

APPROVED

POLICE COMMISSION MEETING

Minutes of the Meeting of Tuesday November 18, 2008

The Hooksett Police Commission held a public meeting on Tuesday November 18, 2008, at the Safety Center. Present were Chairperson David Gagnon, Commissioner Henry Roy, Commissioner Mary Anne Maksalla, Chief Stephen Agrafiotis, Town Councilor Paul Loiselle, Lt. Cline, Lt. McDaniel, Officer Defina, Captain Cecilio, Sgt. Martakos, Maura Ouellette, Dana Argo, Ginger Kozlowski, JR Ouellette, Marc Miville, and Lauren Sausser.

Chairperson Gagnon called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was held.

Commissioner Roy motioned, seconded by Chairperson Gagnon and the motion carried unanimously by roll call vote to enter public session.

Public Session

1. Public Input:

A. A discussion was held with Ms. Ouellette reference the letter that she had written about the school resource officer.

Chief Agrafiotis stated that he had spoken with Ms. Ouellette on the phone reference the school resource officer and concerns with discrepancies in her letter.

He had met with the school superintendent to discuss the school resource officer issues, and personnel matters that were going to impact the Department, prior to cutting back his time in the school. Nothing was relayed to him in reference to issues or any immediate needs in the school.

Chief Agrafiotis stated he would reinstitute the school resource officer, and that the school needs to report issues to the Police Department in order for the issues to be addressed properly.

Public Input Continued:

The Department was not running the shifts to the level that it needed to, there is one position open, and two officers that are currently not in the working schedule which will create over time.

A discussion was held in reference to the K-9 program. Chief Agrafiotis stated that in July he started looking at the different programs to see which ones are cost-effective as the department is on a default budget.

A report was being prepared in reference to the K-9 program but has not been completed yet.

Mr. Ouellette inquired if there was a need to have five detectives working for the Police Department.

Captain Cecilio explained the need due to the increase in technology, processing scenes, computer forensic, and polygraphs. A lot of the burden that patrol had has been shifted to the detective unit so that patrol can be on the road.

A discussion was held reference the new safety center sign. Chairperson Gagnon commented the Town Council had asked the Department to fund and take over the sign as it was not being taken care of, and that it should have been completed years ago.

Mr. Miville had inquired about the old sign back in May and now it is 6 months later and still nothing has been done with it.

Chief Agrafiotis stated that at the last Commission meeting this was discussed with Councilor Loiselle, and that Councilor Loiselle stated he would look into this. Chief Agrafiotis had met with the Town Administrator and looked at the property outside the Safety Center, and the Highway Department Director was going to look into who owned which piece of property and where the sign could be placed.

It was decided that the Town Council was going to take charge of relocating the old sign. Councilor Loiselle will look into this.

2. Minutes of Last Meetings:

A. A motion was made by Chairperson Gagnon to accept the November 11, 2008 public minutes, and to accept the October 28, 2008 public minutes. Seconded by Commissioner Roy, motion carried unanimously.

Commissioner Roy had a question on the October 28, 2008 non-public minutes that would be discussed in non-public session.

3. Monthly Reports:

A. Discussed the October 2008-2009 budget the Town was in week 17 and expended 32.69% and the Police Department was 26.11% expended.

B. A discussion was held on the proposed 2009 -2010 budget. The Department stayed within the 2.5% increase, and Chief Agrafiotis advised the Town was putting the benefits for each employee into the department budget, which adds a significant increase to the budget of \$866,023.

A motion was made by Commissioner Roy to accept the proposed budget at \$4,149,985.16, seconded by Chairperson Gagnon. Motion carried unanimously.

4 . Old/New Business:

A. A discussion was held reference adding a new wrecker company to the wrecker rotation list.

A motion was made by Commissioner Roy to hire LMC Wrecker Company, seconded by Commissioner Maksella. Chairperson Gagnon abstained.

Chairperson Gagnon would attend the next wrecker meeting scheduled in December.

B. Chief Agrafiotis advised that the issue with the current phone company One Communications has still not been resolved.

He received an e-mail from the Town Administrator stating that he did not feel comfortable with making this change and he would be leaving this information with the interim town administrator. Councilor Loiselle stated he would address this with the Town Council at tomorrow night's meeting.

C. Chief Agrafiotis stated that the South Communications Tower agreement has been completed and all legal issues have been worked through with Verizon, the project should be completed by the end of the year.

D. Chief Agrafiotis commented that he had received nothing but positive feedback about the election turnout and how well organized everything was.

E. Chief Agrafiotis attended a meeting with DOT reference widening of Route 3. Nothing new was learned.

F. Fuel was at \$2.70 a gallon as of November 8, 2008, compared to \$3.24 a gallon last month.

G. The Commission is scheduled to appear before the CIP Committee on November 24, 2008 at 6:45 p.m. at the library. It was decided that Commissioner Maksella will attend

Old/New Business Continued:

with Chief Agrafiotis.

Non-Public Session

At 6:45 PM, the Commission entered a non-public session to discuss personnel issues. Commissioner Roy motioned, seconded by Commissioner Maksalla, and the motion carried unanimously by roll call vote to enter non-public session in accordance with the provisions of NH RSA 91-A: 3, II (c)

A motion was made to come out of the non-public session at 7:30 PM.

1. Personnel Issues:

A. A motion was made by Commissioner Roy to accept the October 28, 2008 non-public minutes as amended, second by Chairperson Gagnon. Motion carried unanimously.

Motion made by Chairperson Gagnon to seal certain parts of the non-public session of the minutes that contained certain personnel issues. The reasons justifying the need for a non-public session still remain. Motion seconded by Commissioner Roy and the motion carried unanimously by roll call vote.

A motion was made to adjourn at 7:30 PM.

Drafted by: Executive Assistant Francine Swafford