

AGENDA

Hooksett Public Library Trustees Meeting November 19, 2013 OFFICIAL MINUTES

Call to Order 5:45 pm Present – Mac Broderick, Barbara Davis, Tammy Hooker, and Linda Kleinschmidt. Absent/excused – Mary Farwell. Guest – Heather Shumway Rainier, Library Director

Public Input No public input

Secretary's Report Motion to approve minutes of October 15, 2013 meeting made by Barbara Davis, seconded by Tammy Hooker. Approved unanimously.

Treasurer's Report Reviewed as part of the upcoming budget presentation

Library Director's Report

Highlights – 37 Adult programs in October.

Plan to review Meeting Room Policy at December meeting.

Motion by Barbara Davis to authorize the purchase of two additional chair racks for a total of \$260 which includes shipping, seconded by Mac Broderick. Funds will be taken from the Meeting Room fund. Approved unanimously

Book sale very successful, final figures to be presented at the December meeting as the post-sale is still on-going

Friends of the Hooksett Library membership drive is on-going

Unfinished Business

2014-2015 Budget – Payroll, Health Insurance and additional staffing account for most of the increases. \$597,679 total request for FY 2014-2015 Motion to accept the budget as presented made by Barbara Davis, seconded by Tammy Hooker. Approved unanimously

Budget narrative reviewed. Changes/additions/corrections/suggestions made. Heather Shumway Rainier will forward a revised copy later this week.

Shelving purchase and installation - Leo Lessard and employees of Public Works went to New England College where Heather Shumway Rainier facilitated the dismantling, packing and delivery of the shelving units to the Hooksett Library. The shelving has been installed in the storage area and is currently in use.

New Business

Donations

Shelving from NEC- Motion to accept donation of shelving from New England College, Henniker, NH valued at \$4750 made by Tammy Hooker, seconded by Barbara Davis. Approved unanimously

Monetary – Motion to accept monetary donations listed below by Mac Broderick, seconded by Tammy Hooker, approved unanimously

\$30 Model T, \$90 31 Gifts, \$20 anonymous.

Water leaks – Downstairs in meeting and storage rooms. Problem seems to be fixed and Heather Shumway Rainier will pursue with Leo Lessard a future look at the whole issue.

Motion to adjourn, at 6:50 pm by Tammy Hooker, seconded by Barbara Davis, approved unanimously
Next meeting scheduled for December 10, 2013 at 5:30pm