

APPROVED

POLICE COMMISSION MEETING

Minutes of the Meeting of Tuesday October 28, 2008

The Hooksett Police Commission held a public meeting on Tuesday October 28, 2008, at the Safety Center. Present were Chairperson David Gagnon, Commissioner Henry Roy, Commissioner Mary Anne Maksalla, Chief Stephen Agrafiotis, Captain Paul Cecilio, Lt. Troy Cline, Town Councilor Paul Loiselle, and Union Leader Representative Lauren Saucier.

Chairperson Gagnon called the meeting to order at 5:35 p.m.

The Pledge of Allegiance was held.

Commissioner Roy motioned, seconded by Chairperson Gagnon and the motion carried unanimously by roll call vote to enter public session.

Public Session

1. Minutes of Last Meeting:

A. A motion was made by Commissioner Roy to accept the September 16, 2008 public and non-public minutes. Seconded by Chairperson Gagnon, motion carried unanimously.

2. Monthly Reports:

A. Discussed the September 2008-2009 budget the town was in week 13 and 25.00% expended, and the police department was at 19.33% expended.

B. Chief discussed the 2009-2010 budget preparations; the staff is currently working on preparing the budget for this coming year.

Commissioner Maksalla will be the point of contact for the budget this year. Chief inquired if the Commission would schedule a budget meeting every Tuesday for the month of November. This was agreed upon.

3. Old/New Business:

A. There will be extra officers patrolling during Halloween.

B. Voting day will be covered also, patrol will be covering the whole day and new signage will be displayed.

C. The Chief had met with the school superintendant and discussed the school helping to fund the S.R.O. program. Personnel issues have created a shortage of officers and they need to cut back on the S.R.O. coverage at the school which was discussed at that meeting.

He did receive a call from the S.A.U. and they wanted to meet with the Chief on October 29, 2008 about this issue. The Chief did not want to meet with them until he discussed this with the Commission.

D. Discussed the fees for the In-Car Videos.

A motion made by Chairperson Gagnon to accept the fees of \$25.00 for a full tape and \$50.00 for a specific event. Seconded by Commissioner Roy, motion carried unanimously.

E. Chief informed the Commission that a majority of the Command Staff had attended the Annual Public Sector Labor & Employment Law Training last week.

F. A discussion was held reference a program the Circle K- Irving Gas Station has offered on free car washes for the department, the same program is offered to other police departments.

A motion was made by Chairperson Gagnon to accept the offer of the free car wash program. Seconded by Commissioner Maksalla, motion carried unanimously.

G. The Sewer Department detail scheduled for last Saturday went smoothly it was the large concrete pour with approximately 80 truck loads involved.

H. The patrol room upgrade had been completed.

I. The phone system project is being worked on. The Verizon quote was approximately \$200.00 less than the current One Communications bill. The Chief is waiting to hear from the Town Administrator on this project.

J. The phone information and the tower information was hand carried to the Town Administrator today, the attorney has approved it, and they are waiting for the paperwork to be signed.

K. Pictures of the new firing range building were given to the Commission to view, this project has been completed.

Old/New Business Continued:

The new firing range building, the storage building and the fencing located at the range has been put on the Town's insurance.

L. A letter was given to the Commission for review reference the wrecker rotation they will discuss this at next month's meeting.

M. The Chief and Captain Cecilio are still working on the K-9 report.

N. A memo was given to the Commission informing them of the training that is being attended by the officers.

O. A discussion was held reference the e-mail that was received from the Town Administrator about the cost of electricity for the new safety center sign.

There has been one negative complaint received on the new safety center sign and the rest have all been positive.

The old safety center sign will be moved to the property by the safety center. The land will be staked out by the highway department. The Chief is waiting to hear back before he can proceed on this project.

P. The Commission signed a newly updated authority form.

Q. An article was discussed reference collective bargaining law changes.

R. The generator issue at the Safety Center has been corrected.

S. The C.I.P. request has been completed and turned into the Town Finance Department.

T. There has been law changes to RSA 91-A, and training will be given to the staff. The Chief suggested that the Town Council look into training for this also.

U. Fuel expense for September was at \$3.28 it was down to \$3.24 as of October 6, 2008.

V. Dispatch Supervisor hiring process is being worked on.

W. Police Officer hiring process was held on October 25, 2008. Twenty people attended only nine people passed both the written and physical agility testing.

X. The Chief received a letter from the Sheriff's Department requesting if the department would be interested in dispatching for other outside departments.

A discussion was held and the Commission stated that they would not be interested in participating in this.

Non-Public Session

At 6:21 PM, the Commission entered a non-public session to discuss personnel issues. Commissioner Roy motioned, seconded by Commissioner Maksalla, and the motion carried unanimously by roll call vote to enter non-public session in accordance with the provisions of NH RSA 91-A: 3, II (c)

A motion was made to come out of the non-public session at 7:10 PM.

1. Personnel Issues:

- A. A motion made by Chairperson Gagnon to accept the resignation of Dispatcher Morrow. Seconded by Commissioner Maksalla, motion carried unanimously.
- B. The P.E.L.R.B. hearing had denied the request to add the sergeants to the union.
- C. Officer Bonafide requested a transfer to dispatch.
- D. The vacation time issues will be addressed by the Chief.

Motion made by Chairperson Gagnon to seal certain parts of the non-public session of the minutes that contained certain personnel issues. The reasons justifying the need for a non-public session still remain. Motion seconded by Commissioner Roy and the motion carried unanimously by roll call vote.

A motion was made to adjourn at 7:12 PM.

Drafted by: Executive Assistant Francine Swafford