

Jt. Loss Management Committee Meeting

**Minutes of Meeting
January 13, 2009**

Members Present: Diane Boyce, Steve Agrafiotis, Liz Dionne, Phil Arnone, Jodi Pinard, Scott Tremain

Diane began the meeting at 1:30 with a discussion about the importance of having the meetings. It is the law. She has spoken to LGC and they gave her some suggestions so that we can comply. A set schedule will be set. After a discussion, it was decided that the second Tuesday of every month the Committee would meet at the Town Hall at 1:30 (unless a previous decision has been made to do an inspection at another building, then the meeting will be held at that place before the inspection.

It is also important that we have members that want to serve. We do not have an equal representation of employees to management. Diane asked that if anyone knew of anyone to let her know. A representative should attend if that employee cannot. Diane has been contacted by Joe Hebert from the Village Water (Management), who has asked to serve. Diane will contact him, but we will need to offset this with an employee.

Inspections have been done at most departments over the past several years and it is time to do the inspections again. We can schedule these at the next meeting. Diane will contact Heather Shumway at the library because it is believed that they have never been inspected.

There was a discussion on the workshops and training that the Town has been providing. The Town is actually doing very well in that area. Liz has done a great job providing those. Diane would like to see a CPR class in the future (several will be needed to include all employees. She said the Town had one many years ago and with the residents we serve it would be very useful. Phil would like to see a nutritional related workshop. Diane will work on that.

Attached is a list of scheduled meeting dates.

The meeting adjourned at 2:00.