

**PARKS AND RECREATION ADVISORY BOARD**  
**Tuesday April 3, 2012 at 7:00 PM**  
**Hooksett Municipal Building, Room 204**

**I. Open Meeting 7:00 pm**

Present: Jacqui McCartin, Phil Arnone, Mike Horne, Dave Elliot, and Susanna Hargreaves  
Excused Absent: Dustin Raiche  
Guests: None

**II. Welcome and Agenda Review**

**III. Approval of Minutes** pending completion due to secretary absence at the last meeting

**IV. Public input:** None

**V. Recreation Department Report:** Phil Arnone reports that final design work is being done on the new fields at Peters Brook in regards to drainage and water diversion. The HYAA fields are open: Donati, Tritown and Peter Brook for soccer, baseball, lacrosse and softball. Opening Day on May 5<sup>th</sup> for baseball. He plans to have the water turned on and the public bathrooms open this weekend. The Public Works/Parks are working with HYAA to renovate the clubhouses, snack bars and side the buildings. Zumba and Line Dancing are still being held in the gymnasium. Fun in the Sun signups are underway and interviews for director are underway. The new signage at parks is ongoing. Spring preparations have come early due to the weather. Discussions are underway for a community vegetable and flower garden. Some possibilities are at Frazier Park and Donati. Phil and Mike discussed the plans for starting a parking lot down within the month at Pinnacle.

**VI. Conservation Commission Report** (Ongoing quarterly updates Feb/May/Aug/Nov) The board discussed the desire to insure the ability to put in a bike trail down the railroad right of way toward the court house is included in plans to develop new property.

**VII. HYAA Board report:** Phil reports that there have been new elections. He will forward the minutes to the new chairperson.

**VI. Old Business:**

- a. Peter Brook Sport Field Update – design/build timeline, other items-ongoing.
- b. Recreation on Town Web Site-Mike reports he has not finished proposed updates.
- c. Impact Fees –Quarterly Review Mar/Jun/Sep/Dec-Jacqui reports she will bring the list next month.
- d. Update to Recreation 5-Year Plan-Mike reports he has not finished proposed updates.
- e. Sport Field Signage – standardize-ongoing
- f. Park at pond behind Walgreens & Park along River beside Veteran's Drive-nothing new to report.

**VII. New Business:** Mike reports there will be a deliberative session this Saturday at Cawley Middle School at 9:00 a.m. on proposed warrant articles for the May election. Mike will be at the meeting. Mike motioned the board to support warrant article 23: to raise and appropriate \$10,000 for recreation facilities development Capital Reserve Fund already established. Jacqui seconded it. Susanna and David also agreed.

a. Public Access to Conservation Lands Policy – Jacqui emailed Steve Couture's document. Mike said the document is also on the town website. Continued collaboration is emphasized.

VIII. Adjournment

**Next Meeting:** Tuesday May 1

**Adjournment:** Mike motioned to adjourn and Jacqui seconded.

Respectfully submitted,  
Susanna Hargreaves  
(Board Secretary)