

APPROVED

POLICE COMMISSION MEETING

Minutes of the Meeting of Tuesday December 16, 2008

The Hooksett Police Commission held a public meeting on Tuesday December 16, 2008, at the Safety Center. Present were Chairperson David Gagnon, Commissioner Henry Roy, Commissioner Mary Anne Maksalla, Chief Stephen Agrafiotis, Town Councilor Paul Loiselle, Lt. Cline, Lt. McDaniel, Det. Sgt. Pinardi, Officer Warhall, Officer Defina, Captain Cecilio, Harold Murray, Maura Ouellette, Dana Argo, Pat Rueppel, Paul Blouin, and Lauren Sausser.

Chairperson Gagnon called the meeting to order at 5:35 p.m.

The Pledge of Allegiance was held.

Commissioner Roy motioned, seconded by Chairperson Gagnon and the motion carried unanimously by roll call vote to enter public session.

Public Session

1. Public Input:

A. Citizen Harold Murray stated he had attended a Town Council Meeting several weeks ago and was upset over how the police department was being chastised at this meeting on how they handle their budget.

He commented on how they were stating that the budget was not transparent and the police department was spending money that the town citizens had not approved. He has been working with budgets for the fire department, and no one in the town tells you what to spend, they give you the whole budget and you as a manger have to spend it properly.

A budget committee member was making statements that the police department was not informing the public of how money was being spent. Everything is discussed publicly at meetings and approved by the Town Administrator or the Town Council; these people do not attend these meetings so they think that no one is being informed properly. Everything that was talked about was discussed in public session and what they were

Public Input Continued:

saying was absolutely wrong, and he intends to bring this before the Town Council at tomorrow nights meeting.

Paul Blouin discussed the towing wrecker policy as he works for Auto City and inquired why he was not picked to be added to the rotation list, as he is a Hooksett taxpayer and would hope that the Commission would reconsider this request. A discussion was held and the process was explained to Mr. Blouin.

2. Minutes of Last Meetings:

A. A motion was made by Chairperson Gagnon to accept the November 18, 2008 public minutes, and non-public minutes. Seconded by Commissioner Roy, motion carried unanimously.

3. School Resource Officer Program:

A. Chief Agrafiotis informed the Commission that he had Captain Cecilio do some research in reference to the school resource officer issues. The Chief had concerns about the information Ms. Ouellette had given that was not being backed up by reports the police department had reference incidents with guns, drugs, and knives.

Captain Cecilio stated that he had attended a meeting with the three school principals, the school superintendent, Lt. Cline and Det. Sgt. Pinardi to discuss these issues. The reports that were discussed at the last Commission meeting were all that the department had. Capt. Cecilio inquired at that meeting if there was anything that they were aware of, or any problems that they saw that were not being addressed. He was told there were no concerns.

The Commission was given a memo from Capt Cecilio documenting his discussion with Dr. Littlefield, the three principals and Det. Sgt's Pinardi's discussion with the three principals.

Chief Agrafiotis informed the Commission that he had invited the current and former school resource officer to the meeting, and asked the current School Resource Officer Defina if there any problems in the school that have been portrayed to them? He stated no. He asked the former School Resource Officer Warhall the same thing and she stated no.

Commissioner Maksalla stated from the memo provided that Dr. Littlefield had no knowledge where Ms. Ouellette got this information for her letter. She asked Ms. Ouellette for a comment on this. Ms. Ouellette stated that the Commission should speak with Dr. Littlefield and the principals themselves.

Commissioner Roy asked Ms. Ouellette if she was implying that Dr. Littlefield is being misquoted in the memo. She stated absolutely, and stated that she stands behind her

School Resource Officer Program Continued:

letter.

Chairperson Gagnon stated that the officers were being accused of misrepresenting something. He made a request that a meeting be set up with Dr. Littlefield and the three principals. They are getting conflicting reports and this needed to be looked into.

B. Pat Rueppel wanted to thank the Commission for putting the School Resource Officer back in the school as she felt that this was imperative that school children have interaction with police officers.

4. K-9 Program:

Chief Agrafiotis stated that he started looking into the different programs the department had at the beginning of the budget year and whether the programs were worth having, one being the K-9 program.

A K-9 report was discussed it was prepared by Lt Cline and K-9 Officer Megowen. Some discrepancies were discovered and addressed.

Chairperson Gagnon stated that there is a lot invested in the K-9, and the K-9 needed to be utilized more, and they need to work with Officer Megowen to get better results.

Lt. Cline stated that a quarterly K-9 report will be completed by Officer Megowen. Chairperson Gagnon stated the Commission wanted a copy of this report quarterly also.

Chief Agrafiotis stated that the K-9 Officer was moved to the day shift due to the issues that the school had brought up, and if there are drug issues in the schools the drug dog should be available during the day.

Monthly Reports:

A. Discussed the November 2008-2009 budget the Town was in week 22 and expended 42.31% and the Police Department was 32.89% expended.

B. A discussion was held on the proposed 2009 -2010 budget. When the budget was given to the Finance Director an error was found in the benefits section which was corrected and this had increased the bottom line figure.

5. Old/New Business:

A. Chief Agrafiotis stated that he attended a meeting with the InternTown Administrator and discussed a number of issues, along with the phone system problems.

B. Chief Agrafiotis stated that progress is being made on the Communications Tower.

Old/New Business Continued:

Ossipee Mountain is working on installation of equipment.

C. The Town Council did make a decision that the benefits are going into each individual budget. The Chief wanted to point out that there will be a large increase in each department's budget.

D. Fuel cost from November 4, 2008 was at \$2.70 a gallon, as of December 4, 2008 fuel was at \$2.02 a gallon.

Chairperson Gagnon stated that they should look into an alternative as fuel cost in town is at \$1.53. The past two months he has been concerned that the state is not giving them the best price. This will be looked into before next months meeting.

E. The CIP Meeting was held and the budget and planning board approved \$10,000 toward the departments CIP request for the Communications Program.

F. The Town Council asked that all the boards attend a meeting to give a brief history and update on what each board does. The Commission is scheduled for January 14 2009, the Chief and Chairperson Gagnon will be attending.

G. Chief Agrafiotis informed the Commission that he will be receiving a subscription on a Financial Management Report for Police Departments.

H. Chief Agrafiotis stated that at the last Town Council meeting a discussion was held on how the department submits bills to the finance department. A statement was made that finance does not know what the department was spending, and a suggestion was made that the department prepare a quarterly report.

Chief Agrafiotis stated it is the implication that the department is keeping things from finance and that is not true. They receive the original bills that have been signed off for payment approval, and the finance department produces the financial reports each month.

The budget committee member stated he wants the Administrator and the Finance Director to have more oversight and control over the police department budgets.

A discussion was held reference unused funds that maybe left in the benefit line at the end of budget season. Attorney Mayer will be preparing a letter reference this issue.

I. Chief Agrafiotis attended a planning board meeting on the economic development. A report was prepared; it did not involve the police department other than businesses expect basic services. This department will be visiting different businesses and talking about economic development.

A copy of the letter was given to the budget committee. They had asked for a report for the

Old/New Business Continued:

past five years of spending on building maintenance. Budget Committee member Pieroni contacted the Chief and wanted to set up a meeting to review this, and look at alternate line items that deal with maintenance issues in the admin budget and the police department budget.

It was decided that the Town Administrator, Town Council Rep. and the Chairperson of the Budget Committee attend the next meeting and discuss these issues.

J. Chief Agrafiotis will be attending the Town Council meeting tomorrow.

K. Chief Agrafiotis and Commissioner Maksalla will be attending the Budget meeting scheduled for January 3, 2009.

Non-Public Session

At 7:40 PM, the Commission entered a non-public session to discuss personnel issues. Commissioner Roy motioned, seconded by Commissioner Maksalla, and the motion carried unanimously by roll call vote to enter non-public session in accordance with the provisions of NH RSA 91-A: 3, II (a)

A motion was made to come out of the non-public session at 8:14 PM.

1. Personnel Issues:

A. The Commission acknowledged the resignation of Officer Dolyne Divino.

Motion made by Chairperson Gagnon to seal certain parts of the non-public session of the minutes that contained certain personnel issues. The reasons justifying the need for a non-public session still remain. Motion seconded by Commissioner Roy and the motion carried unanimously by roll call vote.

A motion was made to adjourn at 8:14 PM.

Drafted by: Executive Assistant Francine Swafford