

HERITAGE COMMISSION (HC)  
TOWN OF HOOKSETT

MINUTES OF MEETING  
July 11, 2013



Meeting was called to discuss expenditures with regard to Veterans' Park. Meeting notice was posted July 9.

Members present: Kathie Northrup, Jim Sullivan, Scott Riley.

Meeting called to order at 11:15 a.m. at Veterans' Park.

Jim moved acceptance of the 6/25/13 minutes; Scott seconded. Unanimously approved.

**PUBLIC INPUT:** None

**COMMUNICATIONS, CORRESPONDENCE AND MISCELLANEOUS:**

1. Kathie reported on receipts for June--\$245 sales of merchandise
2. Kathie presented expenses through June 30 for approval. General \$67.65, Jim moved to pay expenses from general account, Scott seconded. Unanimously approved. Veterans' Park \$233.74, Scott moved to pay Veterans' Park expenses, Jim seconded. Unanimously approved.

**Review Assignments:**

1. Kathie, prepare annual report//done. Members approved draft of annual report of commission for 2012-2013.

**NEW BUSINESS:**

1. Election of chair for July 2013-June 2014. Jim nominated Kathie, Scott seconded. Kathie elected.

**OLD BUSINESS:**

**Veterans' Park**

Kathie has contacted other Legion groups--Auxiliary, Sons, Riders--to update them on progress. Talked about getting a table at upcoming Knights of Columbus yard sale. Scott may have volunteers who could help us. He will contact them.

Scott will email the Walmart receipts to Kathie for the feud donation.

Donated plants were set in the raised bed and the new flower bed June 29 and 30 by Kathie and volunteer.

Kathie and volunteers put mulch on all the flower beds July 9. Scott moved to expend up to \$50 for mulch, Jim seconded. Unanimously approved.

Discussed planting in the oval. Jim moved to expend up to \$ 400 for shrubs in the oval, Scott seconded. Unanimously approved. P&R will do the planting.

Volunteers from Knights of Columbus will be painting the Jacob Square sign pole and attaching the redone sign to the flag pole. Scott moved to expend \$30 for paint and materials. Jim seconded. Unanimously approved.

The Kiwanis freed up their \$300 donation for us to use as needed.

Discussed estimate of \$825 to do the 5 smaller plaques at the park from the same company who did the large plaques. This includes the Jacob Square sign plus monument plaques. The company needs 8 weeks' notice. The owner of company will inspect plaques and confirm with us what each will look like when done. (N.B. after the meeting, the owner emailed. All plaques are bronze so will be brown with gold lettering.)

Jim moved to spend \$825 for refinishing of the smaller plaques. Scott seconded. Unanimously approved. Kathie will contact the company.

Dedication Sunday, October 6, 2 p.m., rain or shine. Talked somewhat about "if it rains" arrangements. More at our next meeting.

#### ASSIGNMENTS

1. Kathie, order refinishing of small plaques; continue pricing of shrubs
2. Scott, contact re yard sale; Walmart receipts

Meeting adjourned at 12:05 p.m.

Kathleen Northrup, Chair  
July 13, 2013

Next regular meeting Tuesday, July 23, 2013 - 6:45 p.m., at the Library