

Unapproved

PARKS AND RECREATION ADVISORY BOARD MINUTES

Tuesday, September 18, 2012, 7:00PM

Hooksett Municipal Building, Room 204

Present: Jacqui McCartin, Dave Elliot, Thomas Prasol, Dustin Raiche, Phil Arnone, Mike Horne

Absent: Ray Miclette

Guests: Tom Young

I. Open Meeting 7:03 PM

II. Welcome and agenda review: Jacqui welcomed new Board member Thomas Prasol.

III. Approval of Minutes: From August 8, 2012 meeting. Approved as written.

IV. Public Input:

Tom Young, president and chair of Hooksett Kiwanis trails committee: He attended the meeting in response to the June 13, 2012 Town Council meeting where the Town Administrator suggested there be a meeting between Kiwanis and the P&R Advisory Board to reach an agreement on recreational trails in Hooksett. Tom gave a background of Hooksett Kiwanis efforts in developing and maintaining trails in Hooksett (see attachment to minutes for relative Town Council minutes). After his presentation, **Jacqui McCartin motioned that the Board recommends the Town Council renew the appointment of the Hooksett Kiwanis Foundation as the organization responsible for organizing, coordinating and developing trails within Hooksett for the next five (5) years, with one five (5) year extension and the Town will indemnify and hold the Hooksett Kiwanis Club and Hooksett Kiwanis Foundation and members, volunteers, and sponsors harmless from all liabilities that may arise from the development, maintenance, and utilization of these Town properties AND Kiwanis will work collaboratively with Hooksett Public Works, Recreation Department, and the Parks and Recreation Advisory Board; motion seconded by Thomas Prasol. Motion was approved 5-0**

V. Recreation Department: Phil Arnone reported all recreation programs are well supported and successful. The crew recently finished a two week program of aerating, over seeding, and fertilizing the Town and school sports fields. The fields will be sprayed for EEE on September 20th. He said the Recreation Dept. decided to not try and have a Haunted House at the old Town Hall for Halloween and they are developing a concept of moving the Haunted Trail effort for Oct 26th to 210 West River Rd (Highway complex and Transfer Station). The Dept is having conversations with the Fire Dept about partnering to sponsor a Winter Carnival at Donati Park in February. Phil said there need to be changes to the ice rink for it to be more successful. A brief discussion ensued on potentially using Hannah-Ho-Hee pond by

Unapproved

Memorial School for skating. The Dept will be fully supporting Old Home Day activities. Phil said he submitted his equipment need list to the Recreation Director (Leo Lessard) for the upcoming budget submission. The Board thanked Phil and asked him to pass on their appreciation to his staff for their hard work and successful results resulting in Hooksett having wonderful recreation facilities.

VI. Conservation Commission report: Conservation Commission chair, Steve Couture emailed a summary of the commission's efforts relating to recreation..

VII. HYAA Board report: none received. Phil reported there will be a soccer jamboree at Peters Brook fields on Oct 27th.

VIII. Old Business:

- a. **Peter Brook** - Town Administrator is working with the Conservation Commission, abutters, and Town Council to resolve some issues.
- b. **Recreation on town website** - Mike said the 30+ photos that rotate on the P&R AB web page should be labeled so viewers know what recreation facility they are seeing. Thomas Prasol volunteered to review other recreation websites to get some ideas of how to improve Hooksett's recreation web pages.
- c. **Impact Fees - Mike Horne motioned to recommend the Town Council approve obligating an additional \$60,000 for more design and initial construction phases of new fields at Peters Brook; seconded by Dustin. Motion was approved 5-0**
- d. **Update to Recreation 5-Year Plan** - Mike volunteered to meet with Leo Lessard and Phil to collaborate on the Recreation Dept plans and priorities. Ongoing
- e. **Sport Field Signage** - The Board asked Phil to provide a status of replacing and adding some new signs on recreation facilities at the October Board meeting.
- f. **Park at pond behind Walgreens & Park along river beside Veteran's Drive** – Ongoing
- g. **P&R AB positions** – It was noted that alternate Board member Ray Milette has not attended a meeting or responded to emails or phone calls for the past year. Mike Horne recommended that the Town Council remove him from the Board.

IX. New Business

- a. **Change of monthly meeting** – it was decided to move the recurring monthly meeting back to the third Tuesday of the month @ 7 p.m.
- b. **Elections** – Thomas Prasol was nominated and elected to fill the vacant Secretary position.

X. Adjournment: Motion to close Mike, seconded Jacqui. The meeting ended at 8:20 p.m.

Respectfully submitted,

Michael Horne