

**APPROVED**

**POLICE COMMISSION MEETING**

**Minutes of the Meeting of Tuesday June 17, 2008**

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The Hooksett Police Commission held a public meeting on Tuesday June 17, 2008, at the Safety Center. Present were Chairperson David Gagnon, Commissioner Henry Roy, Commissioner Mary Anne Maksalla, Chief Stephen Agrafiotis and Dick Patterson from Jutras Signs.

Town Councilor Paul Loiselle was excused.

Chairperson Gagnon called the meeting to order at 5:31 p.m.

Pledge of Allegiance

**Public Session**

**1. Minutes of Last Meeting:**

A. A motion was made by Chairperson Gagnon to accept the May 27, 2008 public minutes as amended, and to accept the May 27, 2008 non-public minutes. Seconded by Commissioner Roy, motion carried unanimously.

**2. Monthly Reports:**

A. The budget summary for the Town for the month of May was in week 47 of 52 and 90.38% expended. The Police Department was 79.38% and Communications Department was 71.69% expended.

**3. Old/New Business:**

A. The Department's annual town report was being prepared.

B. The Town is working on an ethics policy.

**Old/New Business Continued:**

C. The Chief spoke with Attorney Mayer about the on going tower issues with Verizon and he was contacting Verizon's attorney's office today.

Attorney Mayer is also working on the firearms range issue and he would be contacting their attorney's office to see who he needed to speak to in order to resolve this issue.

D. A press release on Operation Falcon was in the local newspaper and Hooksett Police Department did participate in this operation.

E. The fuel price increase was discussed, last month the state pricing was \$2.79, and now it is at \$3.10.

F. A discussion was held reference concerns with the growth in town, and working with a default budget.

G. Officer Nora Carr and Officer Dolyne Divino would be graduating from the Police Academy on June 27, 2008.

H. Chief Agrafiotis, Captain Daigle and Captain Cecilio will be attending some management training courses.

I. The Federal Government has come up with new standards for the design in the traffic vest, and the Police Department would be changing to be in compliance.

J. The Department is using a new copier company Ikon and now has 5 copiers for the price of 4 copiers. This will help the department run more efficiently.

K. The State Police have a new intelligence management system that is electronic and the Chief is looking to become a member.

L. A discussion was held on year end purchases.

M. A discussion was held on the new sign for the Safety Center.

A motion was made by Chairperson Gagnon to accept the bid of \$33,000 for the new Safety Center sign, seconded by Commissioner Roy. Motion carried unanimously.

N. A discussion was held reference a building for the firearms range for training needs.

A motion was made by Commissioner Roy not to exceed \$16,000 for the building for the firearms range building. Seconded by Chairperson Gagnon, motion carried unanimously.

O. The Town Administrator has approved work to be done to the lawn and fix the irrigation system. The emergency door will be installed in dispatch, and fencing is being installed at

**Old/New Business Continued:**

the north tower.

P. All the security cameras have been upgraded to color. Also upgrades are being made to some of the light bars, and other types of equipment that are needed.

Q. Chief will have the Law Enforcement Training Network (L.E.T.N.) installed in the patrol room. This will help with on site training needs.

**Non-Public Session**

At 6:46 PM, the Commission entered a non-public session to discuss personnel issues. Chairperson Gagnon motioned, seconded by Commissioner Roy, and the motion carried unanimously by roll call vote to enter non-public session in accordance with the provisions of NH RSA 91-A: 3, II (c)

A motion was made to come out of the non-public session at 7:20 PM.

**1. Personnel Issues:**

A. A motion was made by Chairperson Gagnon to give all sergeants a 1% increase, and a 3% increase to the remaining non-union employees, excluding the three part-time employees and the executive assistant effective July 1, 2008, and the union as agreed by contract. Seconded by Commissioner Maksalla, motion carried unanimously.

See attached list for details.

<b>NAME</b>	<b>Union/Non-Union</b>	<b>COLA</b>
Chief Agrafiotis	Non-Union	3%
Capt. Daigle	Non-Union	3%
Capt. Cecilio	Non-Union	3%
Lt. McDaniel	Non-Union	3%
Lt. Cline	Non-Union	3%
Sgt. Blanchette	Non-Union	1%
Sgt. Martakos	Non-Union	1%
Sgt. Labrecque	Non-Union	1%
Sgt. Small	Non-Union	1%
Sgt. Dupuis	Non-Union	1%
Det. Sgt. Pinarði	Non-Union	1%
Det. Robie	Union	3%
Det. Burke	Union	3%
Det. Bouchard	Union	3%
Det. Brown	Union	3%
Off. Defina	Union	3%

Off. Dyrkacz	Union	3%
Off. Megowen	Union	3%
Off. Syrek	Union	3%
Off. Warhall	Union	3%
Off. Stowell	Union	3%
Inv. Shackford	Non-Union	0%
Off. Lombardo	Union	3%
Off. Crotty	Union	3%
Off. Beauchemin	Union	3%
Off. Bradley	Union	3%
Off. Carr	Union	3%
Off. Divino	Union	3%
Off. Broughton	Union	3%
Off. Bonafide	Union	3%
Pros. Chabot	Non-Union	3%
Data Prg. Spec. Keach	Non-Union	3%
Exe Assist. Swafford	Non-Union	0%
Admin Clerk Arnold	Non-Union	0%
Recpt. Ulliani	Non-Union	3%
Inv. Richdale	Non-Union	0%
Pros Asst. Ullrich	Non-Union	3%
Disp. Sup. Brown	Non-Union	3%
Disp. Young	Union	3%
Disp. Wilson	Union	3%
Disp. O'Brien	Union	3%
Disp. LaDuke	Union	3%
Disp. Morrow	Union	3%
Disp. Belanger	Union	3%

Motion made by Chairperson Gagnon to seal some of the non-public session of the minutes that contained personnel issues. The reasons justifying the need for a non-public session still remain. Motion seconded by Commissioner Roy and the motion carried unanimously by roll call vote.

A motion was made to adjourn at 7:21 PM.

Drafted by: Executive Assistant Francine Swafford