

Official Minutes

Hooksett Public Library Trustees Meeting

March 18, 2014

5:30 PM

Call to Order 5:30 pm – Present – Mac Broderick, Barbara Davis, Tammy Hooker, Linda Kleinschmidt

Excused – Mary Farwell

Guest – Heather Rainier, Library Director

Public Input – No Public Input

Secretary’s Report – Barbara Davis made a motion to approve the minutes of the February 18, 2014 meeting, seconded by Tammy Hooker, approved unanimously.

Treasurer’s Report –

Reviewed

Discussion about Health Insurance refund (LGC)

Library Director’s Report

Discussion about the Therapy Dog program in the Children’s Room

Maintenance issues on-going/HVAC~circulators

Possible PTA liaison

First draft of a grant for I pads in the Children’s Room

Science kits/collection development for circulation – Idea taken from the Plano, TX Library

Barbara Davis made a motion to spend up to \$1,000. 00 for Science Kits, seconded by Mac Broderick, approved unanimously.

The Allenstown Librarian has asked for an update on the request for her proposed questionnaire. Possible email contact with opt-out feature.

Tammy Hooker made a motion to accept the following donations totaling \$242.00

Model T Club \$ 30.00

NH State Library 200.00

Sew Bee 12.00

Seconded by Barbara Davis, approved unanimously

Unfinished Business

Staffing – Discussion about upcoming summer/vacation season

Discussion about expanding/increasing/formulating a more distinct volunteer program for the Library

Subcommittee reports

Personnel – No report at this time

Policy –

ALA Code of Ethics – reviewed – no changes

ALA Exhibit Spaces & Bulletin Boards – reviewed – no changes

ALA Freedom to View Statement – reviewed – no changes

ALA Library Bill of Rights – reviewed – no changes

ALA Freedom to Read – reviewed – no changes

HPL Social Networking – public – reviewed no changes

Pay Equity – On-going, defer to April meeting.

New Business

NHLTA May conference – discussion about possible workshop ideas and preferences – May 19, 2014 in Concord at the Grappone Center. Barbara Davis, Tammy Hooker and Heather Rainier are possible attendees.

4/23/14

Town Council Candidate Forum – May 7, 2014 at 6:00 pm. Discussion about an expanded format for budget presentation/explanation.

Possible purchase of Mac computer – Defer discussion to end of fiscal year/possible grant opportunity

Chrome book purchase – no idea when the Google lend program ends, and we will have to shift the units to the next Library in the queue. Chrome Books currently available at \$280.00 – Mac Broderick made a motion to approve the purchase of 2 Chrome books, date to be determined, not to exceed \$600.00 – seconded by Tammy Hooker, approved unanimously.

Proposed Community Profiles Policy– Discussion – Electronic version of a Community Directory, listing organizations and profiles, implemented through GMILCS. Keyword search on Library homepage is being created. Reviewed/vote deferred to April meeting.

Volunteer appreciation – discussion of ideas to coincide with Library Week in April or May for Volunteer Week. Heather will discuss with Leann and report back.

Marketing

Museum passes – significant usage increase in February over last year.

Other under-marketed programs or initiatives – cross marketing/candidate forum

Other unfinished business – Overview of Library Technology survey

Preliminary discussion about creating Trustee emails using Google. Issue is protection of personal information regarding Right to Know, deferred to April meeting.

Tammy Hooker made a motion to adjourn at 7:45 pm, seconded by Barbara Davis, approved unanimously.

Next regular meeting scheduled for April 15, 2014 at 5:30 pm.