

PARKS AND RECREATION ADVISORY BOARD MINUTES
Tuesday January 3, 2012, 6:00
Hooksett Municipal Building, Room 204

Present: Jacqui McCartin, Dave Elliott, Phil Arnone, Susanna Hargreaves, Dustin Raiche

Excused: Mike Horne, Ray Miclette

Guests: Steve Couture, Conservation Commission

I. Open Meeting 6:00 pm

II. Welcome and agenda review

III. Approval of Minutes: October meeting minutes-motion to approve by Dustin, seconded by Dave. December 6th minutes, motion to approve by Dustin, seconded by Dave. December 28th minutes, motion to approve by Dustin, Jacqui seconded with suggested amended typographical correction.

IV. Public input –None

V. Appointment-Steve Couture. Steve reports he is working on a policy to help clarify the roles and expectations of each department. This policy will help direct each volunteer board and provide detailed guidance. Steve said he needs a volunteer to help be a liaison and lead communicator from the board. Mike Horne has agreed to do so.

VI. Parks Recreation Department Report: Phil reports the ice rink opened today. The Board was unanimously pleased with the news and greatly appreciates Phil Arnone and the Hooksett DPW staff for their hard work in making this possible. Furthermore, the Board appreciates Dave Elliot's enthusiasm in helping make this possible. Phil and Dave talked about the possibility of getting a couple of benches for skaters to sit on, so they can put on their skates. For other winter sports, Phil reports that the ski club is successful. Seventeen skiers signed up. Zumba is ongoing and will run from January 14th until February 11th. Petersbrook and Pinnacle are in the forefront and there is concern about the timeline, expectations, procedure, costs -i.e. for Pinnacle: for equipment rental, signage, graveling the parking lot, stumping, and machine work. For Petersbrook, the costs are: loam, seed, fertilizer, irrigation, a bathroom, snack bar and long term lighting. Phil stated he wants to make sure it is mapped out, so it successfully

comes together, and the end results are beneficial to the town and the children.

VII. HYAA Board Report-Not present.

VIII. Old Business

- A. New Land for Sports Field: Ongoing. Phil addressed concerns in his report.
- B. Cawley Middle School P& R PSA's. Susanna reported the students completed their assignments and did a great job. She emailed the flyers, brochures, and power points to Evelyn and the Board. Evelyn posted some of the work in the town hall and on the town website. Susanna also brought Evelyn a flash drive of the PSA's which are approximately 30 seconds long. Evelyn downloaded them to her computer with the hope that they may be posted as well. Susanna thanked them for supporting this project.
- C. Recreation on Town Web Site. Ongoing.
- D. Winter Ice Rink-Is open and being used. Ongoing.
- E. Impact Fees- Ongoing.
- F. Update to Recreation 5-Year Plan-Tabled for the next meeting.
- G. Sports Field Signage-standardize. Jacqui reports she will present what was used in the past to work toward a standard sign.
- H. Park at Pond behind Walgreens & Park along river beside Veteran's Drive-Ongoing.

IX. New Business

- A. Review and Election Officials due to resignation. Tabled to the next meeting.

- X. Motion to officially close Jacqui, seconded Susanna. The meeting was moved to the Conservation Commission meeting in Council Chambers, and Jacqui presented the Board's recommendation for Pinnacle.

Respectfully submitted,
Susanna Hargreaves
Secretary