

APPROVED

POLICE COMMISSION MEETING

Minutes of the Meeting of Tuesday April 15, 2008

The Hooksett Police Commission held a public meeting on Tuesday April 15, 2008, at the Safety Center. Present were Chairperson David Gagnon, Commissioner Henry Roy, Commissioner Mary Anne Maksalla, Chief Stephen Agrafiotis, and Town Councilor Paul Loiselle.

Chairperson Gagnon called the meeting to order at 5:30 p.m.

Pledge of Allegiance

Public Session

1. Minutes of Last Meeting:

A. A motion was made by Chairperson Gagnon to accept the March 18, 2008 public minutes as amended. Seconded by Commissioner Roy, motion carried unanimously.

2. Monthly Reports:

A. The budget summary for the Town for the month of March was 74.97% expended. The Police Department was 63.92% and Communications Department was 53.97% expended.

3. Old/New Business:

A. A Town Meeting was held and everything pertaining to Communications and Police Department passed, and this would be presented to the citizens for a vote.

B. The Chief discussed the Commission adopting a policy allowing one complete administration and operations manual to be kept at the Police Department for the Commission to review at any time, instead of each Commissioner keeping an individual manual.

Old/New Business Continued:

A motion was made by Commissioner Roy to have one complete administration and operations manual kept at the Police Department. Seconded by Commissioner Maksalla. Motion carried unanimously.

C. A meeting was held on March 25, 2008 with the Director of Emergency Management on flood preparedness.

D. Chief Agrafiotis discussed a public statement memo that was signed by the police and fire department Chief's reference public access TV. He stated he is not taking any political positions on this. The committee had asked both police and fire to sign a public statement and if the Hooksett citizens voted this through, it would be beneficial to have a link at the Safety Center from a public safety point of view.

E. Lt. McDaniel and Officer Dyrkacz attended a career fair at UNH College.

F. Three police officer candidates are in their final background stages. All 29 positions will be filled once these are completed.

G. Chief discussed a job advertisement that was in the newspaper that was placed by the Nashua Police Department stating they have 17 police officer positions available. All police departments are having a hard time finding qualified applicants.

H. State Police recently distributed a wage survey to the surrounding departments. The Chief commented that a Hooksett officer starts at \$34,000, and a State Trooper starts at \$42,050. Next year with the 3% raise per contract a Hooksett Officer would be starting at \$35,000, and a State Trooper would start at \$45,000.

I. The Chief discussed a letter that was received by the Railroad Police reference the firearms range and the department needing access to the range. In the past the Police Department always had access by the railroad tracks. The issue is about plowing as the department needs to have access during the winter. The Railroad Police stated the Police Department can not plow, and arrangements need to be worked out due to liability reasons.

It was decided that Chief Agrafiotis contact Attorney Mayer, and the Police Department would be responsible for the legal fees.

J. The department cell phones have been upgraded.

K. Promotions have been made Detective Dupuis was promoted to Patrol Sergeant, Officer Bouchard and Officer Burke were promoted to Detective.

Old/New Business Continued:

L. Chief reminded Commissioner Roy about submitting his letter of intent to Town Hall reference his interest in the Commission seat; this needed to be completed by the end of May.

M. Chief advised he had not heard anything new in reference to the Police Association.

N. The last new cruiser is being prepared to be put on the road.

The School Resource car is going to be given to the Town to replace the blazer they are currently using. The department will take care of getting it ready for the town to use.

O. A blood drive will be held at the Safety Center on June 9, 2008 from 1:00 pm to 6:00 pm involving the police and fire department.

P. The Police Department's color guard will be assisting with the opening ceremony for William Shackford for the citizen of the year, which would be held on May 10, 2008 at the Puritan Backroom.

Q. Chief discussed building issue with the furnaces, the fire department has been replacing filters to the 5 different furnaces every 2 months, the current contract only changes the filters once a year. The Chief showed a filter to the Commission as it was black in a 2 month period. He is concerned about health issues as this furnace is connected to the Communications Department and employees are in this room 24/7. The new maintenance company G&O would be testing the area for leaks and issues.

Chairperson Gagnon stated that a CO detector be placed in this room if there is not one, and something that monitors the air quality. Chief Agrafiotis stated that he would look into this.

Non-Public Session

At 6:25 PM, the Commission entered a non-public session to discuss personnel issues. Chairperson Gagnon motioned, seconded by Commissioner Roy, and the motion carried unanimously by roll call vote to enter non-public session in accordance with the provisions of NH RSA 91-A: 3, II (c)

A motion was made to come out of the non-public session at 6:44 PM.

1. Personnel Issues:

A. A motion was made by Chairperson Gagnon to accept the March 18, 2008 non-public minutes with amendments. Seconded by Commissioner Roy, Commissioner Maksalla abstained.

Personnel Issues Continued:

B. A motion was made by Commissioner Roy to hire Cynthia Ullrich for the vacant Prosecution Assistant position effective April 14, 2008, seconded by Chairperson Gagnon. Motion carried unanimously.

C. Commissioner Maksalla had missed 2 meetings due to medical issues; she was kept informed and up to date throughout this process by the Chief.

Motion made by Chairperson Gagnon to seal some of the non-public session of the minutes that contained personnel issues. The reasons justifying the need for a non-public session still remain. Motion seconded by Commissioner Roy and the motion carried unanimously by roll call vote.

A motion was made to adjourn at 6:45 PM.

Drafted by: Executive Assistant Francine Swafford