

*Unofficial*

**Parks and Recreation Advisory Board Minutes**

**November 20, 2012**

**7:00 pm**

J. McMartin called the meeting to order at 7:10pm

Members Present: J. McMartin, T. Prasol, M. Horne, D. Elliott, D. Raiche

A motion to approve the minutes from 10/16 was made by D. Elliott and seconded by D. Raiche and was unanimously approved.

The board received no department update after a request was made. D. Elliott spoke with Phil Arnone and was informed that the skating rink this year will be at Hanna-Ho-Hee Pond. The advisory board is hopeful that public notice will be posted in the Hooksett Banner and/or in other public locations. M. Horne moved that the Advisory board reiterate to the Department Head that we expect a recreation report (written or in person) for the advisory board meetings. This was seconded by J. McMartin and approved 5-0.

The advisory board then reviewed the minutes from the Town Council meeting so as to be updated on the recreation projects in the town.

On 11/15/2012 the CIP Parks and Recreation Reserve fund requested \$15,000 in their presentation to renovate the restrooms at Donati Park and also to cover an addition to the parks and recreation building.

There were no new updates from the conservation committee since the last meeting per a conversation with Steve Couture (Chair).

J. McMartin was provided an email with a sign design for Pinnacle Park. The designs had 3 options with different fonts and input from the Parks and Recreation Advisory Board was requested. After consideration, the board unanimously favored the middle design (designs attached).

The board then discussed the Town's recreation website and reviewed recreation websites for Bedford, Manchester, Milford, Amherst, and Concord. The map on the Amherst website was considered ideal as a template for Hooksett to use. The Concord Website had printable trail maps, which was also considered a great idea. The Advisory board would like to know what the next steps are to incorporate ideas into a website redesign. The board is requesting a meeting with Lou to discuss website ideas in more detail to move forward in action. The board is flexible to find a time. Mission statement work will be discussed at the next meeting.

The advisory board would also like to request that an update be provided of which Hooksett Parks and Precreation facilities are in line for new signage.

The recent break-ins at Heads Pond were discussed. M. Horne received notice that there were 7 reported break-ins during the month of September, with the majority occurring in the late afternoon. The Hooksett Police Department is contacting the Recreation department to post warning signs and will be conducting more patrols. This criminal activity is not happening at any other parks.

M. Horne moved that the advisory board not meet in December and D. Raiche seconded. The board unanimously agreed to this and the **next meeting will be held on January 15, 2012 at 7:00PM.**

M. Horne moved to adjourn at 8:10pm and the motion was unanimously adopted.

Board Secretary: T. Prasol

