rental fee. Poland Springs will also give the Department a credit for any bottles the Department has of \$5.00 per bottle.

Commissioner Scherer asked the Chief if Francine had done the calculation to see how much it was going to cost. Commissioner Karolian stated they were averaging about \$50.00 a month.

Commissioner Karolian made a motion to return the bottled water to the Hooksett Police Department employees. Commissioner Scherer seconded the motion. Motion carried unanimously.

Verizon

Chief Agrafiotis gave an update on Verizon. Captain Daigle had been advised on August 22nd from an account executive, that a credit has been approved for three months totaling \$1,546.47. This should be documented on the September bill.

Commissioner Scherer stated that Captain Daigle was very thorough with his documentation and he should be credited.

Old Home Day

Chief Agrafiotis explained what he and Captain Daigle had come up with for Old Home Day festivities. Unless the Commission states that they would not participate, the department will have two officers at a table. One will be there with the cruiser and the other one will be with the crime van. Another officer will be walking around and be making sure the parking is going the

way it should. At night once the tables are broken down there will be one officer there during the chicken dinner. These officers will be on a six hour block.

Det. Sgt. Dupuis talked to Chairperson McHugh's neighbor. He stated that if the department would not have officers at Old Home Day then he would not be there. However, if the officers were there then he would be there sitting with the officers to discuss the neighborhood watch program. Chairperson McHugh stated that the Town needs to have more neighborhoods buy into the watch. In the town there are approximately 30 to 50 people in the watch.

Chairperson McHugh stated it was the Commissions opportunity to find ways to get the word out regarding the neighborhood watch and Old Home Day would be a perfect opportunity. Commissioner Scherer supports the Hooksett Police Department having an officer there and it would be best to have Det. Sgt. Dupuis there since he has been the one dealing with the neighborhood watch program.

Commissioner Karolian stated that he would be in favor for a second officer at night.

New Business

Manifest

Payroll and Manifest for August 30, 2011

Commissioner Karolian made a motion to approve the payroll manifest for August 30, 2011 in the amount of \$77,377.98. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Scherer made a motion to approve the manifest for August 30, 2011 in the amount of \$5,675.52. Chairperson McHugh seconded the motion. Motion carried unanimously.

Public Input

David Pearl, 79 Main St.

Mr. Pearl stated that at the last Commission meeting it was stated that a Sgt. would not be in the SRO position. He wanted to know if there was a new SRO and who that SRO was going to be.

Mike Downer from the Town Council.

Mr. Downer stated that there is a new Town administrator starting this week and there are a number of events coming up. He did speak to the council about the Commission. The town council wants to provide guidance and directions to the different departments. The Commission should have received an email regarding the budget. However, no one from the Commission had received anything as of yet. So Mr. Downer will resend that information to the Commission. Chairperson McHugh spoke in regards to the formation of the Complex. She stated that it is clear and present that there is a problem. This is a safety issue for the employees and they need to come up with a solution.

David Pearl asked the Commission if he could get an answer in regards to who will be the new SRO since he never got an answer. Chairperson McHugh stated that they were going to talk to the Chief and find out who that would be.

Commissioner Karolian informed the Commission of a Right to Know request and that they would need to go into non public. The Commission did let the public know that they would be coming out of non public after that.

Commissioner Karolian made a motion to go into non public according to NH RSA 91-A: 3, II (c) at 8:35PM. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Karolian made a motion to come out of non public at 9:11PM. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Karolian made a motion to seal the non public minutes until legal council is consulted specifically LGC regarding non approved non public minutes. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Karolian informed the public that the commission had released another non public minute. However, he let JR Oullette know that they still needed more time to release the other non public minutes. Chairperson McHugh also told Mr. Oullette that she is still working on the other issues. The paper was handed to Mr. Oullette with his thanks to the Commission.

Commissioner Karolian made a motion to go into non public according to NH RSA 91-A: 3, II, (a), (c), & (e) at 9:15PM. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Karolian made a motion to come out of non public at 11:27PM. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Karolian made a motion to seal the non public minutes. Commissioner Scherer seconded the motion. Motion carried unanimously.

Commissioner Scherer made a motion to adjourn the meeting at 11:27PM. Commissioner Karolian seconded the motion. Motion carried unanimously.

Adjourned at 11:28PM