

APPROVED

POLICE COMMISSION MEETING

Minutes of the Meeting of Thursday January 22, 2009

The Hooksett Police Commission held a public meeting on Thursday January 22, 2009, at the Safety Center. Present were Chairperson David Gagnon, Commissioner Henry Roy, Commissioner Mary Anne Maksalla, Chief Stephen Agrafiotis, Lt. Cline, Lt. McDaniel, Det. Sgt. Pinardi, Captain Cecilio, Maura Ouellette, J.R. Ouellette, Dana Argo, Marc Miville, and Lauren Sausser.

Chairperson Gagnon called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was held.

Commissioner Roy motioned, seconded by Chairperson Gagnon and the motion carried unanimously by roll call vote to enter public session.

Public Session

1. Minutes of Last Meetings:

A. A motion was made by Commissioner Roy to accept the December 16, 2008 public minutes, and non-public minutes. Seconded by Commissioner Maksella, motion carried unanimously.

B. A motion was made by Commissioner Roy to accept the December 30, 2008 public minutes, with amendments. Seconded by Commissioner Maksella, motion carried unanimously.

C. A motion was made by Commissioner Roy to accept the January 13, 2009 public minutes. Correction to the non-public minutes will be discussed in non-public session. Seconded by Chairperson Gagnon, motion carried unanimously.

2. Monthly Reports:

A. Discussed the December 2008-2009 budget the Town was in week 26 and expended

50% and the Police Department was 43.31% expended.

3. Old Business:

Fuel Process:

A. The Chief informed the Commission that the State of New Hampshire Department of Transportation has entered into a fuel agreement for the next 18 months. As far as capping the cost of fuel it would lock in the price from \$1.94 to \$2.09 being the maximum price.

S.R.O. Program

B. School Resource Officer Program was discussed a draft of the program is being prepared. Each school is being asked about their needs and they are getting the principals input also. The S.R.O. is working on completing this draft in the near future so everyone has a better understanding of what the program consist of.

Chairperson Gagnon stated he wanted to make sure the school board was involved in this process to make sure everything is covered.

It was decided that once this was completed it would be presented to the superintendent and then he would give it to the school board for review before it is put into place.

A discussion was also held reference putting the G.R.E.A.T. Program back into the school as the children are going into the Manchester School District and it would be a benefit for the children.

The School has implemented a program called Step to Success which is in the school now, and is replacing the D.A.R.E. program.

Building Maintenance/Leaks

C. Chief Agrafiotis informed the Commission that the Town Administrator did a walk through with an architect, and it is his understanding that the architect will be returning with an engineer. The Chief stated that he had heard that bricks needed to be sealed on the outside of the building and the roof needed to be replaced. The Chief stated that the Town Administrator was addressing the building problems, and the Town Council has put money into the warrant article for the building maintenance. He is hopeful that they will finally get some answers and get the issues solved once and for all.

Irving Gas Station Carwash Proposal

D. Lt. McDaniel has made contact with a representative from Irving Gas, and they are offering free car washes and that it is a community service they were offering to other police departments. He stated he is looking to start this process on February 1, 2009.

Old Business Continued:

Communications/Verizon Tower

E. Chief Agrafiotis stated that all issues have been resolved in reference to be communications tower and Ossipee Mountain Electronics will start the antenna work next week on the tower.

Phone System Vendors

F. Chief Agrafiotis stated that the phone system issue reference One Communications and Fairpoint are on the Town Administrators to do list. He was hoping to see Town Councilor Loiselle at this meeting to give an update on this matter. If the switch is made with the vendors, it could save the Town approximately \$200 a month.

Council Budget Decision

G. Chief Agrafiotis stated that the Town Council made their final budget decision on the department's budget and the new budget amount was approximately \$4,139,849, and it was approximately \$52,000 less than the original draft proposal.

4. New Business:

Annual Wrecker Meeting Results

A. Lt. McDaniel gave a quick overview of the past wrecker meeting that was held. He stated that the wrecker companies wanted to increase some of their fees. They wanted to increase the towing fees from \$90.00 to \$100.00, and it has been 3 years since an increase was made. The extraction fees would increase to \$90.00, and a recovery fee for anything after 15 minutes would be \$80.00 an hour.

Chairperson Gagnon stated that he was not happy how the wrecker companies discussed increasing fees after the meeting was over and wanted it pointed out to them that it needed to be discussed at the meeting not calling and contacting Lt. McDaniel several days after the meeting was concluded.

A motion was made by Chairperson Gagnon to accept the fee increase and the memorandum of understanding as presented. Seconded by Commissioner Roy, motion carried unanimously.

Police Commission/SAU Meetings

B. The Chief informed the Commission that a meeting was scheduled for February 4, 2009 reference the school resource officer. The School Superintendent, Ms. Ouellette, Chairperson Gagnon and Chief Agrafiotis would be attending this meeting.

New Business Continued:

Town Code of Ethics

C. The Chief briefly discussed a Town Code of Ethics Policy that the Town Council is reviewing. A copy was given to the Commission for review, and he stated that this was still under discussion with the Town Council, and he would keep the Commission informed.

Memorandum of Understanding

D. The Chief briefly discussed a memorandum of understanding that was being prepared in which the Police Department, Town Administrator and the Town Attorney are working on reference the new benefit lines that have been put into the 2009-2010 police budget and how the funds could be used. The Town Council is scheduled to discuss this at the next council meeting.

5. Public Input:

A. Mr. Miville asked if the outcome of the school resource officer meeting would be shared. Chief Agrafiotis stated that it is a non-public meeting and that the outcome would be shared.

B. Mr. Miville also inquired from News Reporter Lauren Sausser, if any follow-up stories on the maintenance building issues would be done.

C. Mr. Miville discussed the police department budget legal commission line and if it could be broken down into different general categories.

Chief Agrafiotis directed him to speak with the town administrator and the finance director to see if legally this information could be given out.

D. Mr. Ouellette inquired how the tapes from commission meetings are kept. He was informed that once the minutes are typed the tapes are erased. Chief Agrafiotis stated this has been the policy for many years, and based on Mr. Ouellette requests, this will be looked into.

Non-Public Session

At 7:15 PM, the Commission entered a non-public session to discuss personnel issues. Commissioner Roy motioned, seconded by Commissioner Maksalla, and the motion carried unanimously by roll call vote to enter non-public session in accordance with the provisions of NH RSA 91-A: 3, II (a), (c), & (e).

A motion was made to come out of the non-public session at 7:28 PM.

1. Personnel Issues:

- A. Dispatcher Bonafide has resigned from the Department.
- B. Dispatch Supervisor Cynthia Fowler will start employment with the police department on February 9, 2009, rate of pay to fall within the appropriate wage scale.

Motion made by Chairperson Gagnon to seal certain parts of the non-public session of the minutes that contained certain personnel issues. The reasons justifying the need for a non-public session still remain. Motion seconded by Commissioner Roy and the motion carried unanimously by roll call vote.

A motion was made to adjourn at 7:29 PM.

Drafted by: Executive Assistant Francine Swafford